

Dallastown-Yoe Water Authority
175 E. Broad Street
Dallastown, PA 17313
January 9, 2013 – 7:00 PM

CALL TO ORDER

The January 9th meeting of the DYWA was called to order by Authority Chairman, Arthur Wertz, followed by pledge of allegiance.

MEMBERS PRESENT

Arthur Wertz
Steve Malesker
Eric Stambaugh
Tana Bentzel

MEMBERS ABSENT

Patricia Myers

ALSO PRESENT

Melody Hess – Office Staff
Nate Taggart – Office Staff
Susan Wertz – Office Staff
Dennis Sarpen – Holley & Assoc. - Engineer
Patrick Fazzini – Stock & Leader - Solicitor

APPROVAL OF 12/12/12 MEETING MINUTES

Motion: Mr. Stambaugh moved and was seconded by Ms. Bentzel to approve the 12/12/12 meeting minutes.

Motion carried 4-0.

VISITORS – No visitors

ENGINEER'S REPORT

- Mr. Sarpen is working on the tapping fee and gave the Authority members a water distribution inventory sheet that he had been working on. He discovered a few interesting items. The system totals about 38 miles of pipe. The next step is to determine whether any of the system was installed by a grant, developer or paid for by someone other than the Authority. If that was the case, then that part of the system cannot be included in the cost basis to calculate the tapping fee. The Authority asked if there is a time stipulation on it and the engineer was not sure. That will need to be determined in order to know how far in the past to research.
- Elevations were done at the Denton & Park St Tanks again after the recent storm. Data was compared and there was minimal change. Drawings and tables were provided to the Authority.
- The Authority needs to seriously think about what they want to do with the system, either split it with the valves or fix the footings at Denton. The Authority agreed that they should start on splitting the system and installing the new valves. Some information and prices will be gathered for the February meeting in order to get the project started.

SOLICITOR'S REPORT **EXECUTIVE SESSION**** 7:15 – 7:42 PM**

Motion: Mr. Malesker moved and was seconded by Ms. Bentzel to appoint Nate Taggart as acting Authority Manager.

Motion carried 4-0.

MANAGER'S REPORT

- The 2013 Budget was ready for adoption. There was a 10% rate increase figured into the budget plus the addition of the valves to the system.

Motion: Mr. Stambaugh moved and was seconded by Mr. Malesker to adopt the 2013 Budget as presented.

Motion carried 4-0.

- Resolution #2013-1 concerning the water rate increase was ready for approval.

Motion: Mr. Stambaugh moved and was seconded by Ms. Bentzel to approve Resolution #2013-1.

Motion carried 4-0.

- Shut-offs start next week.
- Tank Level Report
- Master Meter Report
- Maintenance Log
- The emergency notification system will be going through Swiftreach Networks.

OTHER BUSINESS TO COME TO THE ATTENTION OF THE AUTHORITY

- Mr. Malesker stated that he had heard from York County Planning concerning the Howard Street CDBG project. The water project was delayed so as to combine the Borough's curb & sidewalk with the water. The Authority would like to stay on course with the projects for this year, but will wait to hear from Mr. Malesker as to what the Borough has decided to do.
- The 4" meter at Gichner's is not working, but the only time they are able to change the meter out is during Gichner's night shift. Mike Jacoby from Gichner's has been in touch with Joe in maintenance, but needs to get back to him to schedule a time. The Authority agreed that overtime cannot be paid for this type of work, since it is not an emergency. Comp time during the day would have to be taken in lieu of overtime.

Motion: Mr. Malesker moved and was seconded by Mr. Stambaugh that Mr. Taggart be authorized to make appropriate scheduling modifications in order to get the job done and satisfy the Authority.

Motion carried 4-0.

APPROVAL OF BILLS

Motion: Mr. Stambaugh moved and was seconded by Mr. Malesker to approve the bills as presented.

Motion carried 4-0.

APPROVAL OF FINANCIAL STATEMENT

Motion: Mr. Malesker moved and was seconded by Mr. Stambaugh to approve the financial statement as presented.

Motion carried 4-0.

ADJOURNMENT

Motion: Mr. Malesker moved and was seconded by Ms. Bentzel to adjourn the meeting.

Motion carried 4-0.

Respectfully Submitted,

Susan A. Wertz