

**DALLASTOWN-YOE WATER AUTHORITY
175 E. BROAD STREET
DALLASTOWN, PA 17313
NOVEMBER 13, 2013 – 7:00 PM
MEETING MINUTES**

CALL TO ORDER

The November 13th meeting of the Dallastown-Yoe Water Authority was called to order by Authority Chairman, Arthur Wertz followed by the pledge of allegiance.

MEMBERS PRESENT

Arthur Wertz
Patricia Myers
Steve Malesker
Tana Bentzel
Patrick Callahan

ALSO PRESENT

Connie Stokes – Borough Manager
Dennis Sarpen – Holley & Assoc. - Engineer
Joe Joines - Maintenance

ACTION ON THE 10/9/13 MEETING MINUTES

Motion: Mr. Malesker moved and was seconded by Ms. Callahan to approve the 10/9/13 meeting minutes as presented.

Motion carried 5-0.

VISITORS – None present

ENGINEER’S REPORT

- There was nothing new on the tapping fee.
- Mr. Sarpen believes the control valves are at Monarch. There are some parts that LB Water is adding to the valves prior to them going in the vaults.
- Wyndridge Farms Update – A detailed plan is still needed for the meter pit, plus a backflow preventor is not on the plan. Outside there are 2 valves and meter in the pit. Everything else is inside.
- The tank elevations were checked again and there has not been any change.
- Concerning the maintenance contracts with Utility Services, Mr. Sarpen is trying to get a feel for what Utility Services thinks they can do about the tank foundations. The Authority should also be thinking about their expectations of Utility Services. The Denton tank can be done 2 legs at a time, but Park St is a different story. The Authority is deferring this to next year.

SOLICITOR’S REPORT – Attorney Jones had another meeting to attend, so he was not at the DYWA meeting.

MANAGER’S REPORT

- Kinsley is completely finished the Howard Street Project and everything went well. Application for Payment #2 to Kinsley in the amount of \$70,444.40 was ready for approval. This is paid out of the CDBG grant money.

Motion: Mr. Malesker moved and was seconded by Ms. Myers to approve Application for Payment #2 to Kinsley in the amount of \$70,444.40.

Motion carried 5-0.

There was a little extra work at Devers and there will be a change order at next month's meeting. Most of the meters were changed out on Howard.

- All Authority members received copies of the Rules & Regs which Attorney Fazzini had updated. Any questions or changes are to be referred to Ms. Stokes.
- Credit Cards should be up and running during the first quarter of 2014.
- There were some issues with the Scada and phones at the filter plant which Comcast was able to reboot and correct. The alarm at Hardees wouldn't clear and Keystone was able to correct that problem.
- On October 28th there was a 6" water main break at New School & Blymire.
- On November 2nd there was a service line break on Lombard Street in Yoe.
- Red Lion Municipal Authority is increasing the water rates by 7.5% (\$3.07 to \$3.30 per thousand). Based on this year's figures, there is approximately a \$58,000 to \$59,000 difference. There was discussion concerning the rates to the water customers.
- The 2014 Budget will be at the December meeting for review and approval.
- Tank Level Reports
- Master Meter Reports
- Maintenance Log

OTHER BUSINESS TO COME BEFORE THE AUTHORITY

- The Authority Christmas Dinner is scheduled for Wednesday, December 13th at 6:00 pm at the Great American Saloon in Red Lion. The regular Authority meeting will be held at the Borough Office following the dinner.

APPROVAL OF BILLS

Motion: Mr. Malesker moved and was seconded by Ms. Myers to approve the bills as presented.

Motion carried 5-0.

APPROVAL OF FINANCIAL STATEMENT

Motion: Mr. Malesker moved and was seconded by Ms. Bentzel to approve the financial statement as presented.

Motion carried 5-0.

ADJOURNMENT

Motion: Mr. Malesker moved and was seconded by Ms. Bentzel to adjourn the meeting.

Motion carried 5-0. 7:35 PM

Respectfully Submitted,

Susan A. Wertz