

**DALLASTOWN BOROUGH
175 E. BROAD STREET
DALLASTOWN, PA 17313
BOROUGH COUNCIL MEETING
June 13, 2016 – 7:00 PM**

CALL TO ORDER

The June 13th meeting of the Dallastown Borough Council was called to order by Council President, Ronald Smith, followed by the pledge of allegiance, prayer and roll call.

MEMBERS PRESENT

Ronald Smith – President
Gina Smith – President Pro Tem
Paul Liesman
David Simpson
Kim Sterner

ALSO PRESENT

Terry Meyers, Sr. - Mayor
Connie Stokes – Borough Manager
Peter Ruth – Stock & Leader - Solicitor
Steve Malesker – C.S. Davidson - Engineer
Joe Joines – Maintenance

ABSENT

Tom Metz – Vice President – family obligation
Karen Hoyt-Stewart – out of town

ANNOUNCEMENTS

- June 23rd – York County Boroughs Association quarterly meeting & picnic – 6:30 pm at Lake Redman
- July 4th – Holiday – Office will be closed
- August 24th – Save the Date – C.S. Davidson’s Client Appreciation Day at Peoples Bank Stadium

APPROVAL OF 5/9/16 MEETING MINUTES

Motion: Mr. Simpson moved and was seconded by Mr. Liesman to approve the 5/9/16 meeting minutes as presented.

Discussion: Mr. Sterner asked if the school was contacted about the stormwater issue off the Elementary School playground that Ned Stabley spoke about at the last meeting. The school will be contacted.

Motion carried 5-0.

APPROVAL FOR PAYMENT OF BILLS

Motion: Mr. Liesman moved and was seconded by Mr. Simpson to approve the payment of bills as presented.

Motion carried 5-0.

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Simpson moved and was seconded by Mr. Liesman to approve the financial statements as presented.

Motion carried 5-0.

POLICE REPORT

The police report was given by Chief Damon of the York Area Regional Police Department.

- There were 99 service calls in the Borough during the month of May. There were 5 traffic accidents, 11 traffic citations, 11 traffic warnings and 1 DUI.
- The 150th Anniversary Celebration went well with no police issues.
- Mr. Smith asked Chief Damon if anyone was apprehended in connection with the vehicle burglaries in the Borough. The Chief was not positive, but he would check into it.

FIRE COMPANY REPORT

“Acting Chief” Pete Ehrhart gave the fire company report for the month of May. There were 56 calls, but only 4 of those calls were in the Borough. There was no loss associated with those calls. The remaining calls were as follows: 41 in York Township, 3 in Windsor Township, 4 in Red Lion Borough, 1 in Yoe Borough, 1 in Windsor Borough, 1 in York City and 1 in Spring Garden Township.

FIRE POLICE REPORT

Tom Bream from the Rescue Fire Company Fire Police gave the May report. The Fire Police responded to 36 incidents for a total of 47.83 man hours. They also assisted with 4 other non-emergency events (St. Joe’s Run, DUI Memorial @ Kain Park, Dallastown Memorial Day Parade & Red Lion Memorial Day Parade).

MAYOR’S REPORT

- The 150th Celebration was handled very well. He had several positive comments concerning the fireworks. People seemed to really enjoy them.

VISITORS/PUBLIC COMMENT

- Donald & Barbara Raffensberger – 495 E. Frederick Street – Presented a complaint to Council concerning feral cats in their neighborhood. They are being over-run with cats and one of the neighbors is harboring & feeding them. The neighbor in question actually built a shed on her mother’s property for the cats. One of the Animal Control Officers for the Borough was there a few times, however this particular officer was too aggressive and was fired for his actions. The woman who is feeding the cats called an animal activist who then got involved, placing phone calls to several municipalities in the immediate area.

Attorney Ruth told Council that the Borough should have a discussion with Mary Harris, the contracted Animal Control Officer if they are not satisfied with her performance. Explain to her that she is contractually obligated to enforce Borough codes & if she’s not going to do that, then the Borough is obligated to bring someone else in who will. If the homeowner is refusing access to the property, being an Officer of the State, the Animal Control Officer should contact the police for obstruction of justice.

Plus, that would protect her in the event something would happen

Mr. Smith asked if this could pose a health & safety issue. Mr. Raffensberger told Council that a cat was hit on Duke Street which Mary Harris was having tested for rabies. Mr. Smith asked that Ms. Stokes contact Mary Harris in the morning to clarify whether the cat had rabies and let her know she must enforce that regulation.

Mr. Raffensberger stated that Mary put 3 traps at another neighbor’s residence. Ms. Smith told him it could take months to completely rectify the situation. Attorney Ruth also told Mr. & Mrs. Raffensberger that they could set up traps themselves on their property, but would need to contact the Animal Control Officer to pick up the cats.

- Mr. Raffensberger also wanted to let Council and Chief Damon know that cars do not stop at the stop sign at Frederick & Duke. Chief Damon made note of it.

ENGINEER'S REPORT

- The bids for the CDBG project on S. Charles Street were opened and awarded last month contingent upon the grant money being received. At this point, it has not arrived from York County Planning. Mr. Malesker stated that the Notice of Intent could be sent to the contractor awhile to help speed up the process of getting the contract, insurance and bonds in place. And if Connie would sign the contract, when the money arrives, everything will be in place and work can begin immediately without having to wait until the next meeting.

Motion: Connie to sign the agreements with Pantano Concrete for the S. Charles Street CDBG Project, provided the grant money from York County Planning has arrived and all the paperwork from the contractor is in order and approved. If everything is in order, work can then begin prior to the next meeting.

Motion carried 5-0.

- The grant has been received for the water portion of the contract and that work can begin.
- Work will be adjacent to Main Street, but hoping to stay out of PennDOT's right of way. In the event where getting into the right of way is needed, C.S. Davidson will apply for a Highway Occupancy Permit (HOP). This would also apply to the water project in Yoe Borough. Mr. Malesker requested an authorization be executed for C. S. Davidson to apply for the HOP online for the Borough. This would cover any project that would come up.

Motion: Mr. Liesman moved and was seconded by Mr. Sterner to approve the execution of the authorization for C.S. Davidson to apply for the PennDOT HOP online for both the Borough and Water Authority.

Motion carried 5-0.

- A Notice to Proceed needs to be issued to Pipe Services for the 2016 Program. The request for Pipe Services to perform a final TV inspection of the mainline after grouting was followed up with a cost estimate of \$24,300.00. The engineer believes the additional cost is too expensive and should not be accepted. Mr. Malesker recommends that Steve Lehman, of Borough Maintenance, spend some additional time watching Pipe Services do the grouting work to confirm that the joint materials do not obstruct wastewater flow.

Motion: Mr. Liesman moved and was seconded by Mr. Simpson to issue to Notice to Proceed to Pipe Services for the 2016 Program, not including the final TV inspection.

Motion carried 5-0.

Pipe Services are due to start working on June 20th and end on August 19th.

- The new MS4 permit just came out for 2017. Mr. Malesker still needs to review and he believes there will be some items to discuss. The cost is now \$500.00 per year.
- The 2016-2017 Street Projects are:
 - 1) North School from Main to Maple – able to use liquid fuel funds for this project
 - 2) North Hobbs – not eligible for liquid fuel funds
 - 3) Wyandotte from Market to Girard
 - 4) Wyandotte from Girard to Boundary

Some economical options are being researched for the resurfacing.

The projects need to be put out for bid.

Motion: Mr. Simpson moved and was seconded by Mr. Liesman to advertise for bids for the 2016-2017 Street Projects.

Motion carried 5-0.

BUSINESS FOR ACTION

There was no Business for Action.

BUSINESS FOR INFORMATION/DISCUSSION

- The Fire Company lease is due to expire October 14, 2016. Ms. Stokes will get the items the Fire Company is requesting to Council for their review so as to have a discussion at a future meeting within the next two months.
- The 150th Anniversary Kick-Off Celebration was held on June 4th. It was a success.
- The Borough has been requested to install stop signs at W. Maple Street at Poplar due to speeding on Maple Street. A traffic study would be needed in order to so. Traffic studies are not free any more. The cost is approximately \$400 to \$500. Council will address as soon as a cost for the traffic study is determined.

ZONING/CODES REPORT

There was no zoning/codes report due to Mr. Garabedian being on vacation.

REPORTS

- Police Reports

SOLICITOR'S REPORT – EXECUTIVE SESSION DUE TO POSSIBLE LITIGATION. 7:50-8:10 PM

ADJOURNMENT

Motion: Mr. Liesman moved and was seconded by Mr. Simpson to adjourn the meeting.

Motion carried 5-0.

Respectfully Submitted,

Susan A. Wertz