

**DALLASTOWN-YOE WATER AUTHORITY
175 E. BROAD STREET
DALLASTOWN, PA 17313
FEBRUARY 11, 2015 – 7:00 PM
MEETING MINUTES**

CALL TO ORDER

The February 11th meeting of the Dallastown-Yoe Water Authority was called to order by Authority Chairman, Arthur Wertz, followed by the pledge of allegiance.

MEMBERS PRESENT

Arthur Wertz
Steve Malesker
Tana Bentzel
Patricia Myers – arrived @ 7:15 pm

ALSO PRESENT

Connie Stokes – Borough Manager
David Jones – Stock & Leader - Solicitor
Dennis Sarpfen – Holley & Assoc. - Engineer
Joe Joines - Maintenance

ABSENT

Pat Callahan – Vacation

ACTION ON THE 1/14/15 MEETING MINUTES

Motion: Mr. Malesker moved and was seconded by Ms. Bentzel to approve the 1/14/15 meeting minutes as presented.

Motion carried 3-0.

VISITORS

There were no visitors present.

ENGINEER'S REPORT

- The new valves are working, but the numbers just need to be adjusted a little.

SOLICITOR'S REPORT

- On Tuesday, February 10th, Attorney Jones went over the new water shut off procedures and fees with Connie & Melody. He then drafted Resolution #2015-1 to be approved and signed by the Authority. There will be a \$15.00 fee connected to the mailing of the shut off notices. Then a week later, any bill not paid will receive a notice posted to their door at an additional cost of \$35.00. If water is shut off, the reconnection fee is still \$50.00 plus the 2 shut off notice fees of \$15.00 + \$35.00 (\$100.00 total). The quarterly bill, which will be a paper bill, will reference the exact dates and fees associated with those dates.

Motion: Mr. Malesker moved and was seconded by Ms. Bentzel to adopt Resolution #2015-1, revising the water shut off procedures and fees.

Motion carried 3-0.

- The Rules & Regs will be worked on in the next few months.

MANAGER'S REPORT

- On January 20th there was a 10" main break at N. Park & E. Main. According to the numbers, there is still another leak in the system somewhere, but maintenance is unable to locate it.
- Tank Level Report
- Master Meter Reads
- Maintenance Log
- Replacing the main & services on Broad Street in Yoe is being removed from the agenda. Yoe Borough has not moved on the street project. Ms. Stokes will check with Yoe Council President, Sam Snyder, to see if they are planning to do the project next year.
- Ms. Stokes would like the Authority to purchase a correlator. When there is a leak, the Authority's maintenance staff is at the mercy of either PA Rural Water or York Water to help locate the leak. Mr. Joines requested a quote from LB Water which came in at \$39,000. This figure also includes training. Mr. Wertz was at the leak on Park & Main when PA Rural Water was there and saw, first hand, how the correlator works. He stated that having one would make the Authority maintenance a little more independent and actually save time & money in the long run.
The Authority maintenance crew would also like to purchase a jackhammer for leaks. Mr. Joines got a quote from Tri-Boro on a 60 lb. jackhammer at \$1499.00.

Motion: Mr. Malesker moved and was seconded by Ms. Myers to purchase both the Correlator and the jackhammer.

Motion carried 4-0.

Ms. Stokes also asked the Authority to think about purchasing a logger in the future. A quote for the logger was also received from LB Water.

- Mr. Joines inspected the property at 36 W. George Street at the request of the Authority after last month's meeting and saw evidence of a prior leak. There was plumbing work which was recently done including a brand new valve at the meter. A letter will be sent to the owner of the property stating that he is required to pay the full bill.

OTHER BUSINESS TO COME TO THE ATTENTION OF THE AUTHORITY

- The GIS is done and ready for training.
- Ms. Myers stated that the water at her house seems to have a reoccurring musty smell. The Authority thinks it might be coming from the water turn over at the Denton Tank now that it is drafting down further with the new valves.

APPROVAL OF BILLS

Motion: Mr. Malesker moved and was seconded by Ms. Myers to approve the payment of bills as presented.

Motion carried 4-0.

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Malesker moved and was seconded by Ms. Bentzel to approve the financial statements as presented.

Motion carried 4-0.

ADJOURNMENT

Motion: Mr. Malesker moved and was seconded by Ms. Bentzel to adjourn the meeting.

Motion carried 4-0. 7:34 PM

Respectfully Submitted,

Susan A. Wertz