

**DALLASTOWN BOROUGH
175 E. BROAD STREET
DALLASTOWN, PA 17313
BOROUGH COUNCIL MEETING MINUTES
JULY 13, 2015 – 7:00 PM**

CALL TO ORDER

The July 13th meeting of the Dallastown Borough Council was called to order by Council President, Ronald Smith, followed by prayer, pledge of allegiance and roll call.

MEMBERS PRESENT

Ronald Smith – President
Tomas Metz – Vice President
Quay Markel
Karen Hoyt-Stewart
David Simpson

ABSENT

Gina Smith
Paul Liesman

ALSO PRESENT

Terry Meyers, Sr. - Mayor
Connie Stokes – Borough Manager
David Jones – Stock & Leader - Solicitor
Steve Malesker – C.S. Davidson – Engineer
David Garabedian – Borough Zoning Officer
Joe Joines – Borough Maintenance

ANNOUNCEMENTS – Read by Mr. Metz

- August 4 – National Night Out
- August 11-15 – Dallastown Carnival
- October 16-18 – PSAB Fall Conference

APPROVAL OF 6/8/2015 MEETING MINUTES

Motion: Mr. Simpson moved and was seconded by Mr. Metz to approve the 6/8/15 meeting minutes as presented.

Motion carried 5-0.

APPROVAL FOR PAYMENT OF BILLS

Motion: Mr. Markel moved and was seconded by Mr. Simpson to approve the payment of bills as presented.

Motion carried 5-0.

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Metz moved and was seconded by Mr. Simpson to approve the financial statements as presented.

Motion carried 5-0.

YORK AREA REGIONAL POLICE DEPARTMENT REPORT

Sgt. Good was present at the meeting, representing YARPD.

- Activity during the month of June: 15 reportable offenses, 1 DUI, 1 drug arrest, 3 criminal mischiefs, 2 fraud cases & 2 thefts. Most were solved. There was 1 PennDOT reportable accident, 25 traffic citations and 87 miscellaneous calls.

- The hours of service were approximately 400 hours.
- The Department hired 2 new officers.
- Sgt. Dunbar will be retiring the end of July.
- Mr. Smith stated that Cpl. Miller was called for an issue between the DYWA and a customer. He asked that Sgt. Good convey to the department that it was a job well done.

FIRE COMPANY REPORT

Chief Ehrhart was not present.

MAYOR'S REPORT

- A new member of the Fire Police for Rescue Fire Company was sworn in July 10th.

VISITORS

Brad & Teresa Emenheiser – 66 E. Maple Street, Dallastown

Richard Bogart – 17 W. Maple Street, Dallastown

- Mr. & Mrs. Emenheiser approached Council with concerns about the properties on E. Maple Street that Bethlehem United Methodist Church is purchasing for parking. The Emenheiser property is next to one of the properties that was purchased and they are concerned about how it will affect the location of their fence & flower beds. Attorney Jones stated that would be outside of the Borough's jurisdiction, but the Church will be doing a survey showing the property corners as part of the land development plan. The Emenheisers would be welcome to review the plans when the Borough receives them. Mr. Smith told them to reach out to Pastor Mentzer and discuss the issue.

SOLICITOR'S REPORT

- Legislation just amended Act 153 (Children's Justice & Advocate). The amended Act (Act 15) pushes the requirement for background checks out to July of 2016. They also narrowed the definition of who is required to get a background check. Mr. Metz stated that Representative Kristen Phillips-Hill will be hosting a PowerPoint presentation on Thursday, July 30th at the Dallastown Intermediate School if anyone was interested.
- Attorney Jones also just wanted to give Council a heads-up concerning the new DYWA water shut-off procedures & fees. The new fees are \$15.00 for mailing of the actual shut-off notice and \$35.00 for posting of the property. The Authority started notifying customers last December of the changes which were authorized under the Water Service Act. The goal is for people to pay their bills on time.
- Attorney Jones will not be at the August meeting, but will have a representative in his place.

ENGINEER'S REPORT

- SWERP is doing the lining & saddles for the Borough's sewer maintenance program. Change Order #1 was requested by SWERP for a 30 day extension at no additional cost to the Borough. Contract Change Order #1 was prepared and ready for approval/execution.

Motion: Mr. Simpson moved and was seconded by Mr. Metz to approve/execute SWERP Contract Change Order #1 at no cost.

Motion carried 5-0.

- SWERP also submitted the Application for Payment in the amount of \$96,101.00. This amount was \$131.00 higher than the original contract price due the lining of an additional 6 foot. Mr. Malesker told Council that they might want to hold the payment until the videos are received.

Motion: Mr. Metz moved and was seconded by Mr. Markel to approve Application for Payment to SWERP in the amount of \$96,101.00, pending receipt of the videos.

Motion carried 5-0.

- At the last meeting, Council approved Pipe Services request for a time extension in the form of Change Order #1. Pipe Services is doing the 2015 Sewer Rehabilitation Program. The Change Order for the extension was at no cost to the Borough. Application for Payment #1 was requested by Pipe Services in the amount of \$50,994.00

Motion: Mr. Simpson moved and was seconded by Mr. Markel to approve Application for Payment #1 to Pipe Services in the amount of \$50,994.00.

Motion carried 5-0.

Mr. Malesker stated that there will be a need for a change order in the future to cover the additional quantity of grout used on the project.

BUSINESS FOR ACTION

- A Memorandum of Agreement between Dallastown Borough EMA and York Township EMA was given to all Council members for their review. This Agreement will allow both municipalities to collaborate their efforts in the event of an emergency.

Motion: Mr. Markel moved and was seconded by Mr. Simpson to adopt the Memorandum of Agreement between Dallastown Borough EMA and York Township EMA.

Motion carried 5-0.

BUSINESS FOR INFORMATION/DISCUSSION

- Mr. Markel submitted a list of changes he felt were pertinent to attending the PSAB conferences. The issue will remain on the agenda until Council has reviewed the subject.
- There was no Executive Session needed.
- There will be four YARPD Officers dedicated to the Carnival at all times for the 5 day duration. The Officers will be paid straight time out of the Borough's allotted hours. They will also have some volunteers helping to patrol.
- The audit of the Dallastown Borough Non-Uniformed Pension Plan was received from the PA State Auditor General. Mr. Smith stated that the funded ratio is 91.9% which is very good.

ZONING/CODES REPORT

- Cole – 15 E. Broad – Ms. Cole asked for a continuance. At this point she has 9 citations.
- The Krua Thai Restaurant is now open. There was a ribbon cutting ceremony on Friday, July 10th at which Mr. Garabedian said a few words on behalf of the Borough.
- Debra's Glass parking lot is ready for blacktop.
- The RV which someone was living in on the property at 201 N. Poplar Street has been removed.
- The owner of 408 W. Broad Street is making arrangements to get a permit for the POD on his property plus pay his past due bills. He also promised to have the lawn cut on a weekly basis.

REPORTS

- Police Reports
- Allegiant Animal Care Report

Respectfully Submitted,

Susan A. Wertz