

**DALLASTOWN BOROUGH
175 E BROAD STREET
DALLASTOWN, PA 17313
COUNCIL MEETING MINUTES
MAY 12, 2014 – 7 PM**

CALL TO ORDER

The May 12th meeting of the Dallastown Borough Council was called to order by Council President, Ronald Smith, followed by prayer, pledge of allegiance and roll call.

MEMBERS PRESENT

Ronald Smith – President
Tomas Metz – Vice President
Gina Smith – President Pro Tem
Karen Hoyt-Stewart
Paul Liesman
Bernell Kohler
Quay Markel

ALSO PRESENT

Connie Stokes – Borough Manager
David Jones – Stock & Leader - Solicitor
Steve Malesker – C.S. Davidson - Engineer

ABSENT

Terry Meyers, Sr. – Mayor – ill

VISITORS

Bill Davis – 127 W. Market Street, York
Sandy Sterner – 211 Kirsta Lane, Dallastown
Mark Zigler – 3498 Industrial Drive, York
Ernest Smeltzer – 251 Kirsta Lane, Dallastown
Joe Szmajda – 18 S. Park Street, Dallastown
Deb Kauffman – 3498 Industrial Drive, York
Tom Gross – York Area Regional Police Department
Richard Bogart – 17 W. Maple Street, Dallastown
Boy Scout Troop from local church

ANNOUNCEMENTS

- May 20th – Election Day
- May 26th – Memorial Day Holiday – Office will be closed.
- May 26th – Memorial Day Parade
- June 13th & 14th – Free Community Yard Sale

APPROVAL OF 4/14/14 MEETING MINUTES

A change is to be made to page 4, 1st bullet – should read that DEP is “allegedly” requiring that street sweepings get tested.

Motion: Mr. Liesman moved and was seconded by Mr. Metz to approve the minutes from the 4/14/14 Council meeting with discussed change.

Motion carried 7-0.

APPROVAL FOR PAYMENT OF BILLS

Motion: Mr. Markel moved and was seconded by Mr. Kohler to approve the payment of the bills as presented.

Motion carried 7-0.

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Kohler moved and was seconded by Mr. Liesman to approve the financial statements as presented.

Motion carried 7-0.

MAYOR'S REPORT

There was no mayor's report due to the Mayor being ill and absent from the meeting.

VISITOR'S/PUBLIC COMMENT

- Chief Tom Gross was present to share the preliminary information of the 2013 Annual Report for the York Area Regional Police Department. A written report was supplied to all Council members showing a breakdown of all Borough activity. The activities were broken down into 2 parts. Part 1 showed all major crimes (homicide, rape, robbery, assault, minor assault, burglary, theft & car theft) and Part 2 showed the more minor offenses (fraud, vandalism, sex offenses, drugs, DUI, liquor law, public drunkenness & disorderly conduct). Part 1 showed an increase from last year and Part 2 showed a slight decrease. There was a major decrease in miscellaneous activities which range from a lost animal to checking out a suspicious person. There were also decreases in accidents and arrests, but increases in 911 calls and traffic citations. There was also a pie chart showing the breakdown of all the department calls for 2013. Dallastown Borough's calls were only 7% of the total. The Borough's overall budget amount is 7% which is consistent with the amount of calls.
Joe Szmajda, 18 S. Park St., inquired if there is anything happening with the thefts in Red Lion. Chief Gross stated that the case is on-going, but was not able to say much about it for fear of jeopardizing the case. They are close to an arrest.
- Mark Zigler and Deb Kauffman from White Rose Credit Union and Bill Davis from Site Design Concepts were in attendance concerning the construction of the new White Rose Credit Union at the corner of S. Pleasant and E. Main Sts. Site Design received a response letter from PennDOT concerning their application for the HOP. They were questioning the driveways on Main Street having never been permitted and the effect the removal of one of those driveways would have on the existing Traffic Signal Plan. A Traffic Impact Study is being required by PennDOT which could take up to 6 months.
Mr. Davis asked Council for permission to pull a permit in order to start construction while getting things straightened out with PennDOT. They would only do the work not requiring the PennDOT HOP. Mr. Zigler stated that they would like to move in sometime in November when their existing lease in Red Lion expires. They realize that with having to wait 6 months for the traffic study, the sidewalks will probably not get done until next April, but they would still like to be open for business in November as long as Council is ok with that. Attorney Jones stated that the Letter of Credit that was received from White Rose would cover and guarantee that the

sidewalk work will be done. (Attorney Jones received the Letter of Credit from White Rose & approved it.)

Mr. Zigler went on to say that they are still waiting for a clean site from Shipley. They also need to get started on the stormwater system to see if it is useful or not while the weather is still good. Ms. Hoyt-Stewart was concerned with the safety issue of the hole that was dug and not fenced on all 4 sides. Council asked that Shipley be contacted and made aware.

Mr. Malesker stated that he felt comfortable that the Borough was covered to allow construction to begin.

Motion: Mr. Metz moved and was seconded by Mr. Kohler to allow White Rose Credit Union to pull a building permit to start work prior to receiving the HOP from PennDOT.

Motion carried 7-0.

- Mr. Smith welcomed members of a local Boy Scout troop who were observing the meeting in order to fulfill part of their Community badge.
- Sandy Sterner, 211 KIRSTA Lane, requested an update on 48 E. Gay Street. David Garabedian, the Borough Zoning Officer, is working with the District Justice on it. It's an ongoing process with a series of citations and appeals.

SOLICITOR'S REPORT

- Attorney Jones mentioned the US Supreme Court decision concerning prayer at town meetings. It's an interesting case and many municipalities, such as Dallastown Borough, say a prayer prior to their meetings.

ENGINEER'S REPORT

- Resolution #9, concerning the CDBG Projects, was ready for approval and signatures. The resolution allows the grant applications to be prepared by the Borough Engineer and signed by the Borough Council President and Secretary on the Borough's behalf.

Motion: Mr. Metz moved and was seconded by Ms. Smith to approve Resolution #9.

Motion carried 7-0.

- The Equipment & Materials bids were joint with Yoe Borough again this year. Bids were opened and reviewed by C.S. Davidson and the lowest and 2nd lowest bids were presented to Council in order to be awarded.

Crushed Aggregate (1950 tons)

Low Bid – Kinsley Materials	FOB-\$13,022.50	Delivered-\$21,385.00
2 nd – York Building Products	FOB-\$14,037.50	Delivered-\$21,117.50

Motion: Mr. Markel moved and was seconded by Mr. Liesman to award the crushed aggregate bid to Kinsley Materials.

Motion carried 7-0.

Bituminous Materials

(9.5mm)

Low Bid-Highway Materials, Inc.	FOB-\$58.85	Delivered-\$64.40
2 nd -York Materials Group	FOB-\$64.35	Delivered-\$69.50

(25mm)

Low Bid-Highway Materials, Inc.	FOB-\$49.75	Delivered-\$55.50
2 nd -York Materials Group	FOB-\$53.00	Delivered-\$58.15

Motion: Mr. Liesman moved and Mr. Kohler seconded to award the bituminous materials bids for both 9.5mm and 25mm to Highway Materials, Inc.

Motion carried 7-0.

Equipment Rental

Low Bid-Fitz & Smith	Total-\$33,690.00
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Motion: Mr. Metz moved and was seconded by Mr. Markel to award the equipment bid to Fitz & Smith.

Motion carried 7-0.

Equipment Rental/Snow removal – No bids received

Milling Materials/Equipment

Low Bid-Kinsley Construction, Inc.	Total-\$20,400.00 (large increase due to operating costs)
2 nd -Recon Construction, Inc.	Total-\$23,020.00

Motion: Mr. Markel moved and was seconded by Mr. Kohler to award the milling materials/equipment to Kinsley Construction, Inc.

Motion carried 7-0.

- The contract for the 2014 Sanitary Sewer Maintenance Program with Mr. Rehab was ready for signatures along with the notice to proceed.
Motion: Mr. Liesman moved and was seconded by Mr. Metz to sign both the contract with Mr. Rehab and the notice to proceed.
Motion carried 7-0.
- Mr. Malesker spoke with Tim Wagner of DEP and they have not had an opportunity to contact York Township concerning Colonial Heights Sewer.
- The main project on Howard Street is complete, but the contract will be extended to do additional work. Barnes & Barnes will finish up in May.

BUSINESS FOR ACTION

- Dallastown Recreation would like to build a pole barn at the Park in the location of the skate park. A larger building is needed to store the Rec Trailer, trash cans, mowers and all of the Recreation/Park related items. Currently all these items are scattered at different locations throughout the Borough. This building will centralize all the Recreation/Park items. Three quotes were received for the pole barn at the Park, but only one, High Rock, would allow the Borough to purchase the materials thru CoStars directly. The labor charge only would be \$12,000.00 thru High Rock and the cost of materials would be \$16,800.00 thru CoStars. This building will be paid for in its entirety by Recreation.
Motion: Ms. Smith moved and was seconded by Mr. Kohler to approve the purchase of materials for the pole barn at the Park in the amount of \$16,800.00 thru CoStars.
Motion carried 5-2. (Ms. Hoyt-Stewart & Mr. Markel voted against.)
Motion: Ms. Smith moved and was seconded by Mr. Kohler to approve the labor costs for constructing the pole barn at the Park in the amount of \$12,000.00 thru High Rock.
Motion carried 5-2. (Ms. Hoyt-Stewart & Mr. Markel voted against.)

- Information Only – One quote was received to get the GIS up and running with the collection system (sewer laterals, sanitary manholes, stormwater inlets and outfalls). It came in at \$7600.00, but more quotes are coming.

BUSINESS FOR INFORMATION/DISCUSSION

- A written report for April was submitted to all Council members by the Zoning Officer, David Garabedian. There were several violations, some permits, a special exception for a day care on E. Main Street, rental inspections & some miscellaneous items.
- Mr. Szmajda asked if there was anywhere to dispose of electronic equipment or if the Borough could do something to collect these items. Mr. Smith told him that York Township has a collection site at their Township building, but he would have to check on the dates & times. Mr. Metz also stated that Beard's Towing in Jacobus, across from the Dallastown Intermediate School, has a dumpster on his site for electronic equipment which is open 24/7.

REPORTS

- York Regional Emergency Medical Services Report
- York Area Regional Police Department Reports
- Firefighters Relief Association Audit Report
- York Adams Tax Bureau Report

ADJOURNMENT

Motion: Mr. Metz moved and was seconded by Mr. Liesman to adjourn the meeting.

Motion carried 7-0. 8:10 PM

Respectfully Submitted,

Susan A. Wertz