

**DALLASTOWN-YOE WATER AUTHORITY
175 E. BROAD STREET
DALLASTOWN, PA 17313
DECEMBER 13, 2017 – 8:00 PM
MEETING MINUTES**

CALL TO ORDER

The December 13th meeting of the Dallastown-Yoe Water Authority was called to order by Chairman, Patricia Myers, followed by the pledge of allegiance.

MEMBERS PRESENT

Patricia Myers
Steve Malesker
Patrick Callahan
Michael McGonagle
Susan Sprague

ALSO PRESENT

Connie Stokes – Borough Manager
Chad Kehew – Holley & Assoc. – Engineer
Joe Joines – Maintenance

ABSENT

Peter Ruth – Stock & Leader – Solicitor

ACTION ON THE 11/8/17 MEETING MINUTES

Motion: Mr. Callahan moved and was seconded by Mr. McGonagle to approve the 11/8/17 meeting minutes as presented.

Motion carried 5-0.

VISITORS

- Doug Bray – Alpine Signs – 280 N. Park Street – Mr. Bray addressed the Water Authority concerning his meter not working properly. He is still experiencing the same problems even after the meter was changed out a few times and sent for testing. The results of the meter testing were good. Ms. Myers feels the Authority did their due diligence and is at a loss as to the next step. Ms. Sprague agreed and added that the Authority has found no issues. Ms. Myers suggested that he do a little looking on his end, such as contacting a plumber. The Authority will contact Greg Zortman of Exeter who supplies the meters to come down to review the logging data and check the meter on location.

ENGINEER'S REPORT

- Mr. Kehew has gotten the ball rolling again with the tapping fee. He met with Joe Joines of the maintenance staff who supplied him with information and maps which he has reviewed.
- Cape Horn Crossing is progressing. The Tractor Supply Building is under roof and the plumbing is done. They are working on getting gas to the complex currently. There is room for 8 businesses in the complex with one of them being Members 1st Credit Union and another being Verizon.

SOLICITOR'S REPORT – No Report

MANAGER'S REPORT

- There were 2 water leaks this week. The first one was Sunday on Bradley Avenue (6" main break) and the second one was Monday at 131 S. Main Street in Yoe (lead service from main to curb stop). Ms. Stokes feels there is another one out there because the numbers are still higher than normal.

- A copy of the 2018 Budget was given to each Authority member for review. There were only a few changes made which the Authority agreed with.

Motion: Mr. Malesker moved and was seconded by Mr. Callahan to approve the 2018 Budget as presented.

Motion carried 5-0.

- Ms. Sprague questioned what was included in the maintenance contract with Utility Services. Mr. Joines told her that they take care of all the tank maintenance, such as cleaning, painting, etc. The Authority feels that they are not getting the service that they are paying for, taking into consideration the recent fines and footer issues. Ms. Myers suggested that inquires be made as to other companies doing the same type of work. Ms. Stokes, Mr. Kehew & Ms. Sprague will check for other sources.
- Tank Level Report
- Master Meter Report

OTHER BUSINESS TO COME BEFORE THE AUTHORITY

There was no other business to come before the Authority.

APPROVAL OF BILLS

Motion: Mr. McGonagle moved and was seconded by Ms. Sprague to approve the bills as presented.

Motion carried 5-0.

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Callahan moved and was seconded by Mr. Malesker to approve the financial statements as presented.

Motion carried 5-0.

ADJOURNMENT

Motion: Mr. Malesker moved and was seconded by Mr. Callahan to adjourn the meeting.

Motion carried 5-0. 8:50 PM

Respectfully Submitted,

Susan Wertz