

**DALLASTOWN BOROUGH  
175 E. BROAD STREET  
DALLASTOWN, PA 17313  
BOROUGH COUNCIL MINUTES  
MAY 11, 2026 – 7:00 PM**

**CALL TO ORDER**

The May 11<sup>th</sup> meeting of the Dallastown Borough Council was called to order by Council President, Tom Metz, followed by the pledge of allegiance and roll call.

**MEMBERS PRESENT**

Tom Metz – President  
Brad Capatch – Vice President  
Gina Smith – President Pro Temp  
Paul Liesman  
Dave Simpson  
Doug Miller

**ALSO PRESENT**

David Garabedian – Borough Manager  
Kristine Cousler-Womack – Mayor  
Steve Malesker – HRG, Engineer  
Peter Ruth – Saxton & Stump, Solicitor  
Lt. Ray Krzywalak – YCRPD  
Dave Stump – SAFER

**MEMBERS ABSENT**

Brian Brenneman

**PUBLIC HEARING – ORDINANCE #2026-604**

- Attorney Ruth explained that Ordinance #2026-604 was prepared to amend several chapters of the Borough Code and zoning provisions. The ordinance had been submitted to the York County Planning Commission, but comments had not yet been received due to the Commission meeting schedule.
- The ordinance amendments discussed included posting of building permit applications, nuisance definitions, Borough Park rental provisions, Knox box requirements, solid waste and refuse definitions, refuse containers for certain multi-unit properties, fire extinguisher requirements, sewer discharge standards, snow and ice removal timing, trailer permit language, transient retail merchant regulations, parking on lawn or landscaped areas, Broad Street speed and parking restrictions, Quality of Life enforcement provisions, in-law quarters, and solar energy facility uses.
- No additional public comments were received. The public hearing was closed.

**ANNOUNCEMENTS**

- Primary Election Day is May 19<sup>th</sup>.
- Memorial Day is May 25<sup>th</sup>, and the Borough Office will be closed.
- The York County Boroughs Association quarterly meeting will be held June 25<sup>th</sup> at Rocky Ridge.

**FIRE COMPANY REPORT**

Report given by SAFER representative

- The monthly report was provided to Council by email.
- The department responded to a motor vehicle accident involving a dump truck at Pleasant Avenue and Main Street. It was noted that the accident appeared related to driver behavior, not the recent signal phasing changes.
- The merger process remains with the York County Court system and is waiting to be placed on the docket. A decision is anticipated within the next several weeks.
- The SAFER gun raffle will be held in June. Tickets are available for purchase.
- The fire company is expected to have a stand at the carnival this year.

**POLICE REPORT**

Report given by Lt. Ray Krzywalak

- For the period of April 13<sup>th</sup> through May 11<sup>th</sup>, the department responded to 91 total calls, including 10 motor vehicle crashes.
- Officers logged 7 hours of foot patrol, resulting in one public intoxication arrest, and 4.5 hours of normal patrol.
- Council asked about a recent East Main Street accident during rainy conditions. Lt. Krzywalak stated he would review the matter and provide information to Mr. Garabedian.

- Council discussed access for police to the Borough Park camera system. Lt. Krzywalak stated the department is working through officer account setup. For auditing purposes, the IT department recommended individual officer email accounts instead of a generic police account.

### **APPROVAL OF PREVIOUS MEETING MINUTES**

**Motion:** Ms. Smith moved and was seconded by Mr. Capatch to approve the April 13, 2026 meeting minutes.

**Motion carried: 6-0**

### **APPROVAL FOR PAYMENT OF BILLS**

**Motion:** Ms. Smith moved and was seconded by Mr. Capatch to approve the payment of bills as presented.

**Motion carried: 6-0**

### **APPROVAL OF FINANCIAL STATEMENTS**

**Motion:** Ms. Smith moved and was seconded by Mr. Capatch to approve the financial statements as presented.

**Motion carried: 6-0**

### **MAYOR'S REPORT**

Report given by Mayor Kristine Cousler-Womack

- Attended the Police Commission meeting and volunteered/attended several events including a Rotary seedling project, Dallastown High School musical Footloose, Legion fundraiser, Golden Connections Community Center, Bethlehem Church service where the REACH program shared its success through the cafe program, Building Bridges for Brianna's Give Local event, and the Mediterranean Festival held by the Coptic Church.
- Reported that the Cougar Crew cleanup was held on April 26<sup>th</sup> with 18 participants. Fourteen bags of trash were collected throughout four sections of the Borough, and supplies were donated by Penn Waste.
- Upcoming events include the Cougar Field town hall with Representative Mike Jones and school board members, the Memorial Day Parade hosted by the American Legion, and Battle of the Boroughs between Red Lion and Dallastown on June 2<sup>nd</sup>.

### **VISITORS / PUBLIC COMMENT**

Ethan Silverman – Yoe Construction

Paul Zarfoss – 191 Devers

- Mr. Silverman, Safety Director for Yoe Construction, discussed a pedestrian safety concern near E. Locust St. after an employee was struck by a vehicle while crossing between company buildings around 5:00 a.m. The employee is expected to return to work next month. Mr. Silverman is asking Council to look into the possibility of having a crosswalk installed on E. Locust St. where the accident occurred.  
Council explained that the requested crossing would be considered a mid-block crossing and would require a traffic study and PennDOT approval through the TE-113 process. Council discussed contacting PennDOT LTAP for assistance with the study and agreed to keep Mr. Silverman informed.  
Council discussed that if PennDOT approves a crosswalk, responsibility for materials or additional improvements may need further discussion because the crossing would primarily serve Yoe Construction employees.
- Paul Zarfoss, 191 Devers St., addressed Council regarding ongoing concerns with the Cougar organization, including late games, activity near the field, parking, trash, and impacts on neighboring residents. Council noted that the recent late game had already been addressed and that games are not supposed to continue past 10:00 p.m. Mayor Cousler-Womack encouraged the resident to attend the upcoming town hall meeting at Christ Lutheran so concerns could be discussed and provided to the school district and DCA.
- Council discussed public street parking near the field, enforcement of parking regulations, the shortage of athletic fields, trash concerns, and possible netting improvements near the field.

### **SOLICITOR REPORT**

Report given by Attorney Ruth

- Attorney Ruth requested Council action to approve Ordinance #2026-604 following the public hearing.

**Motion:** Mr. Capatch moved and was seconded by Mr. Simpson to approve Ordinance #2026-604.

**Motion carried: 6-0**

## ENGINEER'S REPORT

Report given by Mr. Malesker

- Mr. Malesker stated that the annual sewer maintenance program had been awarded to Mr. Rehab at the prior meeting and that the contract agreements were ready for execution in the amount of \$158,450.  
**Motion:** Mr. Miller moved and was seconded by Mr. Liesman to execute the contract agreement with Mr. Rehab in the amount of \$158,450 for the annual sewer maintenance program.  
**Motion carried: 6-0**
- Mr. Malesker presented Change Order #01 for the annual sewer maintenance program. The change order is no cost and extends the substantial completion date from September 30, 2026 to December 31, 2026. Council discussed issuing the notice to proceed for June 8<sup>th</sup> so work does not begin until after school and bus traffic is off the road.  
**Motion:** Mr. Miller moved and was seconded by Mr. Liesman to approve Change Order #01 extending the contract time to December 31, 2026 and to issue the notice to proceed with work beginning June 8, 2026.  
**Motion carried: 6-0 (Vote was made, w/o a clean motion. Proper motion was made and approved at the June 8, 2026 meeting)**
- A pre-construction meeting was held with the contractor for the Colonial Heights Sewer Extension Project. Letters were sent to impacted property owners identifying the proposed collateral connection locations. Stakes were placed, and property owners are asked to contact Mr. Joines if they want to request a different location.
- Three quotes were received for the grinder pumps. Mr. Malesker stated the Barnes grinder pump appeared to be the low quote and is the pump the system was designed around. Borough staff will review the options, and a recommendation is expected for Council action at the June meeting.
- Mr. Malesker asked whether any comments had been received regarding the Franklin Commons land development plan. Mr. Garabedian stated no comments had been received since the Borough's comments were sent to Gordon L. Brown.

## BUSINESS FOR ACTION

- Historical Building Roof: Mr. Garabedian explained that Dallastown Historical received an open space grant for improvements to the Historical Building, originally including HVAC and roof replacement. Due to funding limitations, the roof became the focus. Because the Borough owns the building and the quotes exceeded the applicable threshold, the project needs to be publicly bid and include prevailing wage requirements.
- Council discussed grant funding, the Historical Building lease, potential costs for the roof and HVAC work, and whether additional funds may be available through York County or other sources.  
**Motion:** Ms. Smith moved and was seconded by Mr. Capatch to authorize development of the bid documents for the Historical Building roof project.  
**Motion carried: 6-0**
- Council briefly discussed concerns with unauthorized dumping in the Borough dumpster. Mr. Garabedian noted a camera was installed to better capture activity in the area.

## BUSINESS FOR DISCUSSION / INFORMATION

- The April Zoning Officer Report was included in Council packets for review.
- Council noted that zoning enforcement activity has begun for weed and grass violations, and members were directed to contact Scott DePoe or Mr. Garabedian with concerns.
- Council acknowledged the increased parking ticket enforcement around the borough and at Cougar Field and thanked staff for their efforts.

## REPORTS

- Other

## ADJOURNMENT

**Motion:** Mr. Liesman moved and was seconded by Mr. Capatch to adjourn the meeting.

**Motion carried: 6-0 7:57 p.m.**

Respectfully Submitted,

David Garabedian