



## Borough of Dallastown

175 E. Broad Street, Dallastown, PA 17313

Telephone: (717) 244-6626

Fax: (717) 244-1076

### Rental Unit Annual Registration Form

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#### Owner Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

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#### Rental Property/Unit Information

(\*Please list all addresses that you own and feel free to attach a list to this form if more space is needed)

#### Rental Property/Unit Address (es)

\_\_\_\_\_

\_\_\_\_\_

#### Current Tenants & Move-In Dates

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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#### Registration Fee (\$50.00 per unit)

\_\_\_\_\_ # of units X \$50.00 = \$\_\_\_\_\_

Forms of payment accepted: Cash, Check, or Money Order made payable to Dallastown Borough

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**Please return this form along with your registration fee within 15 days of receipt of this notice.**

I certify that all the information provided in this form is accurate and up-to-date as of the submission of this form.

Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

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Failure to comply with any rental property ordinances within Dallastown Borough are subject to the following fines and penalties. (Section 151-19 of the Dallastown Borough Code)

Any owner or occupant or other person in charge of a rental property who has received notice of a violation of this chapter and fails to take the necessary corrective action shall, upon conviction thereof, be sentenced to pay a fine of not less than \$50 nor more than \$1,000 together with the costs of prosecution and, in default thereof, be sentenced to imprisonment in the York County Prison for a period of not more than 30 days. Each day of continued violation shall constitute a separate offense