

**DALLASTOWN BOROUGH
175 E. BROAD STREET
DALLASTOWN, PA 17313
BOROUGH COUNCIL MINUTES
JANUARY 2, 2018 – 7:00 PM**

MAYOR TERRY MEYERS ADMINISTERED THE OATH OF OFFICE TO THE NEWLY ELECTED COUNCIL MEMBERS & TAX COLLECTOR.

- Gina Smith – Council - 4 year term to expire 12/31/2021
- Tomas Metz – Council - 4 year term to expire 12/31/2021
- Paul Liesman – Council - 4 year term to expire 12/31/2021
- David Simpson – Council - 4 year term to expire 12/31/2021
- Linda Shaub – Tax Collector – 4 year term to expire 12/31/2021

All newly elected Council Members and Tax Collector presented their Certificate of Election for the Borough records.

CALL TO ORDER

The January 2nd meeting of the Dallastown Borough Council was called to order by Mayor Terry Meyers, followed by prayer and pledge of allegiance.

RE-ORGANIZATION OF COUNCIL

Mayor Meyers conducted the re-organization of Council.

- Election of President – There were two nominations for President. Ronald Smith was nominated by Mr. Simpson and Paul Liesman was nominated by Ms. Smith. The vote was 4 to 3 in favor of Mr. Smith.
- Election of Vice President – Tomas Metz was nominated by Mr. Smith and was voted in unanimously.
- Election of President Pro-Tem – Gina Smith was nominated by Mr. Simpson and was voted in unanimously.

The meeting was then turned over to Council President, Ronald Smith.

MEMBERS PRESENT

Ronald Smith – President
Tomas Metz – Visa President
Gina Smith – President Pro Tem
Paul Liesman
Kim Sterner
David Simpson
Brad Capatch

ALSO PRESENT

Terry Meyers – Mayor
Connie Stokes – Borough Manager
Peter Ruth – Stock & Leader – Solicitor
David Garabedian – Zoning Officer
Linda Shaub – Tax Collector
Yvonne Schrum – EMA Co-ordinator/Notary

ABSENT

Steve Malesker – C.S. Davidson – Engineer

APPOINTMENT OF CONNIE STOKES AS SECRETARY/TREASURER FOR 2 YEAR TERM

The appointment of Connie Stokes was unanimous.

DETERMINATION OF INDIVIDUALS TO EXECUTE CHECKS FOR THE NEXT 2 YEARS

Currently Ms. Stokes, Mr. Smith & Ms. Smith sign the Borough checks and it was unanimous for them to continue for the next 2 years.

APPROVAL OF RESOLUTION #2018-1 – APPOINTMENT OF PUBLIC OFFICIALS

Motion: Mr. Simpson moved and was seconded by Mr. Metz to approve Resolution #2018-1.

Motion carried 7-0.

APPROVAL OF RESOLUTION #2018-2 – APPROVAL OF LABOR RATES

Motion: Mr. Sterner moved and was seconded by Mr. Metz to approve Resolution #2018-2.

Motion carried 7-0.

APPROVAL TO RETAIN STOCK & LEADER AS BOROUGH SOLICITOR, C.S. DAVIDSON, INC AS BOROUGH ENGINEER, LINDA SHAUB AS YORK ADAMS TAX BUREAU REPRESENTATIVE, PEOPLES BAND AS THE BOROUGH DEPOSITOR FOR 2018, PIRMA AS THE BOROUGH LIABILITY INSURANCE CARRIER FOR 2018, KEYSTONE MUNICIPAL INSURANCE FOR WORKMAN’S COMP FOR 2018, BENACON AS THE ADMINISTRATOR FOR HEALTH INSURANCE & SHORT-TERM DISABILITY FOR 2018 & ONE AMERICA FOR LIFE INSURANCE AND SHORT-TERM DISABILITY FOR 2018

Motion: Mr. Liesman moved and was seconded by Mr. Simpson to retain all of the above.

Motion carried 7-0.

ACTION ON MILEAGE REIMBURSEMENT OF .545 AS RECOMMENDED BY THE STATE

Motion: Mr. Simpson moved and was seconded by Mr. Liesman to approve the state recommended mileage reimbursement of .545.

Motion carried 7-0.

APPROVAL OF 12/11/17 MEETING MINUTES

Mr. Sterner pointed out an error to the Engineer’s Report on page 3, the 3rd bullet. He volunteered to accompany the engineers in speaking to the residents of 645 Colonial Drive concerning the easement needed for the sewer extension.

Motion: Mr. Sterner moved and was seconded by Mr. Liesman to approve the 12/11/17 meeting minutes as amended.

Motion carried 7-0.

APPROVAL FOR PAYMENT OF BILLS

Motion: Mr. Liesman moved and was seconded by Mr. Capatch to approve the payment of bills as presented.

Motion carried 7-0.

APPROVAL OF FINANCIAL STATEMENTS

The financial statements will be at the next meeting for approval.

VISITORS/PUBLIC COMMENT-There were no visitors present.

SOLICITOR’S REPORT

- Attorney Ruth and his wife had a baby boy on December 11th.
- He has been working with Mr. Garabedian on the issues with Bethlehem UM Church to get them resolved.
- The Borough’s Resolution #2017-8, to opt out of allowing mini casinos within the borough was approved by PA Gambling.

ENGINEER’S REPORT

The Borough Engineer, Steve Malesker, from C.S. Davidson was unable to attend the meeting due to another meeting, however, Ms. Stokes had a few things from Mr. Resh to review with Council.

- Application for Payment #5 to Barrasso Excavating in the amount of \$68,173.65 for the last installment for the sewer interceptor replacement project was ready for Council’s approval.
Motion: Mr. Simpson moved and was seconded by Mr. Liesman to approve Application for Payment #5 to Barrasso Excavating in the amount of \$68,173.65.
Motion carried 7-0.
- Approval was required for the 2018 Sewer Maintenance Program. Mr. Rehab was the low bid at \$83,235.00.
Motion: Mr. Liesman moved and was seconded by Ms. Smith to approve the 2018 Sewer Maintenance Program with Mr. Rehab in the amount of \$83,235.00.
Motion carried 7-0.
- A proposal was received from Barrasso Excavating for the pressure sewer service extension to 645 Colonial Drive in the amount of \$56,194.00. Council’s authorization was needed for CS Davidson to issue the contract to Barrasso.
Motion: Mr. Liesman moved and was seconded by Mr. Simpson to authorize CS Davidson to issue the contract to Barrasso Excavating for the pressure sewer service extension to 645 Colonial Dr in the amount of \$56,194.00 subject to engineer review and approval.
Motion carried 7-0.

BUSINESS FOR ACTION

- The Police contract for 2018 thru 2020 was signed and sent to York Area Regional Police Department.

BUSINESS FOR INFORMATION/DISCUSSION

- The Zoning Officer’s Report was given by Mr. Garabedian.
 1. Nothing more has been heard concerning the sale of the building at 100 E. Broad Street. Mr. Garabedian reviewed what would need to be done in order to complete the existing land development plan with the potential buyer.
 2. Bethlehem UM Church was given until 12/29/17 to apply for a variance with zoning for the addition. They met that date.
 3. The property at 258 Railroad has been backfilled and Mr. Garabedian is now waiting for the building permit application for the new business owner.
 4. Swift911 has been set up. There are 4,140 accounts set up to receive notifications, either by phone, text or email. Mr. Metz suggested that a blurb be put in the next newsletter to make the residents/customers aware.
A new Facebook page was also created for the Borough.

REPORTS

- Police Reports

ADJOURNMENT

Motion: Mr. Liesman moved and was seconded by Mr. Simpson to adjourn the meeting.

Motion carried 7-0. 7:30 PM

Respectfully Submitted,

Susan Wertz