

**DALLASTOWN BOROUGH
175 E. BROAD STREET
DALLASTOWN, PA 17313
BOROUGH COUNCIL MINUTES
JULY 13, 2026 – 7:00 PM**

CALL TO ORDER

The July 13th meeting of the Dallastown Borough Council was called to order by Council Vice President Brad Capatch, followed by the Pledge of Allegiance and roll call. Council President Tom Metz was absent, and Mr. Capatch presided over the meeting.

MEMBERS PRESENT

Brad Capatch – Vice President
Gina Smith – President Pro Tem
Paul Liesman
Dave Simpson
Brian Brenneman
Doug Miller

Kristine Cousler-Womack – Mayor
Peter Ruth – Saxton & Stump Solicitor
Steve Malesker – Borough Engineer
Joe Joines – Borough Maintenance Supervisor
Lt. Ray Krzywulak – YCRPD
Don Hopple – SAFER Fire Chief

MEMBERS ABSENT

Tom Metz – President
David Garabedian – Borough Manager

ANNOUNCEMENTS

No formal announcements were presented.

FIRE COMPANY REPORT

Report given by Brian Brenneman and SAFER Fire Chief Don Hopple

- The merger with York Township/Spry is complete, bringing the combined organization to four departments. Fire calls are now being dispatched using the combined resources.
- Chief Hopple reported 10 calls for the month and 61 calls year-to-date in the Borough. During the severe weather from Friday through Sunday, the department responded to 42 calls.
- The new tower ladder truck, designated Tower 13, has been placed in service at the Spry station. Chief Hopple explained that the basket-style tower provides added rescue flexibility compared with a traditional ladder truck.

POLICE REPORT

Report given by Lt. Ray Krzywulak

- For the period of June 9th through July 12th, the Police Department responded to 101 calls for service, approximately 30 calls above the typical monthly average. The increase was attributed in part to normal summer activity.
- Officers logged 9 hours of foot patrol, resulting in one curfew arrest and one curfew warning, and 3 hours of bicycle patrol.
- The department responded to 8 motor vehicle accidents, including one incident that resulted in a DUI arrest.
- The department will obtain the upcoming Cougar Field schedule and conduct targeted enforcement details during scheduled activities.
- Council discussed safety concerns involving electric bicycles, including riders traveling quickly on sidewalks and through intersections. Lt. Krzywulak noted that roadway traffic violations involving bicycles may be enforced and that rider awareness and safe operation remain important concerns.

APPROVAL OF PREVIOUS MEETING MINUTES / PAYMENT OF BILLS / FINANCIAL STATEMENTS

Motion: Mr. Brenneman made a motion and was seconded by Mr. Simpson to approve the June 8, 2026, meeting minutes, payment of bills, and financial statements as presented.

Motion carried: 6-0

MAYOR'S REPORT

Report given by Mayor Kristine Cousler-Womack

- Mayor Cousler-Womack reported on activities completed since the previous Council meeting. Attending the recognition of Contino's Shoe Repair's 100th anniversary, along with representatives from State Representative Mike Jones and Senator Kristin Phillips-Hill's office. She also attended Truth Tabernacle's Community Service Day, the Police Commissioners meeting, and the York County Boroughs Association meeting. Additional activities included volunteering at Golden Connections, hosting a Jeopardy activity for the Senior Center, and officiating two wedding ceremonies at no charge.
- The Mayor addressed resident concerns at Community Park regarding electric bicycles, park benches, and damaged playground equipment, and intervened when juveniles attempted to tip over portable restrooms.
- Upcoming activities include Truth Tabernacle's international food-tasting event, National Night Out, volunteering with Golden Connections, and organizing a Cougar Crew cleanup in August.

VISITORS / PUBLIC COMMENT

Zach, David, Jon, Jack & Rob – Site Specific/ E/One

Keith Metzel – 115 April Lane

Dave & Shelley Lindsay – 120 Maylyn Ave

Donna Voorhees – 171 Maylyn Ave

Amanda Ferree – 130 Maylyn Ave

Mark Babka – 125 April Lane

Gary Smith – G.T. Smith Assco Inc

April Stueckroth – 16 E Broad St

Ben McWilliams – 352 W Broad St

- Mark Babka, 125 April Ln, asked whether a civil defense siren had sounded earlier in the day and requested clarification regarding siren testing.
- Shelly Lindsay, 120 Maylyn Avenue, asked about the Colonial Heights sewer tapping fee and whether a list of contractors would be provided. Staff stated that the tapping fee study is under review and a contractor list is being assembled.
- Residents asked how the tapping fee is calculated. Mr. Malesker and Attorney Ruth explained that the engineering study considers the value and cost of the existing and proposed sewer infrastructure, grants, and the number of connections. Council must act on the study before a fee is adopted.
- Amanda Ferree, 130 Maylyn Ave, asked about final road restoration. Staff explained that trench and lateral areas will first be patched and allowed to settle before broader road restoration is completed. Planning is expected to begin in 2027, with paving potentially completed by 2028. The paving will be a Borough expense and is not included in the project grant. Ms. Ferree complimented the contractor for being respectful to residents and for making steady progress.
- Dave Lindsay, 120 Maylyn Ave, asked whether the contractor is ahead of schedule. Mr. Joines stated that directional drilling has progressed well, although manholes, lateral connections, and approximately 60 feet of open-cut work on April Ln remain.
- Additional resident questions regarding grinder pumps, installation, inspection, connection timing, and tapping fees were addressed during the Engineer's Report.

SOLICITOR'S REPORT

Report given by Attorney Peter Ruth

- Attorney Ruth explained that Council previously reapproved the lot consolidation plan for 10 West Maple Street and 14 North Walnut Street. A consolidation deed must now be executed and recorded before the County Assessment Office will combine the parcels.
Motion: Mr. Brenneman moved and Mr. Simpson seconded to authorize Council President Tom Metz to execute and record the consolidation deed for 10 West Maple Street and 14 North Walnut Street.
Motion carried: 6-0
- Attorney Ruth reviewed the Dallastown-Yoe Water Authority South Franklin Street water main replacement project. The CDBG grant was awarded in the Borough's name, but the Authority will administer the bidding process and be responsible for project-related costs. The project was identified through system analysis and is not being undertaken solely for a proposed development.

Motion: Mr. Simpson moved and Mr. Brenneman seconded to authorize the Dallastown-Yoe Water Authority to advertise and administer bids for the South Franklin Street water main replacement project.

Motion carried: 6-0

- Attorney Ruth later reported that no bids were received for the Historical Society roof replacement project. The project must comply with prevailing wage requirements and will be re-advertised. Interested roofing contractors may contact the Borough Manager, and bid specifications are available through the Borough.

ENGINEER'S REPORT

Report given by Steve Malesker, HRG

- *2026 Sewer Maintenance Program* Mr. Rehab plans to begin the annual sewer maintenance program during the second week of September. The contractor expects the work to take approximately one month, allowing any significant findings to be considered during preparation of the 2027 budget.
- *Colonial Heights Sewer Extension Project* Directional drilling has allowed the contractor to make strong progress on the sewer main installation. Remaining work includes manholes, lateral connections from the main to the curb, testing, restoration, and limited open-cut construction. Council discussed road restoration and noted that permanent paving will occur after patched areas have had time to compact and settle.
- *Grinder Pump Purchase* HRG reviewed revised vendor pricing requested after the June meeting. Site Specific Design submitted the recommended proposal for Environment One (E/One) Simplex Extreme grinder pump units. The proposal includes 78 grinder pump units, three spare pumps, associated HDPE materials, Protect Plus control panels with visual and audible alarms and built-in surge protection, a five-year warranty, certified installer training, startup assistance, delivery, and offloading support. The total proposal amount is \$368,949. Site Specific Design representatives were present at the meeting and explained that the tank capacity is approximately 70 gallons, pumps are designed to cycle frequently, and multiple check valves protect against backflow from the sewer main. The representative stated that the expected pump service life is approximately 20 to 25 years, with ordinary wear-item service potentially needed during that period. Council and residents discussed service response, homeowner and Borough maintenance responsibilities, electrical inspections, installation permits, installer training, the future Notice to Connect, and the anticipated six-month connection period. Borough permit fees will be waived, but third-party electrical inspection fees will remain the homeowner's responsibility. Staff will provide residents with diagrams, contractor information, fee information, and additional connection guidance after the tapping fee and project procedures are finalized. A future resident meeting is anticipated.

Motion: Ms. Smith moved and Mr. Miller seconded to approve the Site Specific Design / Environment One grinder pump proposal in the amount of \$368,949, based upon the Engineer's recommendation.

Motion carried: 6-0

BUSINESS FOR ACTION

- *Resolution No. 2026-5 – Statewide LSA Grant* - Attorney Ruth explained that Borough Manager David Garabedian signed a revised Statewide Local Share Account grant document before the meeting due to a submission deadline. Resolution No. 2026-5, which is a revision to the SAFER grant application correcting the grantee name, was presented to ratify and confirm the Manager's authority to execute the revised document.

Motion: Mr. Brenneman moved and Ms. Smith seconded to adopt Resolution No. 2026-5 and ratify the Borough Manager's execution of the revised Statewide LSA grant document.

Motion carried: 6-0

BUSINESS FOR DISCUSSION / INFORMATION

- *Eagle Scout / Volunteer Work-* Mr. Miller introduced Jack McGuigan, who is seeking a suitable Eagle Scout project that will provide a lasting community benefit.
- Possible projects discussed included a shade structure or other improvement at the dog park, benches and shade near the young children's playground area, and other park improvements.
- Mr. McGuigan stated that several nearby Scout troops may also be available for community service projects, including cleanup work and other volunteer activities. Council and staff will coordinate with the Scouts as appropriate projects are identified.

OTHER BUSINESS / GOOD OF THE ORDER

No additional business was brought before Council.

ADJOURNMENT

Motion: Mr. Liesman moved and Mr. Brenneman seconded to adjourn the meeting.

Motion carried: 6-0

The meeting adjourned following the unanimous vote. **8:01PM**

Respectfully submitted,
Carrie Faulkner