

**DALLASTOWN-YOE WATER AUTHORITY
175 E. BROAD STREET
DALLASTOWN, PA 17313
OCTOBER 9, 2013 – 7:00 PM
MEETING MINUTES**

CALL TO ORDER

The October 9th meeting of the Dallastown-Yoe Water Authority was called to order by Chairman, Arthur Wertz, followed by the pledge of allegiance.

MEMBERS PRESENT

Arthur Wertz
Patricia Myers
Steve Malesker
Tana Bentzel
Patrick Callahan

ALSO PRESENT

Connie Stokes – Borough Manager
David Jones – Stock & Leader - Solicitor
Dennis Sarpen – Holley & Assoc. - Engineer

ACTION ON THE 9/11/2013 MEETING MINUTES

Motion: Mr. Malesker moved and was seconded by Ms. Myers to approve the 9/11/2013 meeting minutes as presented.

Motion carried 5-0.

VISITORS

- Joseph Lanza, III – 448 Dartha Drive – Mr. Lanza attended the meeting due to his high water usage. He was reading his own meter daily and recording the usage. His usage, prior to his water meter being changed out on 6/21/2013, averaged out to 322 gallons per day. He has averaged 254 gallons per day for the past 110 days since the meter was changed out. Mr. Sarpen told Mr. Lanza that older meters have a tendency to slow down over time, not speed up.
The old meter that was taken out was kept. The Authority would like to have that meter 3rd party tested along with the new meter. Mr. Lanza is to call the Borough Office to schedule an appointment to remove his meter to have it tested.

ENGINEER'S REPORT

- There was nothing new to report on the tapping fee.
- The control valves were ordered and should be shipped directly to Monarch from California on October 15th. Monarch will be installing the valves in the vaults which should take about a week, prior to setting in the locations. Monarch will be charging \$100.00 a piece to install the gate valves inside the Fern Avenue vault. They will contact Joe Joines when they are done with the vaults so he can do the work that he needs to do at the sites prior to installation.

Motion: Mr. Malesker moved and was seconded by Ms. Myers to approve the Monarch change order in the amount of \$200.00 to install the gate valves inside the Fern Avenue vault.

Motion carried 5-0.

The cutting in valves on Fern have been installed, plus the tapping sleeve and valves on Broad Street without a problem.

- Mr. Sarpen gave an update on the water line extension for Wyndridge Farm. The PennDOT permit was received for the water line extension, but he was not aware if York Township approved the land development plan. He recommended that the Authority waits until there is an approved plan before proceeding. Mr. Sarpen also explained to the developer that there must be a meter on the fire line but is not sure which way they are intending to configure the lines and meters.
- Mr. Sarpen spoke to Russ Brown at Utility Services concerning the repair of the Denton Tank. After reviewing the maintenance contracts, they discovered the concrete was not right from the day it was put in. Utility Services is not sure where they are going from here as far as restoration. More should be known by the November meeting. The Authority asked the engineer to check the tank elevations again after the upcoming storm goes through.

SOLICITOR'S REPORT

- Changes were made to the rules & regs by Patrick Fazzini, but never adopted. Attorney Jones will get marked up copies to the Authority members for review and approval.
- Attorney Jones met with the Borough Office staff concerning water shut offs. A letter will go out to all customers next month.
- The Authority received a letter from the Red Lion Municipal Authority concerning making changes to the DYWA system without first getting RLMA approval. The Authority disagrees with having to get Red Lion's approval to make any changes in the Dallastown-Yoe system. They feel that RLMA should have a relief valve on their side of the system and not use DYWA's Park Street tank. Red Lion also stated that a 2 hour notice must also be given whenever a valve is opened or closed, which DYWA already does. Attorney Jones will draft a letter to RLMA.

MANAGER'S REPORT

- Kinsley is moving along on E. Howard Street. The main is to be connected at Charles Street next Monday when school is closed. They began replacing the 35 services starting at Walnut and working their way to Charles. There have not been too many issues. The curb & sidewalk is to start this week. The Borough Engineer had the Application for Payment #1 to Kinsley for work done through September in the amount of \$33,122.70.

Motion: Mr. Malesker moved and was seconded by Ms. Bentzel to approve Application for Payment #1 to Kinsley, contingent on Kinsley signing, in the amount of \$33,122.70.

Motion carried 5-0.

- Dallastown-Yoe Water Authority was the featured water system in an article in Keystone Tap by Pennsylvania Rural Water Association.
- Tank Level Report
- Master Meter Read
- Maintenance Log

OTHER BUSINESS TO COME TO THE ATTENTION OF THE AUTHORITY

- Yoe Borough would like to tack fees onto the water bill. They are trying to recoup costs on vacant homes where the water is off and the Borough needs to do some cleanup or mowing. Per Attorney Jones, those costs cannot be added to the water bill. Ms. Stokes state that if Yoe would give a list to Dallastown's office staff, the information could be noted in their water account and the water would not be turned on until all bills in Yoe are also satisfied.

APPROVAL OF BILLS

Motion: Mr. Malesker moved and was seconded by Mr. Callahan to approve the bills as presented.

Motion carried 5-0.

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Malesker moved and was seconded by Ms. Myers to approve the financial statements as presented.

Motion carried 5-0.

ADJOURNMENT

Motion: Mr. Malesker moved and was seconded by Mr. Callahan to adjourn the meeting.

Motion carried 5-0. 7:56 PM

Respectfully Submitted,

Susan A. Wertz