

**DALLASTOWN BOROUGH
175 E BROAD STREET
DALLASTOWN, PA 17313
BOROUGH COUNCIL MEETING
JULY 11, 2016 – 7:00 PM**

CALL TO ORDER

The July 11th meeting of the Dallastown Borough Council was called to order by Council President, Ronald Smith, followed by prayer, pledge of allegiance and roll call.

MEMBERS PRESENT

Ronald Smith – President
Tomas Metz – Vice President
Gina Smith – President Pro Tem
Karen Hoyt-Stewart
David Simpson
Kim Sterner

ALSO PRESENT

Terry Meyers, Sr. – Mayor
Connie Stokes – Borough Manager
Peter Ruth – Stock & Leader – Solicitor
Steve Malesker – C.S. Davidson – Engineer
David Garabedian – Borough Zoning/Codes Officer
Joe Joines – Borough Maintenance

ABSENT

Paul Liesman – Vacation

ANNOUNCEMENTS

- July 25th – Historical Society book launch/signing (*Around Dallastown*) – 7:00 to 8:30 pm at the Historical Building
- August 2nd – National Night Out – 5:30 to 8:00 pm at the Dallastown Community Park
- August 16th-20th – Carnival at the Dallastown Community Park
- August 28th – 150th Anniversary Ministerium – 2:00 pm at the Dallastown Middle School
- September 10th – 150th Anniversary Parade – 2:00 pm
- Condolences go out to Sue Wertz on the recent passing of her mother.

APPROVAL OF 6/13/16 MEETING MINUTES

Motion: Mr. Simpson moved and was seconded by Mr. Metz to approve the 6/13/16 meeting minutes as presented.

Motion carried 6-0.

APPROVAL FOR PAYMENT OF BILLS

Motion: Mr. Metz moved and was seconded by Mr. Simpson to approve the payment of bills as presented.

Motion carried 6-0.

APPROVAL OF FINANCIAL STATEMENTS

Motion: Ms. Smith moved and was seconded by Mr. Simpson to approve the financial statements as presented.

Motion carried 6-0.

POLICE REPORT – Chief Damon was not present at the meeting, but contacted Mr. Smith to let him know he had nothing new to report.

FIRE COMPANY REPORT

Deputy Chief Pete Ehrhart gave the report for the month of June. There were 31 total calls during the month of June with only 3 (10%) being in the Borough with no loss. There were 19 calls in York Township, 2 in Windsor Township and 1 in each of Hopewell Township, Loganville Borough, Lower Windsor Township, Manchester Borough, North Hopewell Township, Springfield Township & Yoe Borough.

FIRE POLICE REPORT

The Fire Police Report was given by Tom Bream. For the month of June, the Fire Police responded to 64 calls plus helped with 3 events. Of those calls, 24 were in the Borough for a total of 31 man hours. They also had a total of 59.75 man hours at the 150th Anniversary Celebration.

MAYOR’S REPORT

Mayor Meyers performed a marriage ceremony for one of the Borough employees the end of June.

VISITORS/PUBLIC COMMENT

Deb Henry – Red Lion

Barb & Don Raffensberger – Frederick St., Dallastown

Craig Folk – E. Maple St., Dallastown

Pete Ehrhart – Rescue Fire Co.

Tom Bream – Rescue Fire Co.

Greg Ness – Franklin St., Dallastown

- Bill & Deb Henry, who own a property at 47 E. Maple Street, wanted to address the vegetation issues on the property next door at 61 E. Maple Street. The property is overgrown with trees and vegetation which are coming into Henry’s yard. Attorney Ruth stated that the Henry’s could legally trim anything that is hanging on their property to the property line. There is also brush at the back of the property and a foul odor. The Borough Codes & Zoning Officer sent the owners of the property, the Folk’s, a violation letter and they are working with him to comply. Mr. Folk stated that the smell is coming from ferial cats which the neighbors are feeding. Council stated that that was an issue in itself and the Animal Control Officer would need to get involved. Mr. Folk apologized to Mrs. Henry and said he would continue to try to rectify the situation. Councilman Smith stated that homeowners should be conscience of their obligations as homeowners and of their neighbors also. He also asked that Mr. Folk and Mr. & Mrs. Henry try to work it out between them.
- Barb & Don Raffensberger of 65 E. Frederick Street had concerns about all the ferial cats in their neighborhood. A neighbor is also feeding and housing them in a shed. This has been an ongoing problem. Mr. Garabedian stated that the woman who is housing & feeding the cats has been given 10 days to take the cats to the SPCA. Mary Harris, the Animal Control Officer has been trapping the cats and will continue to do so.

The cat that was hit on South Duke Street a few weeks ago was not rabid according to the police.

SOLICITOR’S REPORT

Attorney Ruth had no action items.

ENGINEER'S REPORT

- Pipe Services should be grouting this week. There was a meeting with Pipe Services to discuss the grouting issues last year. They started to clean the lines on June 21st and televising on June 23rd. Pipe Services has submitted an Application for Payment #1 in the amount of \$25,631.10. However, the reports and DVDs have not been received for the engineer's review at this time.
Motion: Mr. Metz moved and was seconded by Mr. Simpson to approve Application for Payment #1 in the amount of \$25,631.10 from Pipe Services, contingent on satisfactory review of DVDs and reports by C.S. Davidson.
Motion carried 6-0.
- The grant money has still not been received for the CDBG curb & sidewalk project on S. Charles Street. The contracts, insurance and bond have been received from Pantano and approved by C.S. Davidson. Mr. Malesker suggested that the Notice to Proceed be executed a while, but wait until the grant money is in place before starting and work. That way the contractor is able to start as soon as the money is here and not wait until the August meeting.
The grant money has been received for the water portion of the project which Kinsley is doing. There is a pre-construction meeting scheduled for July 21st at the site. Pantano will also be doing the concrete work for Kinsley on the water side.
- Advertising for street projects was done. Contract #1 consisted of N. School Place from Main to Maple and N. Hobbs from Maple to the end. This project will be funded by General Funds & Liquid Fuel. Contract #2 was Wyandotte Avenue from Market to Girard. This project will be funded by General Fund. Two bids were received for Contract #1, Kinsley Construction & Stewart & Tate. Kinsley Construction was the lowest bid at \$43,685.00. Mr. Malesker recommended Contract #1 be awarded to Kinsley Construction.
Motion: Mr. Metz moved and was seconded by Mr. Simpson to award Contract #1 to Kinsley Construction in the amount of \$43,685.00.
Motion carried 6-0.
Only one bid was received for Contract #2, Stewart & Tate. They are the only local company that does the micro-surfacing. The bid came in at \$28,200.00. Mr. Malesker recommended Contract #2 be awarded to Stewart & Tate.
Motion: Mr. Simpson moved and was seconded by Mr. Sterner to award Contract #2 to Stewart & Tate in the amount of \$28,200.00.
Motion carried 6-0.
- Mr. Malesker will not be at the August meeting.

BUSINESS FOR ACTION – N/A

BUSINESS FOR DISCUSSION/INFORMATION

- The Fire Company lease expires on October 14, 2016. Currently there is a 5 year lease. The Fire Company would like a 20-25 year lease plus they would like the Borough to pay half of the cost to plow the lot. Council discovered there is talk of a potential merger between the fire companies in Dallastown, York Township, Yoe & Jacobus. Council is concerned that there would be a potential for issues if a merger were to occur. With that in mind, Mr. Smith would like to see only a 3 year lease. Mr. Simpson said 1 year due to not knowing what will happen if there would be a possible merger. Council would also like to review a breakdown of what the Borough pays for and the cost. Mr. Metz thought, since

there is new leadership at the fire company, a formal letter should be sent from Council requesting items pursuant to the lease and that these items be received prior to Council's September meeting.

- The 150th Anniversary Parade is scheduled for Saturday, September 10th. Greg Ness, chairman of the parade committee, was present to discuss an alternate route. The American Legion was not happy with the route that the committee presented to Council earlier this year because it did not go past the Legion on W. Main Street. The alternate route the committee is looking at leaves the High School Campus, down S. Pleasant to Gay, down Gay to Walnut, down Walnut to Howard, down Howard to School Place, to Main and back to Pleasant. Then back up S. Pleasant Avenue to the School Campus. River's Trucking brought their biggest flatbed over to make sure they would be able to make the turn from School Place onto Main Street and they were. This route will take more fire police which could be a problem due to being fire week. Council agreed to the new route.
- There was a request to put stop signs at W. Maple and Poplar due to speeding. Per Mr. Metz, stop signs cannot be used as speed enforcement.

ZONING/CODES REPORT

- Clover Lane is still not open due to the demolition of 258 Railroad. A violation letter was sent giving the owner 10 days to have it cleaned up. The contractor plans to have the demolition done by the end of this week. Mr. Garabedian has not heard from Mr. Hartlaub, the owner of the building, concerning plans for the building.
- There is a daycare being run out of 202 W. Broad Street without proper permits or inspections. A Cease & Desist was sent by Mr. Garabedian giving them 14 days to comply and has not heard from them at this point. If they are not heard from by the 14th day, Mr. Garabedian is to get back to Attorney Ruth.
- The bank at Good 2 Go needs cut. Violation letters were sent.
- The property at 15 E. Broad Street, which was cited for the deteriorating garage a while back, still has one wall of the building standing. A letter was sent to the homeowner over 2 weeks ago. There will be additional citations.

REPORTS

- Police Reports
- Animal Control Reports

ADJOURNMENT

Motion: Mr. Simpson moved and was seconded by Mr. Sterner to adjourn the meeting.

Motion carried 6-0.

Respectfully Submitted,

Susan A. Wertz