

**DALLASTOWN-YOE WATER AUTHORITY
175 E. BROAD STREET
DALLASTOWN, PA 17313
MEETING MINUTES
AUGUST 8, 2018 – 7:00 PM**

CALL TO ORDER

The August 8th meeting of the Dallastown-Yoe Water Authority was called to order by Authority Vice Chairman, Steve Malesker, followed by the pledge of allegiance.

MEMBERS PRESENT

Steve Malesker
Pat Callahan
Susan Sprague
Michael McGonagle

ALSO PRESENT

Connie Stokes – Borough Manager
Peter Ruth – Stock & Leader – Solicitor
Chad Kehew – Holley & Associates – Engineer
Joe Joines - Maintenance

ABSENT

Patricia Myers

ACTION ON THE 7/11/18 MEETING MINUTES

Motion: Mr. McGonagle moved and was seconded by Ms. Sprague to approve the 7/11/18 meeting minutes as presented.

Motion carried 4-0.

ACTION ON THE ANNUAL JOINT MEETING MINUTES WITH RED LION MUNICIPAL AUTHORITY HELD 7/11/18

Motion: Mr. McGonagle moved and was seconded by Mr. Callahan to approve the 7/11/18 joint meeting minutes as presented.

Motion carried 4-0.

VISITORS

- Sam Snyder of Yoe Borough was to be in attendance, but was not present, concerning the issue with the hydrants. Attorney Ruth received all the information concerning the hydrants from the July meeting. He stated that there is a reason why the fire protection services, which includes the hydrants, are maintained by the municipalities in which they are located. The hydrants are not an integral part of the water system and are not essential for the operation of the system, providing little benefit. It would be an added expense to the Authority with very little benefit. However, the hydrants are much more beneficial to the municipalities in which they are located in terms of fire safety for their residents. Per the DYWA Rules and Regulations, the burden was placed on the municipalities based on the cost and benefits associated with the hydrants. He also feels there is no validity to the agreements of the past with transferring the hydrants to an Authority asset, hence taking on the obligation. At the Authority's direction, Attorney Ruth is willing to draft a letter to Mr. Snyder explaining the Authority's stand on the issue. A copy will be forwarded to all Authority members for approval prior to being sent to Mr. Snyder.
- Devon Kraft, 50 Love Avenue, addressed the Authority concerning late fees. He explained that over the course of 5 years, there were a number of times where he did not receive the water bill, but then received the shut off notice after additional late fees were added. He said if he doesn't know the

amount of the bill, he can't pay it. Ms. Stokes told him about the small billing schedule slips that we have in the lobby for customers and he said he already had one of them. She told him that he can always call the office for the figures if, by chance, he doesn't receive a bill. Attorney Ruth explained to him that the \$15.00 and \$35.00 extra fees are to cover the cost associated with printing and mailing or posting of the notices. In the past, the Authority has always treated customers the same with not waiving fees for late payments and will continue to do so.

ENGINEER'S REPORT

- Mr. Kehew would like to schedule times with the Authority to visit other tanks in order to obtain ideas for the new Park Street tank. He will get some dates from Dennis Sarpfen for the New Freedom tank and Ms. Stokes will get some dates from Mark Snyder of York Water for the Authority to choose from. Mr. Kehew started to look at the plans, but the municipal boundaries need to be established first.

SOLICITOR'S REPORT

- Exceptions were filed concerning the Emergency Interconnect, but no word has been received from the judge at this point. Attorney Ruth will contact the Authority as soon as he does, but it probably won't be until the beginning of fall.
- A letter was received back in July from AT&T counsel that the process will begin in 90 days and Dave Hagen of Double Dog Communications must have everything wrapped up in that timeframe. Per Mr. Hagen, he will have his work completed.

MANAGER'S REPORT

- Tank Level Report
- Master Meter Report

OTHER BUSINESS TO COME BEFORE THE AUTHORITY

- Mr. Malesker asked if there has been any need for Jamie Stoltzfus' services yet. Mr. Joines said not yet.

APPROVAL OF BILLS

Motion: Mr. Callahan moved and was seconded by Ms. Sprague to approve the bills as presented.

Motion carried 4-0.

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. McGonagle moved and was seconded by Ms. Sprague to approve the financial statements as presented.

Motion carried 4-0.

ADJOURNMENT

Motion: Mr. Callahan moved and was seconded by Ms. Sprague to adjourn the meeting.

Motion carried 4-0. 7:40 PM

Respectfully Submitted,

Susan Wertz