

**DALLASTOWN-YOE WATER AUTHORITY
175 E BROAD STREET
DALLASTOWN, PA 17313
MEETING MINUTES
NOVEMBER 14, 2018 – 7:00 PM**

CALL TO ORDER

The November 14th meeting of the Dallastown-Yoe Water Authority was called to order by Authority Vice Chairman, Steve Malesker followed by the pledge of allegiance.

MEMBERS PRESENT

Steve Malesker
Susan Sprague
Pat Callahan
Michael McGonagle

ALSO PRESENT

Connie Stokes – Borough Manager
Peter Ruth – Stock & Leader – Solicitor
Chad Kehew – Holley & Assoc – Engineer
Joe Joines – Maintenance

ABSENT

Patricia Myers

ACTION ON THE 10/10/18 MEETING MINUTES

Motion: Mr. Callahan moved and was seconded by Ms. Sprague to approve the 10/10/18 meeting minutes as presented.

Motion carried 3-0.

VISITORS

- Yoe Borough Council President, Sam Snyder and the Borough Solicitor, Seth Springer addressed the Authority concerning the hydrants in Yoe Borough. He was previously at the July meeting to address the Authority, but since then he has done some more research with the State to get more background on the Authority itself.
Mr. Snyder, Attorney Springer & Attorney Ruth had a very productive meeting in October and Mr. Snyder wanted to meet with the Authority again tonight to bring everyone up to speed, plus he and his attorney still had some concerns.
Mr. Snyder and Yoe Borough would like to see a motion passed to start a committee to investigate the hydrant issue plus look into information he discovered thru the state concerning the Authority being a Lease-Back Authority, with the lease expiring in 2001. He and his attorney feel that a Lease-Back Authority needs to have a standing lease.
He researched York Water and how they handle hydrants. They charge a \$21.00+ per month hydrant fee, depending on the location. This fee also includes maintenance. He would like to see an engineering study done to determine the age of the hydrants and life expectancy in order to calculate what costs would be involved. He feels the hydrants are part of the water system as an extension of the line and the Authority should maintain them since it already has the equipment and manpower to do so. Yoe Borough is not against and increase in the hydrant fee as long as the Authority will maintain. He also suggested that maybe the hydrant fee could be dropped completely and some kind of metering be put in place for water usage of the fire hydrants. That way the homeowner would pay for the use of the water thru their homeowner's insurance. He feels that would be easy to calculate.

As far as the Lease Agreement, he feels work should be started on that also whether it's between the solicitors or a committee. Attorney Ruth asked Mr. Snyder if the lease he is referring to is from 1963. He verified that it was. Attorney Ruth then went on to say that that lease was terminated in 1981 and not renewed purposely for the fact of further indentures that the Authority was taking out and to compensate for future improvements they were going to make to the system. At that point the Authority was agreeing to take on all the costs and obligations associated with the water system. Mr. Snyder took from that, the Authority was taking on the whole system which would include the hydrants. Attorney Ruth explained that hydrants are not an imperative part of the water system and the Authority does not provide fire service, only water service. It is the responsibility of each municipality to provide fire service to their residents. Attorney Springer disagreed, saying that the Rules & Regulations of the Authority regulate the size, installation, and connections and exercise domain and control over the hydrants. Attorney Ruth reiterated that hydrants are not part of the system. The Authority is able to operate the system without the hydrants. Attorney Springer said they would have to take that to court. Mr. Malesker went on to say that the fire chiefs and municipalities regulate the location and specs of the fire hydrants, not the Water Authority. Attorney Ruth went on to say that any changes would require a capital study of what we currently have, getting estimates of what will be needed in the future and factoring that into an across the board increase to the customer base for the long term. The Authority would need to determine if that is something it wants to take on.

ENGINEER'S REPORT

- The Engineer, Mr. Kehew, did a comparison sheet of all the new tank information he had to date. It compared different types of tanks from 3 different companies (Mid-Atlantic Storage Systems, Caldwell Tanks & McDermott). He is still waiting for additional information and will forward it on to the Authority at the next meeting. Mr. Kehew asked if the Authority still would like to see one of the golf ball on a tee style tanks. The closest is in Gettysburg. There are pros and cons to each type of tank and the Authority will need to decide what is best for the system. The Wireless antennas will need to be factored in at the very beginning. Time frames are approximately 15 months from award of the contract to completion. The final 3 months must be in warm weather. The Authority would like to know the cost for taking down the existing tanks in order to factor that in also. The next step will be to hone in on one and get more prices. Mr. Malesker stated that the Authority is looking for a composite of some type for storage underneath. When the tank is decided on, a permit will be needed from DEP.
- Mr. Kehew is still reviewing information on raising the Denton tank, but is not finished at this point. There seems to be a discrepancy in the over-flow distance.
- Plans were received from Johnston & Associates for a new Burger King at Chapel Church & Cape Horn Roads. More information is needed before the Authority will be able to approve the plans. There is currently a main that dead ends there. The plan is showing a 2" service line back to the restaurant with a meter pit closer to the building. According to the Authority Rules and Regs, the meter pit must be within 10 feet of the curb stop. They will need to re-locate the pit. The Authority asked about their plans for fire protection and Mr. Kehew will double check on it.

SOLICITOR’S REPORT

- Attorney Ruth had no update on the Emergency Connection Agreement.
- Double Dog Communications is up and running on the tanks.
- He has not heard back from Utility Services/Suez, however 2 new bills were just received from them.

MANAGER’S REPORT

- Ms. Stokes gave each Authority member a copy of the 2019 Authority budget. There is a 10% increase built into the budget. She asked that each member review and contact her with any questions, concerns or changes.
- Ms. Stokes inquired whether or not the Authority still wanted to do dinner prior to the December 12th meeting for the holidays. Everyone agreed to have it at the Great American Saloon again at 6:00 pm with the regular monthly meeting being pushed back to 8:00 pm. She asked that members rsvp to her in order to make reservations at the restaurant.
- Tank Level Report
- Master Meter Reads

OTHER BUSINESS TO COME BEFORE THE AUTHORITY

- The E. Maple Street project has been completed and Mr. Malesker had Contract Change Order #2 from Kinsley in a deduction amount of \$50,606.70, bringing the total revised figure to \$374,393.30.
Motion: Ms. Sprague moved and was seconded by Mr. McGonagle to approve Kinsley’s Contract Change Order #2 for the E. Maple Street project in the amount of a \$50,606.70 deduction.
Motion carried 4-0.
- Final Application for Payment #3 from Kinsley in the amount of \$133,308.50 was also ready for approval.
Motion: Mr. Callahan moved and was seconded by Mr. McGonagle to approve Final Application for Payment #3 to Kinsley in the amount of \$133,308.50.
Motion carried 4-0.

APPROVAL OF BILLS

Motion: Mr. McGonagle moved and was seconded by Ms. Sprague to approve the bills as presented.
Motion carried 4-0.

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Callahan moved and was seconded by Ms. Sprague to approve the financial statements as presented.
Motion carried 4-0.

ADJOURNMENT

Motion: Mr. Callahan moved and was seconded by Mr. McGonagle to adjourn the November meeting.
Motion carried 4-0. 9:06 pm

Respectfully Submitted,

Susan Wertz