

**DALLASTOWN BOROUGH
175 EAST BROAD STREET
DALLASTOWN, PA 17313
MARCH 11, 2013 – 7 PM
COUNCIL MEETING MINUTES**

CALL TO ORDER

The March 11th meeting of the Dallastown Borough Council was called to order by Council President, Ronald Smith followed by prayer, pledge of allegiance and roll call.

MEMBERS PRESENT

Ronald Smith – President
Richard Bogart – Vice President
Tomas Metz – President Pro Tem
Quay Markel
Bernell Kohler
Gina Smith
Karen Hoyt-Stewart

ALSO PRESENT

Mayor Terry Meyers
Connie Stokes – Borough Manager
Nate Taggart – Acting Borough Manager
David Jones – Stock & Leader - Solicitor
Steve Malesker – C.S. Davidson - Engineer
Cpl. Keith Dyke - YARPD
Chief Darryl Ehrhart – Rescue Fire Co.

VISITORS

Joe Szmajda – 18 S. Park St, Dallastown

ANNOUNCEMENTS

- April 29th – The office will be closed for Good Friday.
- April 30th – The Easter Egg Hunt sponsored by the Dallastown American Legion will be held at 11:00 am at the Community Park. The Borough donated candy and organized a donation from Texas Roadhouse.

APPROVAL OF 2/11/13 MEETING MINUTES

Mr. Smith added that he left the January meeting prior to its start. Mr. Bogart added the comment to page 2, 2nd bullet, the reason for Attorney Jones not recommending participation in the Tax Assessment Appeal was that the payout will be more than what the Borough would recoup.

Motion: Mr. Metz moved and was seconded by Mr. Bogart to approve the 2/11/13 meeting minutes with corrections.

Motion carried 7-0.

APPROVAL FOR PAYMENT OF BILLS

Motion: Mr. Markel moved and was seconded by Mr. Kohler to approve the payment of bills as presented.

Motion carried 7-0.

APPROVAL OF JANUARY 2013 FINANCIAL STATEMENTS

Motion: Mr. Kohler moved and was seconded by Mr. Metz to approve the January 2013 financial statements as presented.

Motion carried 7-0.

YORK AREA REGIONAL POLICE DEPARTMENT REPORT

- Corporal Dyke was present, representing the YARPD. He stated the month of February was business as usual. There have been 147 calls in the months of January & February.
- Mr. Metz inquired as to whether anything was determined concerning the shots that were fired on E. Maple Street around the Borough Garage. Cpl. Dyke stated that he had not heard anything, but would check on it and get back to Council.
- Mr. Bogart stated that he noticed that the department ran the motorcycles a good bit this winter. Cpl. Dyke said since it was a fairly mild winter, they were able to get them out on the streets.

FIRE COMPANY REPORT

- Chief Darryl Ehrhart was present to give the monthly fire company report. He said it was a quiet month with only 6 calls in the Borough and no damage.
- The fire company is currently gearing up for the summer events.
- Mr. Bogart asked if open burning is still enforced. Chief Ehrhart stated that it is still enforced. Fire pits are allowed but must be covered and burning of trash or branches is not allowed.

MAYOR'S REPORT

Mayor Meyers distributed a written report to all Council members and stated that it was a very slow month.

VISITORS/PUBLIC COMMENT

Joe Szmajda, 18 S. Park St, had a few questions:

- He wanted to know who paid the Borough employees when there were water leaks. He was told that the Dallastown-Yoe Water Authority is responsible.
- He also asked the outcome of the sewer lateral inspections at the residences in the area of Duke & Frederick. Council told him that there were several residences that had problems.
- He asked about the outcome of the Bog Turtles and was told that the survey showed no evidence of any turtles.

SOLICITOR'S REPORT

- Attorney Jones obtained a sample ordinance for office manager from another municipality, which he gave to Mr. Taggart to review with Ms. Stokes. Dallastown's current ordinance is outdated.

ENGINEER'S REPORT

- 2013 Material & Equipment Bid – Dallastown teamed up with Yoe Borough last year and Yoe has shown interest in teaming up again this year. Mr. Malesker stated that due to some of the companies merging, he doubted that many bids will be received.

Motion: Mr. Metz moved and was seconded by Mr. Kohler to team up with Yoe Borough for the 2013 Material & Equipment Bids.

Motion carried 6-0. Mr. Bogart abstained due to state liquid fuel monies being involved.

- 2013 Sewer Maintenance Program – Sent to 6 companies for maintenance program quotes in order to get the best price. The maintenance program is the annual cleaning & grouting of the sewer lines and includes an alternate for 2014, contingent upon the contractor doing a good job in 2013. The quotes are due back by the beginning of April and can be awarded at the April meeting.
- Received quotes for 7 manhole repairs which are tributary to the Duke Street Pump Station. The quotes were from Abel Recon, Mr. Rehab & Utility Services. The low quote is from Abel Recon in the amount of \$18,525.00 lump sum. Since the quote is less than \$18,900, the job does not need to be bid. York Township and Windsor Township both used Abel Recon and are very happy with their work. They use the sprayroq.

Motion: Mr. Metz moved and was seconded by Mr. Markel to accept the quote from Abel Recon in the amount of \$18,525.00 for manhole repairs.

Motion carried 7-0.

- Mr. Malesker solicited quotes for an appraisal for the Colonial Park Pump Station site, but has not received any responses back at this point. Mr. Resh of C.S. Davidson spoke with Attorney Jones who had previously worked with Charles Smith of Absolute Real Estate Appraisals for farm-type areas similar to this. In order to stay on schedule, Council talked about just hiring Absolute Real Estate Appraisals to do the appraisal as opposed to waiting for quotes.

Motion: Mr. Metz moved and was seconded by Mr. Kohler to authorize C.S. Davidson's to solicit an appraisal for the Colonial Park Pump Station site, not to exceed \$1100.00.

Motion carried 7-0.

- Mr. Resh will be attending the April Council meeting to discuss the Colonial Park Pipeline/Capacity Study.
- Mr. Malesker received a call from Doug Bray concerning whether or not the Borough would be providing sewer to the land he owns near Colonial Park that he wants to develop. He was looking at 80+ units of 3 story condos for 55 and over. Mr. Bogart stated that that property is zoned sloped and not suitable for developing.
- The Chesapeake Bay Plan (MS4) – Mr. Taggart and Mr. Malesker met with Derek Rinaldo of C.S. Davidson concerning the MS4. Coming in 2014 is the Chesapeake Bay Pollutant Reduction Plan and must be in effect by March of that year. No funding will be provided for the municipalities. Per DEP guidelines, it will be a narrative outlining the practices and policies of the Borough and things that the Borough can adopt in order to improve the waters of the Chesapeake Bay. It can be things such as street sweeping, tree plantings, adding filters & inlets or anything that would improve the water quality. They will be working on the plan, but some things will need to be budgeted for.
- Mr. Bogart requested a copy of the published ice pigging article.

BUSINESS FOR ACTION

- The CDBG contracts for the Howard Street Project were ready for approval and signatures.

Motion: Mr. Bogart moved and was seconded by Mr. Markel to approve the CDBG contracts for the Howard Street Project as presented.

Motion carried 7-0

- Mr. Taggart distributed a packet of information concerning the front office security. He will check on the preparation of the opening with Brown’s Glass.

Mr. Taggart contacted Shawn Fife (who did the cameras in the park) about the security camera in the front lobby. He felt one camera in the corner to the left of the window is all that would be needed. The camera would include a 4 channel DVR. This would give the Borough the capacity to add at least 3 more cameras if needed. It would be the same set up as the park with internet access.

Zeplin Security was contacted concerning the panic button. Zeplin currently oversees the Borough’s security system and the panic button could be hooked into that system, adding it to the existing keypad at the door.

Information was obtained from a few sources concerning safes. The safe would be small enough to fit into the closet in the manager’s office and would be able to be bolted to the floor.

Joe Joines from the maintenance department obtained estimates and samples of materials to enforce the front and side office walls with either brick or stone. The maintenance department will be able to do the labor. Mayor Meyers suggested that a solid block of cement would be better than brick.

Motion: Mr. Kohler moved and was seconded by Mr. Metz to approve the camera installation.

Motion carried 7-0.

Motion: Ms. Hoyt-Stewart moved and was seconded by Mr. Markel to approve the installation of one panic button and a safe not to exceed \$750.00.

Motion carried 7-0.

Council agreed that expert opinions are needed from security experts before proceeding with the window & walls. The subject will stay on the agenda until the next meeting.

BUSINESS FOR DISCUSSION/INFORMATION – N/A

REPORTS

- Police Reports
- Yoe Ambulance Report & 2013 Budget
- Hemler Animal Control Report

ADJOURNMENT

Motion: Mr. Metz moved and was seconded by Mr. Kohler to adjourn the meeting.

Motion carried 7-0. 8:15 PM

Respectfully Submitted,

Susan A. Wertz