

DALLASTOWN BOROUGH
175 E. BROAD STREET
DALLASTOWN, PA 17313
BOROUGH COUNCIL MINUTES
MARCH 9, 2026 – 7:00 PM

CALL TO ORDER

The March 9th meeting of the Dallastown Borough Council was called to order by Council President, Tom Metz, followed by the pledge of allegiance and roll call.

MEMBERS PRESENT

Tom Metz - President
Brad Capatch – Vice President
Gina Smith – President Pro Temp
Paul Liesman
Dave Simpson
Brian Brenneman
Doug Miller

ALSO PRESENT

David Garabedian – Borough Manager
Kristine Cousler-Womack - Mayor
Steve Malesker – Borough Engineer
Peter Ruth – Saxton & Stump Solicitor
Joe Joines – Borough Maintenance Supervisor

ANNOUNCEMENTS

- March 23rd @ 7 pm – Colonial Heights Public Sewer meeting (SAFER 13-1 Station)
- YCBA Dinner – March 26th @ 6:30 pm (The Valley Tavern, Seven Valleys)

FIRE COMPANY REPORT

Report given by Fire Chief Hopple.

- Each council member received the fire report for last month in their packets for review. SAFER had 10 calls in the Borough in the last month.
- Chief Hopple advised that the fire company is meeting with Lombard Commons to discuss fire prevention and emergency response following a recent incident where occupants did not evacuate promptly.
- Police have received complaints regarding smoke originating from a property on E. Howard Street. Chief Hopple reported that the smoke is entering the elementary school cafeteria through the nearby HVAC intake. Scott DePoe, Borough Zoning Officer, visited the property and instructed the tenant to extinguish the fire. President Metz suggested reviewing the Borough’s current open burn ordinance and comparing it with the ordinance that was provided to determine whether revisions may be necessary.
- Chief Hopple provided a brief overview of the **Knox Box**, highlighting its utility for multi-unit or commercial buildings with shared entrances.

POLICE REPORT

Report given by Lt. Ray Krzywalak

- Lt. Krzywalak advised that the department handled 84 calls during the month, including 11 motor vehicle crashes. One crash occurred at the intersection of South Pleasant and Main Streets. Police also investigated a burglary at the vape shop at the end of town, where detectives identified suspects within 48 hours.
- Council discussed recent traffic signal changes and whether they have reduced accidents at the Borough intersections. It was noted that no accidents occurred at Pleasant and Main during the month and that Park and Main continue to present concerns.

- Mr. Metz also requested additional patrol attention in the park area as the weather improves and asked that the police department be given direct access to the Borough Park camera system to assist with investigations and evidence collection.

APPROVAL OF 2/9/2026 MEETING MINUTES

Motion: Mr. Simpson moved and was seconded by Mr. Brenneman to approve of the 02/09/2026 meeting minutes.

Motion carried: 7-0

APPROVAL FOR PAYMENT OF BILLS

Motion: Mr. Simpson moved and was seconded by Mr. Brenneman to approve the payment of bills as presented.

Motion carried 7-0

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Simpson moved and was seconded by Mr. Brenneman to approve the financial statements as presented.

Motion carried 7-0

MAYOR’S REPORT

Report given by Mayor Kristine Cousler-Womack

- Mayor Cousler-Womack reported that at last month’s meeting she outlined several events she planned to attend during February, including the Police Commissioners meeting, emergency management training, a Jeopardy/Bingo event, and a Middle School Interact Club meeting. At this month’s meeting, she confirmed that she attended these events. She noted that during the Interact Club meeting, she discussed a youth cleanup initiative in the Borough, “Cougar Crew,” with the first event scheduled for April 26th, and that she will oversee volunteer coordination and waiver collection.
- Mayor Cousler-Womack also reported participating in the Community Reach Pantry 5K, attending the Coptic Church. She relayed a Colonial Heights resident concern about the sewer project to be addressed at the March 23rd public meeting. She also submitted a letter of intent to perform marriages under the Borough Code.

VISITORS/PUBLIC COMMENT

Yvonne Schrum – 338 W Maple

Amber & Matt Dorgan – 45 b E Main (BB4B)

Paul Zearfoss – 191 Devers

Todd Obery – 657 Colonial

Keith Metzel – 115 April Lane

Lt. Ray Krzywalak - YCARP

Bill & Deb Henry – Dallastown

Don Hopple – SAFER

- Matt Dorgan, 45 b E Main (BB4B) – Mr. Dorgan thanked Council for support, noting the organization has assisted over 300 people. Requested future approval for alcohol service at the September 19th festival (pending licenses). Mr. Dorgan announced a possible suicide awareness walk on September 12th and talked about a future Christmas light event in the park. President Metz asked to speak about the logistics of the Christmas event at a later date.
- Todd Obery, 657 Colonial – Mr. Obery inquired about Penn Waste missing January pickup due to snow. Attorney Ruth noted weather exceptions in the contract; residents are allowed double trash placement the following week.

Mr. Oberly also asked about the timeline for transient vendor/solicitation ordinance revisions. The ordinance revisions will be up for approval to advertise in the next couple of months.

- Paul Zearfoss, 191 Devers – Mr. Zearfoss raised issues about traffic, parking, noise, trash, and nuisances at the nearby school field. Council clarified the school district owns the property and leases it to the Cougars organization. The Borough will coordinate with police on enforcement; residents are encouraged to document and report issues to the police.
- Keith Metzel, 115 April Lane – Mr. Metzel commented to Mayor Cousler-Womack comment on the Colonial Heights sewer project and stated that residents have had multiple opportunities over the years to stay informed. He expressed concern that the upcoming public meeting should remain focused on the current project rather than repeating discussions from prior years.

SOLICITOR REPORT

Report given by Attorney Ruth.

- Attorney Ruth advised that ordinance updates remain under review and will be brought back to Council at a future meeting. He also discussed the proposed transient vendor/solicitation ordinance revisions and noted that the draft is being reviewed by staff and the zoning officer before it is advertised with the other ordinance revisions.

ENGINEER'S REPORT

The Engineer's report was given by Mr. Malesker.

- Mr. Malesker requested approval from Council to send out the 2026 sewer maintenance project package and obtain contractor quotes through CoStars.
Motion: Mr. Simpson moved and was seconded by Mr. Liesman to authorize the 2026 sewer maintenance project package to be sent out for quotes.
Motion carried 7-0
- Mr. Malesker advised that, following the award of the Colonial Heights Sewer Extension Project, the Borough has received the contractor documents and requested authorization for Mr. Garabedian and Council President Tom Metz to execute the construction agreement with Wexcon.
Motion: Mr. Brenneman moved and was seconded by Mr. Liesman to authorize execution of the construction agreement with Wexcon for the Colonial Heights Sewer Extension Project.
Motion carried 7-0
- Mr. Malesker further advised that Wexcon is considering use of horizontal directional drilling for portions of the project, which could save the Borough approximately \$80,000 to \$100,000 and reduce roadway disturbance, while still allowing open trench methods where necessary.
- Mr. Malesker also presented the annual Chapter 94 sewer report for approval.
Motion: Mr. Simpson moved and was seconded by Mr. Liesman to approve the annual Chapter 94 report and authorize Mr. Garabedian to sign the report for submission.
Motion carried 7-0

BUSINESS FOR ACTION

- Council considered rescinding Resolution 2026-03 related to the PennVEST reimbursement resolution, as the Borough has decided not to move forward with borrowing funds for the Colonial Heights project.
Motion: Ms. Smith moved and was seconded by Mr. Miller to approve rescinding Resolution 2026-03.
Motion carried 7-0
- Approval is needed from Council for Resolution 2026-04, 2025 volunteer service tax credit.
Motion: Ms. Smith moved and was seconded by Mr. Liesman to approve Resolution 2026-04, 2025 volunteer service tax credit.
Motion carried 7-0

BUSINESS FOR DISCUSSION/INFORMATION

- 70 S Franklin Street Land Development Plan was discussed. Borough staff, the solicitor, and the engineer reviewed a proposed development spanning land in both Dallastown Borough and York Township. Council discussed deferring the land development review process to York Township while still requiring review and comments from the Borough's engineer.

Motion: Mr. Miller moved and was seconded by Mr. Brenneman to defer to York Township's land development review process for the 70 S Franklin Street plan, subject to the review and comments of the Borough engineer.

Motion carried 7-0

- Council reviewed the Zoning Officer report included in the meeting packets. It was noted that approximately 90% of the rental registrations have been collected and that late fees are now being assessed on outstanding registrations.
- Mr. Garabedian is hoping to hear from York County Planning when the Borough is planting the Liberty Tree.

REPORTS

- Other

ADJOURNMENT

Motion: Mr. Liesman moved and was seconded by Mr. Simpson to adjourn the meeting.

Motion carried: 7-0 at 8:02 pm

**Respectfully Submitted,
Carrie Faulkner**