

**DALLASTOWN-YOE WATER AUTHORITY  
175 E. BROAD STREET  
DALLASTOWN, PA 17313  
DECEMBER 10, 2014 – 8:00 PM  
MEETING MINUTES**

**CALL TO ORDER**

The December 10<sup>th</sup> meeting of the Dallastown-Yoe Water Authority was called to order by Authority Chairman, Arthur Wertz, followed by the pledge of allegiance.

**MEMBERS PRESENT**

Arthur Wertz  
Patricia Myers  
Steve Malesker  
Tana Bentzel  
Pat Callahan

**ALSO PRESENT**

Connie Stokes – Borough Manager  
David Jones – Stock & Leader - Solicitor  
Dennis Sarpfen – Holley & Assoc. - Engineer  
Joe Joines - Maintenance

**ACTION ON THE 11/12/14 MEETING MINUTES**

**Motion:** Mr. Malesker moved and was seconded by Ms. Myers to approve the 11/12/14 Meeting Minutes as presented.

**Motion carried 5-0.**

**VISITORS** – N/A

**ENGINEER'S REPORT**

- There was nothing new to report on the tapping fee.
- There is a problem with the one control valve working automatically. Keystone and the company that did the control valves need to get together to figure out the problem. The computer is telling the controller what to do, but it is not responding. Joe is waiting for a call.
- Mr. Sarpfen, Ms. Stokes, Mr. Malesker and Mr. Joines were able to check the inside of the Park Street tank when it was emptied for cleaning. There is an 8" dip in the center of the floor, plus it flexes when walked on. The floor should be flat. This problem was not noted on any of the previous reports from Utility Services, so Mr. Sarpfen was not sure when it happened or why. Also, the concrete is not holding up.
- The footers on the Denton tank are about the same. One footer is worse than the others. There is still a question concerning Zypex and whether or not it will do what is needed to fix the problem.

**SOLICITOR'S REPORT**

- The Rules & Regs still need to be finished and will stay on the agenda.
- The first quarter of 2015, paper billing will start and the second quarter will start the shut offs with the posted notices. The paper billing will be done thru the software company that is currently being used. The cost will be approximately \$8,000 for the year.
- A draft of a new Resolution concerning shut off fees was distributed at the November meeting. Ms. Stokes would like to discuss it with Attorney Jones before it is presented for adoption.

- There was nothing new concerning the Verizon lease.

### **MANAGER'S REPORT**

- Tank Level Report
- Master Meter Reads
- Maintenance Log
- The newest of the Park Street tanks has been emptied and will be empty for approximately one week while AT&T is doing some updates. The tank is also being washed out and painted as part of the annual contract with Utility Services.
- Ms. Stokes submitted a draft of the 2015 Budget and there are 3 important projects that need done in the very near future: the Park Street tanks, the Denton tank and the emergency interconnect. The question was whether or not to raise the water rates. Mr. Malesker feels that DYWA should at least match the 5% increase that Red Lion has charged the Authority. It was discussed and decided that rates can be raised anytime during the year and to wait until later in the year. Ms. Stokes stated that all three projects are serious and due to their importance, she prefers to plan ahead. Money can be borrowed if necessary.

Mr. Wertz inquired if when the pad is replaced at Park Street, would it be prudent to replace the tank at the same time. Mr. Sarpen said there are a few options concerning the tanks, with 2 types of stand pipes and a pedestal. Mr. Joines suggested adding a mixer in the tank to turn over the water. The Authority decided to make sure the valves work before making any kind of decision on the tanks. The items will stay on the agenda.

**Motion:** Mr. Callahan moved and was seconded by Ms. Myers to approve the 2015 Budget as presented.

**Motion carried 5-0.**

- Sam Snyder, President of Yoe Borough Council, met with Ms. Stokes and told her that Yoe Borough is thinking of paving Broad Street. He was inquiring about the Authority replacing the main at that time also. Besides replacing the main there are also 50 service lines. The Authority would like more information and will address at that time.
- Red Lion Municipal Authority forwarded a letter written to all customers they serve concerning the construction of the new water treatment plant. Ms. Stokes revised it to send to all of the DYWA customers. The Authority thought the revised letter was fine and did not recommend any changes. The letter will go out in the mail sometime this month.
- Red Lion Municipal Authority also forwarded copies of the time table for the new water treatment plant. Mr. Joines stated that the big pumps were started today without incident.

### **OTHER BUSINESS TO COME TO THE ATTENTION OF THE AUTHORITY – N/A**

### **APPROVAL OF BILLS**

**Motion:** Ms. Bentz moved and was seconded by Mr. Callahan to approve the bills as presented.

**Motion carried 5-0.**

### **APPROVAL OF FINANCIAL STATEMENT**

**Motion:** Mr. Malesker moved and was seconded by Ms. Myers to approve the financial statement as presented.

**Motion carried 5-0.**

**ADJOURNMENT**

**Motion:** Mr. Malesker moved and was seconded by Ms. Bentzel to adjourn the meeting.

**Motion carried 5-0. 8:35 PM**

Respectfully Submitted,

Susan A. Wertz