

**DALLASTOWN-YOE WATER AUTHORITY  
175 E. BROAD STREET  
DALLASTOWN, PA 17313  
NOVEMBER 8, 2017 – 7:00 PM  
MEETING MINUTES**

**CALL TO ORDER**

The November 8<sup>th</sup> meeting of the Dallastown-Yoe Water Authority was called to order by Authority Chairman, Patricia Myers, followed by the pledge of allegiance.

**MEMBERS PRESENT**

Patricia Myers  
Steve Malesker  
Michael McGonagle  
Susan Sprague

**ALSO PRESENT**

Connie Stokes – Borough Manager  
Peter Ruth – Stock & Leader - Solicitor  
Chad Kehew – Holley & Assoc. - Engineer  
Joe Joines – Maintenance

**ABSENT**

Pat Callahan

**ACTION ON THE 10/11/17 MEETING MINUTES**

**Motion:** Mr. Malesker moved and was seconded by Mr. McGonagle to approve the 10/11/17 meeting minutes as presented.

**Motion carried 4-0.**

**VISITORS**

Doug Bray – 790 Rydell Drive, Dallastown  
Barry Myers – 155 W. Broad Street, Yoe  
Leah Reeves – 1014 Apple Valley Drive, Red Lion

- Mr. Bray needed help in making sense of his water bill for his business. He experienced a high bill in September and after logging the meter several times, the history of usage makes no sense. Some days it shows no usage at all and other days it shows several thousand gallons of usage. The only water usage they have in the building is toilets & sinks. The outside faucets are turned off. Maintenance removed his meter and replaced it with a new meter which acted in the same manner. The meter which was removed from his property was then placed in a utility room in Green Meadows for approximately one month. The readings from the apartment were normal. Representatives from Exeter also came to look at the meter to try to figure out the problem, but were unable to come up with a solution. It seems that something is somehow interfering with the meter. A suggestion was made to take the meter for testing next week, then the Authority will go from there.
- Ms. Reeves addressed the Authority concerning the extra fees imposed on the past due water bills. She moved from Maryland to Pennsylvania on 1/27/17 and the September bill was just her 2<sup>nd</sup> billing. She never received her actual billing statement in the mail and didn't realize it was late until she received the shut off notice. At that time, unaware of how the process of water shut offs worked, she assumed she had until October 23<sup>rd</sup> to pay, not realizing the extra fees that were being attached to the bill. She stated that she always pays her bills as received and this was embarrassing. She was asking for leniency

and the extra fees be waived. Attorney Ruth explained to her that the reasons for the extra fees were to cover the administrative costs attached to the mailing of the shut off notices and physically posting the properties and not to line anyone's pocket. He also stated that it is in the Authority's Rules & Regulations and recommends that the Authority not set a precedent by waiving the fees. The Authority unanimously agreed, stating that they have never waived fees before and must not set a precedent now. Ms. Reeves felt it was unfair but understood the reasoning. She was given a water billing schedule so she would know when the bills are due if, by chance, she didn't receive another bill. She said that once she has established a history and knows an average, then she would pre-pay her account so this would never happen again.

- Terry Felton, of 109 E. King Street, was on the agenda but was not in attendance. He had sent a letter to the Authority concerning his meter change out and the upgrades that were mandated. His concern was the cost to the homeowner in order to have this upgrade completed. He enclosed a copy of his bill from the plumber for a total of \$659.60. It was evident to the Authority that he did not price out the job. The repairs should have run between \$250.00 & \$300.00.

#### **ENGINEER'S REPORT**

- Per Joe Joines, the water mains are in at the new Cape Horn Crossing on Lombard Street behind Sheetz. The second round of samples were just done this morning. Tractor Supply is under roof. There is also a Member's First Credit Union and Verizon slated to go in. In addition to that, there are 2 other buildings for retail spaces. The roads are also currently being worked on.
- Mr. Kehew is working on the tapping fee. Mr. Sarpen, the previous engineer, gave him the information he had which he is going through, plus he would like to meet with Joe Joines.

#### **SOLICITOR'S REPORT**

- Attorney Ruth thanked Connie for her help with the written testimony concerning the emergency interconnect with York Water. The written testimony is the first step in the suit between Red Lion Municipal Authority and York Water. Attorney Ruth has been working with York Water and has complied with the agreement and also the requests from Red Lion.
- Joe Joines gave Attorney Ruth diagrams for dimensions of water meter pits which he obtained from York Water and would like incorporated into the Authority's Rules & Regs. Attorney Ruth said he would do an amendment as Exhibit E on page 31 of the Rules & Regs.

#### **MANAGER'S REPORT**

- Tank Level Report
- Master Meter Reads – There are only approximately 700 new meters to install.
- Red Lion Municipal Authority has contacted the Dallastown-Yoe Water Authority concerning a 3-5% increase in water rates. It will be discussed at their next scheduled meeting.
- Approval was received for \$100,000 from CDBG grant for increasing the water main from 4" to 6" on E. Maple Street from School Place to Union Street in 2019. The Borough was also approved for \$100,000.
- Ms. Stokes is recommending, since there is no projects designated for 2018, that the Authority update the water main from 4" to 6" on E. Maple Street from N. Pleasant Avenue to N. Park Street and N. Park Street to N. High Street depending on the cost.
- Joe Joines met with DEP on 11/8/17 concerning the Denton Tank. Utility Services painted the inside of the Denton tank the beginning of last year, but when the tank was ready to put back in service, the

mandatory water samples were not done. Mr. Joines assumed that Utility Services did that, but they did not, therefore DEP imposed fines on the Authority. Originally the fine was \$8,000.00, but the York DEP Office spoke highly of the Authority and told the home office that the Authority is always willing to work with DEP, so the fine was reduced to \$5,000.00.

Mr. Joines will be getting prices from other companies who do the same work as Utility Services.

**Motion:** Mr. Malesker moved and was seconded by Ms. Sprague to pay the \$5,000.00 fine to DEP for the Denton tank and also authorize Mr. Joines to get prices from other companies who perform the same services as Utility Services.

**Motion carried 4-0.**

- Ms. Stokes will be getting the 2018 budget to the Authority for review prior to the December meeting. She asked the members to contact her with any questions.

#### **OTHER BUSINESS TO COME BEFORE THE AUTHORITY**

- The Annual Authority Christmas dinner will be at the Great American Saloon at 6:00 pm prior to the December 13<sup>th</sup> meeting which will start at 8:00 pm. Spouses are invited. Members are to RSVP to the Borough Office.

#### **APPROVAL OF BILLS**

**Motion:** Mr. Malesker moved and was seconded by Mr. McGonagle to approve the payment of bills as presented.

**Motion carried 4-0.**

#### **APPROVAL OF FINANCIAL STATEMENTS**

**Motion:** Ms. Sprague moved and was seconded by Mr. Malesker to approve the financial statements as presented.

**Motion carried 4-0.**

#### **ADJOURNMENT**

**Motion:** Mr. Malesker moved and was seconded by Mr. McGonagle to adjourn the meeting.

**Motion carried 4-0. 8:13 PM**

Respectfully Submitted,

Susan Wertz