

**DALLASTOWN BOROUGH
175 E. BROAD STREET
DALLASTOWN, PA 17313
BOROUGH COUNCIL MINUTES
NOVEMBER 10, 2025 – 7:00 PM**

CALL TO ORDER

The November 10th meeting of the Dallastown Borough Council was called to order by Council President, Tom Metz, followed by the pledge of allegiance and roll call.

MEMBERS PRESENT

Tom Metz - President
Brad Capatch – Vice President
Gina Smith – President Pro Temp
Paul Liesman
Doug Miller
Brian Brenneman
Dave Simpson

ALSO PRESENT

Terry Meyers – Mayor
David Garabedian – Borough Manager
Peter Ruth – Stock & Leader Solicitor
Steve Malesker – Borough Engineer
Joe Joines – Borough Maintenance Supervisor

ANNOUNCEMENTS

- November 11th – Veterans Day(Office Closed)
- November 22nd – YCBA Annual Dinner (Heritage Hills)
- November 27th & 28th – Thanksgiving Holiday (Office closed)
- November 29th – Tree Lighting & Party with Santa

FIRE COMPANY REPORT

Reports were given to Council for review.

- Mr. Brenneman said there was 114 calls in October.
- They have been very busy.

POLICE REPORT

Report given by Lt. Ray Krzywalak.

- Mr. Metz asked the Lieutenant to have police monitor the community park since the borough recently completed renovations through DCNR and DCED grants.
- Mr. Miller asked about parking issues at Cougar Field. Lt. Krzywalak said it has been relatively quiet since September. With the season ending, he doesn't anticipate any issues with the winter season coming soon.

APPROVAL OF 10/14/2025 & 10/27/2025 MEETING MINUTES

Mr. Simpson asked for the 10/27/2025 minutes to be adjusted to include his name as being present at the meeting. Mr. Garabedian will make the change.

Motion: Mr. Simpson moved and was seconded by Mr. Brenneman to approve of the 10/14/2025 & 10/27/2025 meeting minutes.

Motion carried: 7-0

APPROVAL FOR PAYMENT OF BILLS

Motion: Mr. Simpson moved and was seconded by Mr. Brenneman to approve the payment of bills as presented.

Motion carried 7-0

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Simpson moved and was seconded by Mr. Brenneman to approve the financial statements as presented.

Motion carried 7-0

MAYOR'S REPORT

Nothing to report.

VISITORS/PUBLIC COMMENT

YCRPD - Lt. Ray Krzywakalak

Walter Oberly – 657 Colonial Dr

Bill & Deb Henry – Dallastown

Kristine Cousler-Womack – 14 S Park St.

Mr. Oberly, 657 Colonial Dr. – Mr. Oberly was at the October council meeting regarding the borough's transient merchant ordinance and possible amendments to the ordinance. Mr. Oberly is concerned with the verbiage that does not include “actions” that can enforced against “door to door” salesman that do not respect “no soliciting” signs”. Mr. Metz said that council will act on several ordinance updates and amendments at their December meeting. It is more cost effective for council to have these done in bulk and advertised together.

Mr. Oberly also asked council about their financials and how much strain the borough's budget would be if they did not collect \$100 for 1 week. Mr. Metz said the borough runs a bare bones budget, and reoccurring \$100-less weeks would certainly be detrimental to the borough.

SOLICITOR REPORT

Attorney Ruth does not have anything to report.

ENGINEER'S REPORT

The Engineer's report was given by Mr. Malesker.

- Mr. Malesker recommends a 40% payment to Mr. Rehab for the sewer maintenance program in the amount of \$50,805.00. Council approved 50% payment at the October meeting as borough staff conduct a review of the video logs and grout reports. Borough staff are still working on the review and should be done by the December meeting where the final 10% can be requested. Mr. Malesker recommends approval of a 40% payment to Mr. Rehab for the sewer maintenance program in the amount of \$50,805.00, as borough staff continues to review the video logs and grout reports.
- **Motion:** Mr. Brenneman moved and was seconded by Mr. Simpson to approve a 40% payment to Mr. Rehab for the sewer maintenance program in the amount of \$50,805.00, as borough staff continues to review the video logs and grout reports.

Motion carried 7-0

- The borough was approved for a 2.1 million loan through PENNVEST. Mr. Malesker anticipates the bids to be advertised in December, awarding the bids in February, and construction starting early May 2026. Mr. Malesker is asking for councils' approval to advertise the Colonial Heights public sewer project on PennBid.

Motion: Mr. Simpson moved and was seconded by Ms. Smith to approve HRG to advertise the Colonial Heights public sewer project on PennBid.

Motion carried 7-0

- Mr. Malesker asked Mr. Garabedian to research their existing LSA grant for the Colonial Heights public sewer project. He was notified of some issues that may arise with the use of the grant funds and wants clarification from the CFA analyst as the borough moves closer to the start of construction.
- Mr. Malesker said the LSA grant for the building feasibility study was completed and all associated documents were given to Mr. Garabedian. The borough may use the study to decide on the future of the vacant lot located at 16 W Maple St.

BUSINESS FOR ACTION

- Mr. Garabedian needs approval from Council to advertise the 2026 Budget. There will be no increases in taxes, sewer or refuse in 2026.

Motion: Ms. Smith moved and was seconded by Mr. Brenneman to approve Mr. Garabedian to advertise the 2026 Budget.

Motion carried 7-0

- Approval needed for Resolution 2025-11, Act 44 Compliance.

Motion: Mr. Brenneman moved and was seconded by Mr. Simpson to approve Resolution 2025-11, Act 44 Compliance.

Motion carried 7-0

BUSINESS FOR DISCUSSION/INFORMATION

- Zoning Officer Report was in packets and given to Council for them to review.

REPORTS

- No other reports were discussed.

ADJOURNMENT

Motion: Mr. Liesman moved and was seconded by Mr. Simpson to adjourn the meeting.

Motion carried: 7-0 at 7:27 PM

Respectfully Submitted,

David Garabedian