

**DALLASTOWN BOROUGH  
175 E. BROAD STREET  
DALLASTOWN, PA 17313  
BOROUGH COUNCIL MINUTES  
APRIL 11, 2016 – 7:00 PM**

**CALL TO ORDER**

The April 11<sup>th</sup> meeting the Dallastown Borough Council was called to order by Council President, Ronald Smith, followed by prayer, pledge of allegiance and roll call.

**MEMBERS PRESENT**

Ronald Smith – President  
Tomas Metz – Vice President  
Gina Smith – President ProTem  
Karen Hoyt-Stewart  
Paul Liesman  
David Simpson  
Kim Sterner

**ALSO PRESENT**

Terry Meyers, Sr. – Mayor  
Connie Stokes – Borough Manager  
Peter Ruth – Stock & Leader – Solicitor  
Steve Malesker – C.S. Davidson – Engineer  
David Garabedian – Borough Codes/Zoning Officer  
Joe Joines – Borough Maintenance

**VISITORS**

Tim Damon – Chief – York Area Regional Police Dept.  
Darryl Ehrhart – Chief – Dallastown Rescue Fire Co.  
Anne Walko – York County Planning Commission

**ANNOUNCEMENTS**

- April 26<sup>th</sup> – Primary Election
- May 5<sup>th</sup> – National Day of Prayer – Located at St. Paul’s UCC on W. Main Street – 7:00 pm
- May 9<sup>th</sup> – Council meeting will begin at 6:30 pm to discuss the CDBG projects scheduled for this year
- May 21<sup>st</sup> – Dallastown 150<sup>th</sup> Anniversary Kick-Off Event in the Community Park – Noon til 8:00 pm with fireworks scheduled for 9:00 pm at the High School soccer field. Bands will be playing throughout the day (Dallastown Blue Silk & Satin, Cheap Sneakers, Mark DeRose & That Band), plus a mechanical bull, bounce house, games, many food vendors & beer/wine.

**APPROVAL OF 3/14/16 MEETING MINUTES**

**Motion:** Mr. Liesman moved and was seconded by Mr. Simpson to approve the 3/14/16 meeting minutes as presented.

**Motion carried 7-0.**

**APPROVAL FOR PAYMENT OF BILLS**

**Motion:** Mr. Metz moved and was seconded by Mr. Simpson to approve the payment of bills as presented.

**Motion carried 7-0.**

**APPROVAL OF FINANCIAL STATEMENTS**

**Motion:** Mr. Liesman moved and was seconded by Mr. Sterner to approve the financial statements as presented.

**Motion carried 7-0.**

**FIRE COMPANY REPORT**

Chief Ehrhart was present to give the Fire Company report.

- Did not have the March monthly report ready for Council. He will see that the Borough Office has the report for the next Council meeting.

**MAYOR'S REPORT**

- He is currently working with the local pastors on the National Day of Prayer, to be held Thursday, May 5<sup>th</sup> at 7:00 pm.

**POLICE REPORT**

- During the month of March, there were 76 calls for service – total of 152 hours.
  - 5 Accidents
  - 7 DUI's
  - 63 Traffic Citations
  - 17 Warnings
- The Borough's hours are decreasing, but 500 still remain.

**VISITORS**

- Anne Walko from York County Planning Commission was present to give a presentation on York County Waters. She reviewed the watersheds in York County plus the impaired waters, the 5 sources of pollution and how to fix them with changes in land development. The MS4 mission is to restore impaired waters in the County. In York County there are 44 municipalities that have agreed to work together. A Stormwater Authority Feasibility Study was done which identified 5 guiding principles of a York County Regional Stormwater Authority:
  1. Create a County-wide authority
  2. Services recommendations, such as public education/engagement, erosion control inspections, MS4 reporting and Chesapeake Bay Pollution Reduction Plan implementation.
  3. Authority Board to consist of municipal officials and other appointees of the County Commissioners.
  4. The staffing and work force recommendations were for an incremental increase in services over the beginning years, primarily through contracted services.
  5. The Authority would be responsible for exploring a diverse set of funding options with dedicated user fees based on parcel impervious surfaces.

The York County Commissioners support the findings and York County Planning Commission is moving forward with an implementation plan. There have also been ongoing conversations with PADEP and application for grant funds.

## SOLICITOR'S REPORT

- A rental registration/inspection fee comparison was done using several other municipalities. The results ranged from no inspection or registration requirements to \$1,000.00 fines for not registering. Council will review information for discussion at upcoming meetings.
- A draft of Dallastown Borough Travel Expense Reimbursement Policy was submitted to Council for approval. Some of the verbiage was changed and it includes all staff and officials.  
**Motion:** Mr. Simpson moved and was seconded by Mr. Liesman to adopt the new Travel Expense Reimbursement Policy.  
**Motion carried 7-0.**
- A draft of the Equipment Sharing Agreement between Dallastown and Red Lion was submitted to Council for review and approval. An intergovernmental Ordinance should be done. Council to review draft and discuss at a future meeting.

## ENGINEER'S REPORT

- There is an issue with the sewer maintenance work that was done in 2015 by Pipe Services. The grout seemed to be defective. In correspondence, Pipe Services stated that the grout sample was good and they will not fix anything unless there are leaking joints. Mr. Sterner asked if the Borough could get SWERP's opinion and Mayor Meyers inquired about sending a sample to the grout manufacturer to make sure the 2 components in the grout were properly mixed. C.S. Davidson will keep up the correspondence on the matter.
- SWERP was awarded the bid for the 2016 Pipeline Rehabilitation work. There will be 5 manhole runs relined on S. Duke Street and 7 other repairs throughout the Borough. The signed contract has not been received along with the bonds and certification of insurance. The issuance of Notice to Proceed should be postponed a month at least until the Pipe Services issue is resolved.
- There will be a public meeting prior to the regular Council meeting on May 9<sup>th</sup> concerning the S. Charles Street CDBG project. The Borough received \$100,000.00 and the Water Authority also received \$100,000.00 in grant monies for the project. Mr. Malesker and Ms. Stokes walked the sidewalks again in order to trim down and remark. This project will be a big improvement. Bids will be opened at the next meeting also. The street will only be patched this year due to timing. However, the actual paving of the street will be done in early 2017.
- The Borough is looking to pave School Street between Main & Maple, Hobbs, the worst areas of Wyandotte & Willow. Each project will be bid individually using PennDOT's form 944.

## BUSINESS FOR ACTION

- Ms. Stokes attended a meeting last Friday concerning the Declaration of Disaster for Storm Jonas. There will also be an additional meeting in the near future. All the information has been turned in, but it will take approximately 18 months to receive the reimbursement.  
**Motion:** Mr. Metz moved and was seconded by Mr. Sterner to approve the Declaration for Disaster Emergency.  
**Motion carried 7-0.**
- Alan Reed, EMA Coordinator for the Borough submitted his resignation from the position.  
**Motion:** Mr. Simpson moved and was seconded by Mr. Liesman to accept Mr. Reed's resignation.  
**Motion carried 7-0.**

- Yvonne Schrum, who is currently the Deputy Coordinator for EMA, is interested in the position. She is fully certified and a record check has been run.

**Motion:** Mr. Liesman moved and was seconded by Mr. Metz to approve Yvonne Schrum for the position of EMA Coordinator.

**Motion carried 7-0.**

**BUSINESS FOR DISCUSSION/INFORMATION**

- The Fire Company lease expires October 14<sup>th</sup> of this year. Council to review and submit any comments, additions or deletions to Ms. Stokes by July 1<sup>st</sup>.
- The Borough would like to change the Halloween Parade route to coincide with the 150<sup>th</sup> Parade route (School Campus-down S. Pleasant to Main, to Walnut & back up Walnut to the School Campus). All affected parties were contacted and were on board with the change. A few people are unhappy about the change, but the new route makes sense, safety-wise.

**Motion:** Mr. Metz moved and was seconded by Mr. Simpson to change the parade route for the Halloween Parade.

**Motion carried 7-0.**

- Bethlehem United Methodist Church is purchasing homes in their immediate area and will eventually be tearing them down for their new building project. Removing the water meter from the homes stops the water bills and the sewer bills. The Borough is concerned about lost revenue, but Council agreed to bill for trash service until the properties are actually torn down. Attorney Ruth stated that you can't bill for lost services.
- Mr. Garabedian feels the demolition permit should be 10% of the cost to demo the property. Ms. Hoyt-Stewart fears that will be encouraging blight in the Borough.

**ZONING/CODES REPORT**

- The half-way house on E. Maple Street was denied. They have 30 days to appeal to the Commonwealth Court.
- Bethlehem United Methodist Church's building permit was rejected. They will be able to start construction as soon as the approval is received.
- Mr. Denniston has decided to construct a 4 unit property at 404 N. Pleasant. Zoning Board to hear the case no later than June.
- Mr. Garabedian was contacted concerning a possible horticultural business on Doug Bray's 17 acre slope zone property.

**REPORTS**

- Police Reports
- York Regional Emergency Medical Services – 2015 Annual Report
- Mary Harris Animal Control

**ENJOURNMENT**

**Motion:** Mr. Simpson moved and was seconded by Mr. Metz to adjourn the meeting.

**Motion carried 7-0. 8:25 PM**

Respectfully Submitted,  
Susan A. Wertz