

**DALLASTOWN-YOE WATER AUTHORITY
175 E BROAD STREET
DALLASTOWN, PA 17313
FEBRUARY 12, 2014 – 7:00 PM
MEETING MINUTES**

CALL TO ORDER

The February 12th meeting of the Dallastown-Yoe Water Authority was called to order by Authority Chairman, Arthur Wertz, followed by the pledge of allegiance.

MEMBERS PRESENT

Arthur Wertz
Patricia Myers
Steve Malesker
Tana Bentzel

ALSO PRESENT

Connie Stokes – Borough Manager

ABSENT

Patrick Callahan – Vacation
David Jones – Stock & Leader - Solicitor
Dennis Sarpen – Holley & Associates – Engineer

ACTION ON THE 1/8/14 MEETING MINUTES

Motion: Ms. Bentzel moved and was seconded by Ms. Myers to approve the 1/8/14 meeting minutes as presented.

Motion carried 4-0.

ENGINEER'S REPORT

Mr. Sarpen was not present.

SOLICITOR'S REPORT

Attorney Jones was not present.

MANAGER'S REPORT

- The valves are currently at Monarch having a few changes made. They will hold them until we are ready.
- Tank Level Report
- Master Meter Report
- Maintenance Log
- There is nothing new on Shentel.
- On 1/24/14, there was an 8" shear break on S. Franklin Street. Kinsley helped with this one.
- On 2/3/14, there was a 6" shear break on Clover Hill Road.
- Due to the inclement weather and hazardous conditions, shut offs were not able to be done this past quarter. Mr. Wertz suggested that a letter go out to all delinquent customers that were on the shut off list, explaining the situation and not to plan on it happening again.

Motion: Ms. Myers moved and was seconded by Ms. Bentzel to approve a letter being sent to all delinquent customers explaining why shut offs did not happen this past quarter.

Motion carried 4-0.

- The Office will begin taking credit cards “in house only” starting in March.
- The Authority, on the suggestion of Mr. Wertz, gave each maintenance employee \$100.00 for new boots or jacket. This was to show the Authority’s appreciation for all the hours spent on water leaks in the past few months.
- PennDOT sheared off a hydrant on Lombard Street.

OTHER BUSINESS TO COME TO THE ATTENTION OF THE AUTHORITY

- Ms. Myers inquired as to what is going on at 400 W. Main Street. Lee Knepper purchased that property and needed to replace the service line which was galvanized. Maintenance was on service calls there several times. When maintenance went to turn the water off, they thought there was only 2 curb boxes, but there was actually 3. The 3rd curb box was not shown on the drawings. Mr. Knepper wants compensated for the backhoe time. Ms. Stokes told him she will only work with him for our time and his permits. The Authority stands behind Ms. Stokes decision.

APPROVAL OF BILLS

Motion: Mr. Malesker moved and was seconded by Ms. Myers to approve the bills as presented.

Motion carried 4-0.

APPROVAL OF FINANCIAL STATEMENTS – The January Financial Statement was not ready for approval.

ADJOURNMENT

Motion: Mr. Malesker moved and was seconded by Ms. Bentzel to adjourn the meeting.

Respectfully Submitted,

Susan A. Wertz