

**DALLASTOWN-YOE WATER AUTHORITY  
175 E BROAD STREET  
DALLASTOWN, PA 17313  
DECEMBER 11, 2013 – 8:00 PM  
MEETING MINUTES**

**CALL TO ORDER**

The December 11<sup>th</sup> meeting of the Dallastown-Yoe Water Authority was called to order by Authority Chairman, Arthur Wertz, followed by the pledge of allegiance.

**MEMBERS PRESENT**

Arthur Wertz  
Patricia Myers  
Steve Malesker  
Tana Bentzel  
Patrick Callahan

**ALSO PRESENT**

David Jones – Stock & Leader - Solicitor  
Dennis Sarpen – Holley & Assoc. - Engineer  
Joe Joines - Maintenance

**ABSENT**

Connie Stokes - ill

**ACTION ON THE 11/13/13 MEETING MINUTES**

**Motion** – Mr. Malesker moved and was seconded by Ms. Myers to approve the 11/13/13 meeting minutes as presented.

**Motion carried 5-0.**

**ENGINEER’S REPORT**

- There was nothing new on the tapping fee.
- The valves are at Monarch. LB Water picked up the two (2) controllers, but they are back now. Monarch has not given Mr. Sarpen a time frame. Joe Joines will be arranging a meeting with Keystone for the Scada.
- Ms. Stokes forwarded a lease from Shentel for the Lion’s Park tank to Mr. Sarpen for comments. He returned his comments to Ms. Stokes.
- Wyndridge Farms is tied in and as far as they can go. Mr. Sarpen stated that he has not heard from them, but will contact them for an update. Mr. Sarpen would like to have details of the meter pit prior to installation.
- There was no update on the Denton Tank. There will be discussion concerning the tank after the new year.

**SOLICITOR’S REPORT**

- Copies of revised Rules & Regulations were distributed to all Authority members for review & comments. Any comments are to be forwarded to Attorney Jones.
- Attorney Jones also received a copy of the Shentel lease from Ms. Stokes and has comments he will send to her.

**MANAGER’S REPORT**

- The 2014 Proposed Budget was prepared for the DYWA by Ms. Stokes. The major changes were: a 7% rate increase to supplement the rate increase received from RLMA and opening a new Capital Improvement Account with looking at the possibly of having to replace the tanks.  
**Motion:** Mr. Malesker moved and was seconded by Ms. Myers to approve the 7% rate increase.  
**Motion carried 5-0.**  
**Motion:** Mr. Callahan moved and was seconded by Ms. Myers to approve the 2014 DYWA Budget.  
**Motion carried 5-0.**
- Tank Level Report
- Master Meter Reads
- Maintenance Log

**OTHER BUSINESS TO COME BEFORE THE AUTHORITY**

- The final application for payment to Kinsley Construction for \$5,451.90 on the Howard Street CDBG Project was ready for approval.  
**Motion:** Mr. Malesker moved and was seconded by Mr. Callahan to approve the final payment to Kinsley Construction in the amount of \$5,451.90 for the CDBG Project on Howard Street.  
**Motion carried 5-0.**
- York County Planning needs the signed paperwork for the CDBG Project on Howard Street.  
**Motion:** Ms. Myers moved and was seconded by Ms. Bentzel to authorize the paperwork for the CDBG Project to be signed.  
**Motion carried 5-0.**
- Mr. Joines stated that the water numbers are up and the maintenance department is currently looking for a leak.

**APPROVAL OF BILLS**

**Motion:** Ms. Myers moved and was seconded by Ms. Callahan to approve the payment of the bills as presented.  
**Motion carried 5-0.**

**APPROVAL OF FINANCIAL STATEMENTS**

**Motion:** Mr. Malesker moved and was seconded by Ms. Bentzel to approve the financial statements as presented.  
**Motion carried 5-0.**

**ADJOURNMENT**

**Motion:** Mr. Malesker moved and was seconded by Ms. Bentzel to adjourn the meeting.  
**Motion carried 5-0. 8:20 PM**

Respectfully Submitted,

Susan A. Wertz