

**DALLASTOWN BOROUGH  
175 EAST BROAD STREET  
DALLASTOWN, PA 17313  
APRIL 8, 2013 – 7 PM  
COUNCIL MEETING MINUTES**

**CALL TO ORDER**

The April 8<sup>th</sup> meeting of the Dallastown Borough Council was called to order by Council President, Ronald Smith followed by prayer, pledge of allegiance and roll call.

**MEMBERS PRESENT**

Ronald Smith – President  
Richard Bogart – Vice President  
Tomas Metz – President Pro Tem  
Quay Markel  
Gina Smith  
Karen Hoyt-Stewart  
Bernell Kohler (arrived at 8:00 due to fire call)

**ALSO PRESENT**

Terry Meyers, Sr. - Mayor  
Connie Stokes – Borough Manager  
Nate Taggart – Acting Borough Manager  
David Jones – Stock & Leader - Solicitor  
Steve Malesker – C.S. Davidson - Engineer  
Sgt. Peter Montgomery - YARPD  
Richard Resh – C.S. Davidson

**ANNOUNCEMENTS**

- 5/2/13 – Prayer in the Square @ 7:00 PM
- 5/5/13 to 5/8/13 – PSAB Annual Conference at the Hershey Lodge (Mr. Markel & Mr. Kohler are attending)

**APPROVAL OF 3/11/13 MEETING MINUTES**

**Motion:** Mr. Markel moved and was seconded by Mr. Bogart to approved the 3/11/13 meeting minutes as presented.

**Motion carried 6-0.**

**APPROVAL FOR PAYMENT OF BILLS**

**Motion:** Mr. Metz moved and was seconded by Mr. Bogart to approve the payment of bills as presented.

**Motion carried 6-0.**

**APPROVAL OF FINANCIAL** (will be at the next meeting for approval)

**YORK AREA REGIONAL POLICE DEPARTMENT REPORT** - Sgt. Peter Montgomery was representing the police department.

- A framed picture of the 2013 police force was given to Council for display in the Council room.
- There were 87 calls in the Borough for the month of March. The call volume will be rising now that the weather is getting nicer.

- The Department is currently working on an ordinance concerning pawn shops. They obtained York City's ordinance and are changing it to fit their needs. When it is finished, they will be forwarding a copy to the solicitors of all the municipalities they cover for their review. The hopes are that this help with stolen items.
- Council brought to Sgt. Montgomery's attention that a resident on Fern is interested in the Block Watch Program. There was some drug paraphernalia found in the area and the residents are concerned. Sgt. Montgomery said that the Next Door Program might be a better alternative.

**FIRE COMPANY REPORT** – Chief Ehrhart was not present due to a fire on Camp Betty Washington Rd.

**MAYOR'S REPORT** – Mayor Meyers distributed his monthly report to all Council members.

- He was contacted by a representative from St. Joseph's Church. The Church is holding a function at the Dallastown Fire Company and asked if there was any type of ordinance forbidding BYOB. He told her that as far as he knew there was not, but she should check with the Fire Company and State Police Liquor Enforcement. Council stated there was no ordinance forbidding it.

**VISITORS/PUBLIC COMMENT**

Ray Daily – 136 S. Duke Street, Dallastown

Joe Szmajda – 18 S. Park Street, Dallastown

- Ray Daily was in attendance to discuss his sewer lateral. He received a letter from the Borough concerning the possibility of a leak in his sewer lateral. He stated that he was required to have it checked a few years ago and there were no problems discovered then. Now he had to have it checked again and there were still no problems according to his plumber. Borough maintenance was also there at the time and viewed the video, verifying there was no problem. The plumber's bill to have it checked again was \$285.00 and he would like to be reimbursed by the Borough. Mr. Smith explained to him that the Borough is divided into 5ths and Pipe Services inspects the sewer of 1/5<sup>th</sup> of the Borough each year. They look for clear water flow that would indicate a problem. Several laterals had to be tested that indicated problems. The water table also plays a part in this. Council requested that Pipe Services contact the Borough when they see a problem so that they can camera those areas from the main to the curb line before contacting the homeowner. There was some discussion by Council about getting information out to the homeowners concerning the sequence of the yearly inspections via a public meeting and in the newsletter.

**Motion:** Mr. Metz moved and was seconded by Mr. Markel to refund Mr. Daily, on a one time basis, half of the cost incurred with a hard copy of the letter/bill from the plumber stating there were no problems.

**Motion carried 6-0.**

- Richard Resh of C.S. Davidson gave an update on the Colonial Park sewer project:
  1. A quote was received from Charlie Smith of Absolute Real Estate Appraisals for \$1800.00 to appraise the Deller Farm for possible location of the Colonial Park Pump Station.

**Motion:** Mr. Metz moved and was seconded by Mr. Markel to accept the quote of \$1800.00 from Charlie Smith of Absolute Real Estate Appraisals to appraise the Deller Farm.

**Motion carried 7-0.**

2. The planning module is just about done and Mr. Resh will be forwarding a copy to the Borough.
  3. Mr. Resh did an Alternative Analysis for the sewer system for Colonial Park area. It was a synopsis of events to date, plus he listed a number of different cost options. Option 2D will be in the planning module and is what Mr. Smith will be looking at for his appraisal. This option will avoid the wetlands and shift the pump station slightly downstream at Mr. Deller's request. This option also will eventually serve York Township.
  4. There are not a high number of malfunctioning septic systems in Colonial Park as originally anticipated, therefore the Borough might want to, instead of a 5 year plan, stretch it out to a 10 year plan.
  5. There is a boundary line discrepancy with York Township. Attorney Jones will explore different options and continue the dialogue with Gary Millbrand of York Township to resolve the boundary line issue.
  6. The public meeting will be scheduled and advertised for July 22<sup>nd</sup> at 7: 00 pm.
  7. The Colonial Park flow meters were installed last Friday, April 5<sup>th</sup> until Wednesday, May 1<sup>st</sup>.
- Mr. Resh also gave an update on the sewer maintenance program:
    1. C.S. Davidson sent out 6 packets for quotes for the sanitary sewer maintenance program. They received 4 quotes back that were opened on April 2<sup>nd</sup>. Mr. Rehab was the lowest at \$94,674.50 and that was who C.S. Davidson recommended. If they do satisfactory work in 2013, they could also be retained for 2014.

**Motion:** Mr. Markel moved and was seconded by Mr. Kohler to award the bid to Mr. Rehab in the amount of \$94,674.50 including receipt of performance bond and insurance.

**Motion carried 7-0.**

2. The next Corrective Action Plan will be submitted to DEP by April 15<sup>th</sup>. A draft copy was given to all Council members for their review.
3. A schedule was also submitted to Council on the pipeline relining work to be done. Various areas were identified in the Borough last year that were beyond regular maintenance and grouting and would be actual construction. This project would need to be bid due to the cost. This also shows DEP that the Borough is doing their due diligence in making improvements to the areas that are critical to the pump station. The engineers needed an approval from Council in order to start the preparation for this project.

**Motion:** Mr. Metz moved and was seconded by Mr. Bogart to approve the schedule and beginning of preparation of the pipeline relining project.

**Motion carried 7-0.**

### **SOLICITOR'S REPORT**

- Attorney Jones was looking for comments from Council concerning the sample Borough Manager Ordinance he had handed out at last month's meeting. There were no comments at this time.

## **ENGINEER'S REPORT**

- At the March meeting, Council awarded the manhole repairs to the low bidder, which was Abel Recon. However, Houck Services had submitted a bid to Joe Joines in maintenance which was on time, but Mr. Malesker did not get it until the following morning. This bid turned out to be the low bid at \$12,365.00; \$6,000.00 less than Abel. The Engineer recommended that the previous motion awarding Abel be rescinded and the award go to Houck Services in the amount of \$12,365.00.

**Motion:** Mr. Metz moved and was seconded by Mr. Kohler to rescind the award to Abel Recon for the manhole repairs and award the bid to Houck Services.

**Motion carried 7-0.**

- Approval was needed to advertise for the Material & Equipment bids. The bids will then be opened for the May meeting. The existing contracts expire the second week in June, so there won't be any gaps in coverage.

**Motion:** Mr. Markel moved and was seconded by Mr. Metz to approve the advertisement for the Material & Equipment bids.

**Motion carried 7-0.**

- Howard Street was walked for the upcoming CDBG Project. Mr. Malesker recommended that the public meeting be scheduled for prior to the May Council meeting. The meeting will be advertised plus a letter will go out to the homeowners. York County Planning will also be invited. The amount of the grant is \$100,000.00 and since the curb & sidewalks are being done on both sides of the street, the Borough will need to be picky about the areas to be done in order to stretch the money. There was an issue with the angled parking spaces breaking up the curbing that was discussed. The discussion ranged from installing parking meters to signage to parking permits to a parking ordinance. A letter will be sent to the principal of the elementary school asking that the teachers park in their lot allowing the residents the parking on Howard.
- The engineers reviewed the DVD supplied by Mr. & Mrs. Emig on the televising of their sewer lateral. The entire line was not able to be televised without breaking up cement in their basement, plus there was a tree root issue.

**Motion:** Mr. Bogart moved and was seconded by Mr. Markel to send a written reply to the Emig's indicating the Borough will not be acting on their request to pay the plumber's bill.

**Motion carried 7-0.**

## **BUSINESS FOR ACTION**

- An update on the Front Office Security was given by Mr. Taggart. Dallastown-Yoe Water Authority had voted to contribute half of the cost of the window and wall at their last meeting. Council felt a good plan for the wall was necessary plus feedback from a security specialist. Mr. Malesker will check the building plans for the availability to be able to add the weight of the wall. The panic button was already installed and the camera should be installed soon.
- The Credit Card issue was researched a few years ago by Ms. Stokes, but will be revisited.

- Resolution 2013-2 – MRT Chief Administrative Officer Resolution for the Municipal Pension Plan Funding Standard & Recovery Act, appointing Ms. Stokes as the Chief Administrative Officer was ready for approval.

**Motion:** Mr. Metz moved and was seconded by Mr. Markel to approve Resolution 2013-2.

**Motion carried 7-0.**

### **BUSINESS FOR DISCUSSION/INFORMATION**

- Mr. Bogart was concerned about the residents abusing the parking lot at the Historical Society. The Koller's are allowed to use 2 of the spaces plus Trinity Church is allowed to use the lot on Sunday mornings. There was some discussion by Council and they are leaving it go for now.
- Recreation would like to build a permanent stage at the park. It would be a block foundation wall with a cement slab and roof. The cost would be approximately \$4200.00 to \$4500.00. Council discussed permanent vs. portable stages and recommended that some research be done to see what type of stages are available to rent at least for this year's carnival.
- Mr. Kohler represented the Dallastown Fire Police in requesting that Borough Council give the Fire Police permission to help with traffic control in Gettysburg (Freedom Twp) during the reenactment. There will be 5 fire police participating and it will be for 3 days (June 28<sup>th</sup>, 29<sup>th</sup> & 30<sup>th</sup>) from 7:00 am to 7:00 pm. It's a great fundraiser for the fire police; they will receive at least \$3000.00 for the 3 days they are there. A letter of permission is needed from the Borough, plus it also needs to state that the Borough's workman's comp policy will cover them during the event.

**Motion:** Mr. Metz moved and was seconded by Mr. Bogart to provide Mr. Kohler and 4 other Fire Police written permission to attend the reenactment event in Gettysburg on June 28<sup>th</sup>, 29<sup>th</sup> & 30<sup>th</sup>.

**Motion carried 6-0.**

### **REPORTS**

- Police Reports
- Yoe Ambulance Report & 2012 Annual Report
- Hemler Animal Control Report

### **ADJOURNMENT**

**Motion:** Mr. Markel moved and was seconded by Mr. Metz to adjourn the meeting.

**Motion carried 7-0. 9:35PM**

Respectfully Submitted,

Susan A. Wertz