

**DALLASTOWN-YOE WATER AUTHORITY
175 EAST BROAD STREET
DALLASTOWN, PA 17313
JUNE 11, 2014 – 7:00 PM
MEETING MINUTES**

CALL TO ORDER

The June 11th meeting of the Dallastown-Yoe Water Authority was called to order by Authority Chairman, Arthur Wertz, followed by the pledge of allegiance.

MEMBERS PRESENT

Arthur Wertz
Steve Malesker
Tana Bentzel
Patrick Callahan

ALSO PRESENT

Connie Stokes – Borough Manager
David Jones – Stock & Leader - Solicitor
Dennis Sarpfen – Holley & Assoc. - Engineer
Joe Joines - Maintenance

ABSENT

Patricia Myers

ACTION ON THE 5/14/14 MEETING MINUTES

Motion: Mr. Malesker moved and was seconded by Mr. Callahan to approve the 5/14/14 meeting minutes as presented.

Motion carried 4-0.

VISITORS

- Mrs. Ralph Harnish, 85 E. King Street, Dallastown was present to discuss her water bill. For the past 2 quarters her bills have been exceptionally high at 26,000 gallons (\$202.90). Maintenance had gone out to re-read the meter and found the original reading that was done to be correct. Mrs. Harnish stated they had no leaks during those 6 months and with it only being she and her husband, there is no way that they used that much water. She was asked to do a few tests at her home (dye test on toilet, record reading morning & night and check the low flow indicator). Maintenance will be sent out to re-read again tomorrow, June 12th. The only other thing the Authority can do is remove the meter and have it tested which would cost approximately \$100.00. A determination will be made after the re-read.

ENGINEER'S REPORT

- Installation of the valves/vaults at Broad and Fern both went well. The Broad Street lines are to be hooked up tomorrow. Keystone is coming next week to do their scada hook-ups.
- Mr. Joines was asked whether or not he received the "as built" drawing from Wyndridge Farms yet or the parts manual for the meter they put in the pit. He stated he received one from Exeter Supply.
- Mr. Sarpfen contacted 3 companies concerning a coating for the tank foundations. A lithium nitrate coating was suggested which could be added to the foundation piers and footing, but not the bottom.

- Mr. Sarpen was concerned with the installation of the new cellular equipment on the tanks by Shentel, AT&T and Verizon. If they plan on welding, that will effect both the inside and outside of the tanks. Mr. Sarpen suggested magnetic. The Contracts were sent to Russ Brown at Utility Services for their review and comments.
- Sheetz should be up and running soon. Keystone needs to take a look at it first to make sure they don't need to do anything different due to it being a little bit different design.

SOLICITOR'S REPORT

- A resolution needs to be approved in order to allow \$50.00 to be charged for the door posting of the shut off letters prior to the mailed shut offs. All must be done within a 10 day period.
Motion: Mr. Callahan moved and was seconded by Mr. Malesker to authorize Attorney Jones to draft a resolution allowing \$50.00 to be charged for the posting of shut off letters prior to the mailing of the shut offs.
Motion carried 4-0.
- The Shentel lease has been reviewed by Attorney Jones. The design has changed from the initial submission. They want to move equipment to the ground in a separately fenced off area. New drawings are to follow. With this new design, maintenance won't have to be called for access to the tank. The Authority asked for a 3% increase per year, no automatic renewal and a fee paid to the Authority for after-hours access.
 Verizon has the same lease terms as Shentel and Attorney Jones is waiting for a return email from them. Ms. Stokes gave the new AT&T lease to Attorney Jones and forwarded a copy to Russ Brown at Utility Services.

MANAGER'S REPORT

- The Tank Level Report, Master Meter Reads and Maintenance Log were all distributed to the Authority members for the month of May.
- A schedule of the work being done at the Red Lion Water Treatment Plant was given to Joe Joines by Keith Kahwajy.
- Borough Council approved a GIS Mapping System through C.S. Davidson for the Borough's sanitary sewer and stormwater facilities. It's an interactive website housed on C.S. Davidson's server which would allow Borough staff to access data on any modern device (smartphone, PC or tablet). C.S. Davidson's is also extending the proposal to the Water Authority for the water lines and curb stops. The cost to the Authority would be a one-time fee of \$1500.00 for the set-up. The system is easy to use and requires no software. It can be used for keeping records of repairs to mains and photographs can also be incorporated into it.
Motion: Ms. Bentzel moved and was seconded by Mr. Callahan to approve the proposal by C.S. Davidson for the GIS Mapping System in the amount of \$1500.00.
Motion carried 3-0. (Mr. Malesker abstained)
- The cost of the main extension for Locust Street at Ream Roofing came in higher than expected from Fitz & Smith. With Fitz & Smith doing all the work, prevailing wage must be used and the total cost would be approximately \$45,000 to \$50,000. There are 4 or 5 businesses that would be affected. The project will be revisited with borough maintenance doing the work and at that point determination will be made whether to hold off until next year.

- There was a leak at N. Walnut Street & Oak which pushed the valve box out of the road. The blow-off affected 3 homes. The bottoms of the meters were blown out which flooded the properties. The homeowner at 613 Harvest Drive turned the damages into her insurance, but was asking that the Authority pay her \$1000.00 deductible. It will be turned in to the Authority's insurance.
- York Township is replacing the bridge on S. Franklin Street which will affect the water line. Two valves will need to be installed and the water line relocated approximately 10' further downstream. Since this is not the Authority's project, a suggestion was made that the Authority pays for the valves and York Township pays for the relocation of the line and the concrete encasement of the line downstream of the bridge. This process could affect customers for about 3 days.
Motion: Mr. Callahan moved and was seconded by Ms. Bentzel to approve the installation of 2 valves on S. Franklin Street at the bridge at the Authority's expense. York Township would be responsible for the remainder of the cost to relocate the line.
Motion carried 4-0.
- The joint meeting of DYWA & RLMA is scheduled for Wednesday, July 23rd at 6:00 pm here at the Dallastown Borough Office. Authority members are to contact Ms. Stokes with any items they would like to see on the agenda.
- C.S. Davidson has invited the Authority to a Revolution game on Tuesday, July 8th in their skybox. Please let the Borough Office know by July 3rd.

OTHER BUSINESS TO COME BEFORE THE AUTHORITY

There was no other business.

APPROVAL OF BILLS

Motion: Mr. Malesker moved and was seconded by Ms. Bentzel to approve the bills as presented.
Motion carried 4-0.

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Malesker moved and was seconded by Mr. Callahan to approve the financial statements as presented.
Motion carried 4-0.

ADJOURNMENT

Motion: Mr. Malesker moved and was seconded by Ms. Bentzel to adjourn the June 11, 2014 meeting.
Motion carried 4-0. 8:07 PM

Respectfully Submitted,

Susan A. Wertz