

**DALLASTOWN-YOE WATER AUTHORITY
175 E. BROAD STREET
DALLASTOWN, PA 17313
DECEMBER 14, 2016 – 8:25 PM
MEETING MINUTES**

CALL TO ORDER

The December 14th meeting of the Dallastown-Yoe Water Authority was called to order by Authority Chairman, Arthur Wertz, followed by the pledge of allegiance.

MEMBERS PRESENT

Arthur Wertz
Patricia Myers
Steve Malesker
Tana Bentzel
Pat Callahan

ALSO PRESENT

Connie Stokes – Borough Manager
Peter Ruth – Stock & Leader – Solicitor
Dennis Sarpfen – Holley & Assoc. – Engineer
Joe Joines – Maintenance

ACTION ON THE 11/9/16 MEETING MINUTES

Motion: Mr. Malesker moved and was seconded by Ms. Bentzel to approve the 11/9/16 meeting minutes as presented.

Motion carried 5-0.

VISITORS

- Jim Shaffer, representing Bethlehem United Methodist Church, 109 E. Main Street, Dallastown – The addition that the church is doing was originally to have a 6” fire line and a 2” domestic line, but they only ran the 6” fire line, bringing it into the building, then T’ d a 2” line off of it for the Church. Holley & Assoc. did the permitting to get the boring done in the roadway. Everything is done in the roadway. Joe Joines was down to do inspection while they were putting the line through. The question came up about ownership of the line in the roadway since a curb stop was not put in. The project is a design build, so there really isn’t plans. There is a tapping sleeve & valve in the roadway, then the main continued to cross the Church lot and into the building to where the next shut-off is inside the building. As is, it meets the qualifications for a service line but not a main. Joe was concerned that if anything happens to the pipe in the road, with the sleeve, they would have to dig about 40 feet into the Church lot to pull that pipe out and put new in. If the Church puts in a shut off valve at the curb, then the Authority will take ownership of the line in the roadway to the curb stop. Then the Church would be responsible for the curb stop into the building.

Motion: Mr. Callahan moved and was seconded by Ms. Myers requiring Bethlehem United Methodist Church to install a valve at the curb for a curb stop in order for the Authority to take ownership of the main in the roadway.

Motion carried 5-0.

ENGINEER'S REPORT

- Cape Horn Crossing – There were some minor corrections to the drawings. Mr. Sarpen, the engineer and Joe Joines are looking at the site next Tuesday in order to possibly change the placement of the water lines.
- Mr. Wertz asked about the Denton Tank elevations. Mr. Sarpen said that the last time it was checked there had been no change in the deterioration.

SOLICITOR'S REPORT

- The Rules & Regs are still in the review process.
- Attorney Ruth was contacted by Jamie Strong of Verizon Wireless. They started construction at the Lions Park Tank on Dec 12th. A written acknowledgement of the lease commencement date as of January 1, 2017 was received.
Motion: Mr. Malesker moved and was seconded by Mr. Callahan to authorize the execution of the lease agreement with Verizon Wireless.
Motion carried 5-0.

MANAGER'S REPORT

- Tank Level Report
- Master Meter Reads
- Maintenance Log
- There have been 3 leaks in the system in the past 2 weeks.
 1. At the school right-of-way on Frederick Dr. - Our maintenance department repaired the leak and are billing the school
 2. Jerry's grocery store - shooting down & never surfaced
 3. Bradley @ Locust Hill – shooting down & never surfaced
- The Authority members received a copy of the 2017 budget. The items in the budget had been previously discussed. There is no rate increase for the coming year.
Motion: Mr. Malesker moved and was seconded by Ms. Myers to approve the 2017 Water Authority Budget.
Motion carried 5-0.
- Council accepted Arthur (Chuck) Wertz letter of resignation at the 12/12/16 Council meeting.
- Council also approved the letter of interest from Susan Sprague to serve on the Water Authority. The Authority also needed to approve her as a new member.
Motion: Ms. Myers moved and was seconded by Mr. Callahan to approve Susan Sprague as a new member of the Dallastown-Yoe Water Authority.
Motion carried 5-0.
- Yoe Borough approved a letter of interest from Michael McGonagle to serve on the Water Authority as a representative from Yoe.
Motion: Mr. Malesker moved and was seconded by Ms. Myers to approve Michael McGonagle as a new member of the Dallastown-Yoe Water Authority.
Motion carried 5-0.

OTHER BUSINESS TO COME BEFORE THE AUTHORITY

- Good luck to Chuck & Tana. They will be missed along with their expertise.

APPROVAL OF BILLS

Motion: Mr. Malesker moved and was seconded by Ms. Bentzel to approve the bills as presented.

Motion carried 5-0.

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Callahan moved and was seconded by Ms. Bentzel to approve the financial statements as presented.

Motion carried 5-0.

ADJOURNMENT

Motion: Mr. Wertz moved and was seconded by Ms. Bentzel to adjourn the meeting.

Motion carried 5-0. 9:10 PM

Respectfully Submitted,

Susan A. Wertz