

**DALLASTOWN BOROUGH
175 E. BROAD STREET
DALLASTOWN, PA 17313
BOROUGH COUNCIL MINUTES
FEBRUARY 9, 2026 – 7:00 PM**

CALL TO ORDER

The February 9th meeting of the Dallastown Borough Council was called to order by Council Vice President, Brad Capatch, followed by the pledge of allegiance and roll call.

MEMBERS PRESENT

Brad Capatch – Vice President
Gina Smith – President Pro Temp
Paul Liesman
Dave Simpson
Brian Brenneman
Doug Miller

ALSO PRESENT

David Garabedian – Borough Manager
Kristine Cousler-Womack - Mayor
Steve Malesker – Borough Engineer
Peter Ruth – Saxton & Stump Solicitor
Joe Joines – Borough Maintenance Supervisor

Absent

Tom Metz - President

ANNOUNCEMENTS

February 16th – President’s Day, Office Closed

FIRE COMPANY REPORT

Report given by Fire Chief Hopple.

- Chief Hopple reported that operations are going very well. A new FAO program has significantly reduced response times, cutting them nearly in half. Additionally, the 911 Center implemented a new pre-alert system, which provides earlier notification (often two to three minutes) and has contributed to faster responses on recent incidents. Medical saves were mentioned as well with cardiac arrest.

POLICE REPORT

Report given by an Officer at YCRPD.

- During the past month, police handled 84 calls in the Borough. Eight of those calls were motor vehicle accidents and six were mental health-related calls. Police also completed 16 traffic details, 21 patrol checks, 12 business checks, and three-foot patrols.
- Council asked if there were any parking problems due to snow. Police reported only a couple of complaints and no significant issues.

APPROVAL OF 1/5/2026 MEETING MINUTES

Motion: Mr. Brenneman moved and was seconded by Ms. Smith to approve of the 01/05/2026 meeting minutes.

Motion carried: 6-0

APPROVAL FOR PAYMENT OF BILLS

Motion: Mr. Simpson moved and was seconded by Mr. Brenneman to approve the payment of bills as presented.

Motion carried 6-0

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Liesman moved and was seconded by Mr. Brenneman to approve the financial statements as presented.

Motion carried 6-0

MAYOR'S REPORT

Report given by Mayor Kristine Cousler-Womack

- Mayor Cousler-Womack provided an update on activities since beginning the term, including attendance at a mayor's seminar, speaking to a Cub Scout den, attending church services in the Borough to meet leadership, meeting with local businesses and organizations, and meeting with Borough staff to discuss observations and engagement.
- The Mayor also attended a York County Regional Police Commissioners meeting and plans to meet with Interact Clubs regarding a potential youth trash cleanup initiative. Additional upcoming activities include a meeting with the Dallastown School District, volunteering at Golden Connections, participating in emergency training, and community engagement events.
- Mayor Cousler-Womack noted positive feedback received from residents regarding snow removal efforts during recent storms and addressed questions about snow being pushed onto sidewalks.

VISITORS/PUBLIC COMMENT

Keith Metzel – 115 April Lane

Bill & Deb Henry – Dallastown

Don Hopple – SAFER

- Keith Metzel who belongs to Bethlehem Church, shared positive feedback received from his church regarding the Borough's response to the recent snow emergency, including prompt assistance with snow removal follow-up once vehicles were moved.

SOLICITOR REPORT

Report given by Attorney Ruth.

- Attorney Ruth announced Municipal 101 training scheduled for February 24th (via Heritage Hills) and noted registration was requested by the following day.
- Attorney Ruth reminded Council that financial disclosures are due May 1st and that the volunteer fire tax credit deadline is April 1st.
- Attorney Ruth discussed Litman Avenue and advised that, based on records reviewed, Litman Avenue appears to be a private road and not formally adopted by the Borough. Council discussed options including maintaining the current status, adopting the road and completing improvements to Borough specifications, or exploring a potential cost-sharing approach with residents. Staff will continue research and report back at a future meeting.

ENGINEER'S REPORT

The Engineer's report was given by Mr. Malesker.

- Mr. Malesker reported that bids for the Colonial Heights Sewer Extension Project were opened on February 3, 2026. The Borough's construction cost estimate was slightly over \$1.5 million, and the low bid was received from Wexcon, Inc. in the amount of \$1,097,255.00. Mr. Malesker recommended awarding the project to Wexcon, Inc. who was the lowest responsible bidder.

Motion: Mr. Simpson moved and was seconded by Mr. Liesman to award the Colonial Heights Sewer Extension Project to Wexcon, Inc. in the amount of \$1,097,255.00.

Motion carried: 6-0

- Council discussed the PennVEST loan options and administrative costs, including the possibility of reducing the loan amount or using Borough funds. Mr. Malesker is asking for Council to approve Resolution 2026-03 Penn VEST reimbursement contingent on additional information and a PennVEST conference call, with further discussion planned for the February 23, 2026, meeting.
Motion: Mr. Liesman moved and was seconded by Mr. Brenneman to approve the PennVEST Resolution 2026-03 contingent upon additional findings and review at the February 23, 2026, meeting.
Motion carried: 6-0
- Mr. Malesker presented a proposal for a revised sewer rate study in the amount of \$13,200 and capital charge evaluation in the amount of \$5,000 approval is needed from council.
Motion: Mr. Simpson moved and was seconded by Mr. Liesman to approve the sewer rate study in the amount of \$13,200 and the capital charge evaluation in the amount of \$5,000.
Motion carried: 6-0
- Mr. Malesker advised that the Borough's \$1,000,000 LSA grant must be spent by June 2026, and a time extension request is needed.
Motion: Mr. Brenneman moved and was seconded by Mr. Liesman to authorize Mr. Garabedian to sign a letter requesting an extension of the Local Share Account (LSA) grant activity period through the duration of the project.
Motion carried: 6-0
- Mr. Malesker noted that preparations will begin for the 2026 sewer maintenance program, with quotes expected for review at a future meeting.

BUSINESS FOR ACTION

No Business for action.

BUSINESS FOR DISCUSSION/INFORMATION

- February 23, 2026, is an already advertised meeting to revisit the PennVEST resolution depending on findings from the PennVEST conference call.
- The MS4 (Municipal Separate Storm Sewer System) education and stormwater compliance information was included in Council packets, also included was the stormwater guidance. The MS4 permit aims to control the discharge of stormwater into local water bodies, ensuring that it meets environmental standards and regulations. By implementing the MS4 program, Dallastown borough can reduce the harmful effects of stormwater runoff, such as flooding and contamination of our local streams and bodies of water, which this runoff eventually ends in the Chesapeake Bay.
- Zoning Officer Report

REPORTS

- Other

ADJOURNMENT

Motion: Mr. Liesman moved and was seconded by Mr. Simpson to adjourn the meeting.

Motion carried: 6-0 at 7:40 pm

**Respectfully Submitted,
 Carrie Faulkner**