

**DALLASTOWN BOROUGH  
175 E BROAD STREET  
DALLASTOWN, PA 17313  
BOROUGH COUNCIL MINUTES  
April 10, 2017 – 7:00 PM**

**CALL TO ORDER**

The April 10<sup>th</sup> meeting of the Dallastown Borough Council was called to order by Council President, Ronald Smith, followed by prayer, pledge of allegiance and roll call.

**MEMBERS PRESENT**

Ronald Smith – President  
Tomas Metz – Vice President  
Gina Smith – President Pro Tem  
Paul Liesman  
David Simpson  
Kim Sterner  
Brad Capatch

**ALSO PRESENT**

Terry Meyers - Mayor  
Connie Stokes – Borough Manager  
David Jones – Stock & Leader - Solicitor  
Steve Malesker – C.S. Davidson - Engineer  
David Garabedian – Zoning Officer  
Joe Joines – Borough Maintenance

**VISITORS**

Yvonne Schrum – Borough EMA Co-coordinator  
Pat Noll – Fire Chief – Rescue Fire Company  
Cpl. Klegg – York Area Regional Police Dept.  
Susan Ampacher – 337 S. Charles Street, Dallastown

**ANNOUNCEMENTS**

- April 14<sup>th</sup> – Good Friday – Office Closed
- April 15<sup>th</sup> – Easter Egg Hunt in Community Park – 11:00 am
- May 4<sup>th</sup> – National Day of Prayer – St. Paul’s Church – 7:00 pm
- May 16<sup>th</sup> – Primary Election

**APPROVAL OF 3/13/17 MEETING MINUTES**

**Motion:** Mr. Liesman moved and was seconded by Mr. Simpson to approve the 3/13/17 meeting minutes as presented.

**Motion carried 7-0.**

**APPROVAL FOR PAYMENT OF BILLS**

**Motion:** Mr. Simpson moved and was seconded by Mr. Liesman to approve the payment of bills as presented.

**Motion carried 7-0.**

**APPROVAL OF FINANCIAL STATEMENTS**

**Motion:** Mr. Metz moved and was seconded by Ms. Smith to approve the financial statements as presented.

**Motion carried 7-0.**

## POLICE REPORT

Cpl. Klegg was present to give the YARPD monthly report for March.

- There was an armed robbery at Good 2 Go gas station on E. Main Street. Due to the excellent work of the police squad with interviewing witnesses in the area and a camera at a nearby home, they were able to identify the car which led to the arrest of 2 people later that evening.
- There were 8 motor vehicle accidents in the Borough, 1 medical emergency (intentional overdose) & 18 traffic citations for the month. The total calls during the month of March were 126.
- Mr. Smith asked if there are certain things to look out for now that the weather is getting nicer. Cpl. Klegg stated that theft from vehicles is prevalent and keeping car doors locked will be a deterrence.

## FIRE COMPANY REPORT

Chief Noll gave the Fire Company report for the month of March.

- There were a total of 48 calls for the month. Nine of the calls were in the Borough with no loss.
- The Fire Police responded to 37 calls during the month of March for a total of 31.78 man hours. They also had 1 non-emergency event for a total of 7 hours (2 Fire Police).
- A decision should be made at the April Fire Company meeting as to whether they will participate in the Carnival this August.
- Mr. Metz inquired about Met-Ed's response time. Chief Noll stated that it's better than it was, but there's still room for improvement.

## MAYOR'S REPORT

- Mayor Meyers met with the ministers in the Dallastown area concerning National Day of Prayer which will be held May 4<sup>th</sup> at St. Paul's UCC. Mayor Meyers purchased the bulletin covers for the service.

VISITORS/PUBLIC COMMENT – There was no public comment.

## SOLICITOR'S REPORT

- Resolution #2017-6, concerning CDBG (Community Development Block Grant) application(s) was ready for approval.  
**Motion:** Mr. Simpson moved and was seconded by Mr. Liesman to approve Resolution 2017-6.  
**Motion carried 7-0.**
- Resolution #2017-7, concerning setting the registration & inspection fees for rental properties located in the Borough.  
**Motion:** Mr. Metz moved and was seconded by Mr. Sterner to approve Resolution #2017-7.  
**Motion carried 7-0.**
- Peoples Bank is requesting an Irrevocable Stand-by Letter of Credit for the FHLB of Pittsburgh due to the dollar amount that the Bank is holding for the Borough. By law, the bank can only insure up to \$250,000.00, so in order to insure the Borough's accounts a stand-by letter of credit is required at no cost to the Borough. Attorney Jones has reviewed the letter and is comfortable with the language.  
**Motion:** Mr. Liesman moved and was seconded by Mr. Metz to approve the Irrevocable Stand-by Letter of Credit for Peoples Bank.  
**Motion carried 7-0.**

- Attorney Ruth has been attempting to schedule a meeting with Robert Deller’s legal counsel, but has been unsuccessful up to this point. Council would like a meeting scheduled as soon as possible in order to resume talks concerning the future sewer project in Colonial Heights.

**ENGINEER’S REPORT**

- In March, Council awarded the Charles Street paving project to Kinsley Construction. The contracts were received and are ready to be executed.

**Motion:** Mr. Liesman moved and was seconded by Ms. Smith to execute the Charles Street paving contracts with Kinsley Construction.

**Motion carried 7-0.**

- The Charles Street project will be paid for with funds from liquid fuel.
- Mr. Malesker would like to start the engineering and advertise for bids for the next paving projects on Wyandote, E. Park Lane and Willow.

**Motion:** Mr. Metz moved and was seconded by Mr. Liesman to approve C.S. Davidson to start the engineering and advertise for bids for the next paving projects.

**Motion carried 7-0.**

- The sewer maintenance program bids for 2017-2019 were opened on April 4<sup>th</sup> and Mr. Rehab was the lowest bid coming in at \$238,176.00. It actually came in under the cost estimate. The engineer recommended the bid be awarded to Mr. Rehab.

**Motion:** Mr. Simpson moved and was seconded by Mr. Liesman to award the 2017-2019 sewer maintenance bid to Mr. Rehab in the amount of \$238,176.00.

**Motion carried 7-0.**

- A grant was applied for through the PA Small Water & Sewer Program for the sewer inceptor project. The grant was denied due to an overabundance of applicants. The Borough has set aside funds to complete the project and will still be done as scheduled.

**BUSINESS FOR ACTION** – There was no business for action.

**BUSINESS FOR DISCUSSION/INFORMATION**

- Zoning Officer’s Report
  1. The zoning application has not been received for the tobacco shop at 18 W. Main Street. Status is uncertain.
  2. Mr. Garabedian met with representatives of Bethlehem United Methodist Church concerning the parking for their new facility. Originally they were to demolish 2-3 properties to turn into parking. Now they are thinking about alternative properties which would suit better for parking. This is all still in the talking phase. Mr. Garabedian asked for a detailed list of exactly what they would like to do. The Coffee Shop will be part of their ministry and per Attorney Jones, it would just need to go through the Zoning Hearing Board for any “business” restrictions. More information will follow.
  3. Mr. Garabedian & Mr. Joines attended a traffic engineering class. They are now certified to do traffic studies.
  4. The Land Bank Authority has a program concerning blighted properties within municipalities. It allows the municipalities or school districts to purchase the blighted properties, make repairs,

then re-sell the property with half of the profits going to the Land Bank Authority and half to the municipality.

- Mr. Sterner told Mr. Garabedian that there was an additional abandoned vehicle at 370 E. Main Street. Mr. Garabedian was already aware of it.
- Yvonne Schrum, EMA coordinator for the Borough, was approached by the mayor of Windsor Borough to join forces and work together as an EMA team.

#### **REPORTS**

- Police Reports
- York Regional Emergency Medical Services 2016 Annual Report
- Klugh Animal Control Report

#### **ADJOURNMENT**

**Motion:** Mr. Liesman moved and was seconded by Ms. Smith to adjourn the meeting.

**Motion carried 7-0. 7:52 PM**

Respectfully Submitted,

Susan A. Wertz