

**DALLASTOWN BOROUGH
175 E. BROAD STREET
DALLASTOWN, PA
BOROUGH COUNCIL MEETING
MARCH 14, 2016 – 7:00 PM**

CALL TO ORDER

The March 14th meeting of the Dallastown Borough Council was called to order by Borough Council President, Ron Smith, followed by prayer, pledge of allegiance and roll call.

MEMBERS PRESENT

Ronald Smith – President
Tomas Metz – Vice President
Gina Smith – President Pro Tem
Karen Hoyt-Stewart
Paul Liesman
David Simpson
Kim Sterner

ALSO PRESENT

Terry Meyers, Sr. - Mayor
Peter Ruth – Stock & Leader - Solicitor
Steve Malesker – C.S. Davidson - Engineer
David Garabedian – Zoning/Codes Officer
Joe Joines – Borough Maintenance
Chief Tim Damon - YARPD
Chief Darryl Ehrhart – Rescue Fire Dept.

ABSENT

Connie Stokes – Borough Manager – medical

ANNOUNCEMENTS

- March 25th – Good Friday – Office is closed
- March 31st – 6:30 pm - YCBA quarterly meeting & dinner @ Seven Valleys Fire Hall

APPROVAL OF 2/8/16 MEETING MINUTES

Motion: Mr. Simpson moved and was seconded by Mr. Liesman to approve the 2/8/16 meeting minutes as presented.

Motion carried 7-0.

APPROVAL FOR PAYMENT OF BILLS

Motion: Mr. Metz moved and was seconded by Mr. Simpson to approve the payment of bills as presented.

Motion carried 7-0.

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Liesman moved and was seconded by Ms. Smith to approve the financial statements as presented.

Motion carried 7-0.

POLICE REPORT

Chief Damon attended the meeting and gave the monthly police report for February.

- There were 42 calls for service in the month of February:

14 offense reports taken	40 traffic citations
2 DUI arrests	23 traffic warnings
3 drug arrests	

- Mr. Smith inquired about the actual hours decreasing and the contractual hours getting smaller. The Borough would like to have a bit of a cushion for the Carnival.
- Chief Damon inquired as to the degree of protection needed for the 150th Celebration Kick-Off at the Park. Chief Ehrhart stated that he and Sgt. Montgomery had a meeting with Ms. Stokes, the Borough Manager concerning the event. Mr. Garabedian stated that Ms. Stokes requested the Command Unit and 2 to 3 Officers.

FIRE COMPANY REPORT

Chief Ehrhart attended the meeting and gave the monthly fire company report for February.

- There were 10 calls during the month of February with no damage. Approximately half of those calls were medical assists.
- Chief Ehrhart is scheduling a meeting concerning the fireworks for the 150th Celebration. He is trying to set up a crew with some of the neighboring fire companies.

MAYOR'S REPORT

- Mayor Meyers had a meeting with the local ministerium concerning the National Day of Prayer on Thursday, May 5th.
- He also attended the ground breaking ceremony for Bethlehem United Methodist Church's new building.

SOLICITOR'S REPORT

- Attorney Ruth thanked all those who attended Stock & Leader's Municipal 101 seminar.
- A draft of the Travel Expense Reimbursement Policy was given to all Council members for their review. The draft is a fairly universal policy among several municipalities and schools in the area. The most economical means of travel must be used, mileage will be reimbursed along with lodging for destinations more than 50 miles away and the cost of attendance. Any other reasonable expenses would be reimbursed at the discretion of Council. A submission of written documentation is required for reimbursement. An oral or written report must be given to Council by the Attendee within 30 days including any literature or hand-outs. There will be no advances for travel or travel-related expenses. This policy shall apply to all Council Members, Mayor and Borough Employees. Council is to bring any other changes or additions to the April meeting.
- Attorney Ruth did some research on demolition permits in other municipalities and they vary greatly. Council is concerned with the loss of income due to several properties being torn down. Not only taxes, but water, sewer and trash. Attorney Ruth is to check into what can be done to recuperate the lost income. He said one possibility would be a yearly contribution to the Borough. Quite a few of the churches in the City do that.

ENGINEER'S REPORT

- The Chapter 94 Report was completed and forwarded to Springettsbury Township. A copy was distributed to all Council members.
- The bids for the 2016 Sewer Maintenance Program were opened March 9th. There were 4 bids received with the lowest bid being from SWERP, Inc. in the amount of \$78,446.00. SWERP has been doing the sewer maintenance in the Borough for the past couple of years and has been doing a good job, so the engineers recommend that the award be made to SWERP.

Motion: Mr. Liesman moved and was seconded by Mr. Simpson to award the bid for the 2016 Sewer Maintenance Program to SWERP, Inc. in the amount of \$78,466.00.

Motion carried 7-0.

- The maintenance crew found areas in the sewer system where Pipe Services installed grout which never set up and came out. The Borough has a 1 Year Performance Bond with Pipe Services, so in addition to this year's work, the engineer is requiring they re-do all the grout work that was done last year. A post inspection DVD will also be requested.
- A request was made by St. Joseph's Church to make Locust Street one way. Ms. Stokes located the minutes including the letter written by C.S. Davidson to all the nearby property owners. At that time a petition was presented from the residents indicating their concerns and opposition. The request was denied at that time. Mr. Malesker spoke to the Church and they dropped this request.

BUSINESS FOR ACTION

There was no business for action.

BUSINESS FOR DISCUSSION/INFORMATION

- A resident who lives on W. Broad Street approached Councilman Simpson concerning the property at 211 W. Broad. The Zoning & Codes Officer is already addressing the issues.
- Another resident from 392 W. Howard Street approached Mr. Simpson concerning the snow this year and plowing. He has special needs and was not able to get out for dialysis. He asked if we put up signs for special needs. Attorney Ruth stated that the resident should draft a letter to the Borough & Fire Dept., so they are aware of the situation. Mr. Simpson will take that information back to the resident.
- The 150th Anniversary Committee has approved the parade route change. It will be starting at the school campus, going down New School to S. Pleasant, to E. Main, to S. Walnut and back to the school campus.
Recreation would like to change the Halloween Parade to this route also. It is so much safer for all concerned to have it start & end at the school campus. Council would like to discuss further before making a decision.
- The lease for the Fire Company expires in October. A copy of the existing lease was given to each Council member for review. Any change requests should be back to Council prior to the September meeting. Chief Ehrhart will also be contacted for any change requests on the fire company end.

ZONING/CODES REPORT

- Jim Denniston is going to demolish the property at 404 N. Pleasant Ave. He originally wanted to erect a 7 unit property there, but that was rejected. Now he is coming back requesting the erection of a 4 unit building.
- Mr. Garabedian just heard today that the plans for BUM's were rejected by York Township. He did not have any details.

REPORTS

- Police Reports
- York Adams Tax Bureau Minutes

ADJOURNMENT

Motion: Mr. Liesman moved and was seconded by Mr. Simpson to adjourn the meeting.

Motion carried 7-0. 8:06 PM

Respectfully Submitted,

Susan A. Wertz