DALLASTOWN BOROUGH
175 E. BROAD STREET
DALLASTOWN, PA 17313
BOROUGH COUNCIL MINUTES
AUGUST 10, 2026 – 7:00 PM

CALL TO ORDER

The August 10th meeting of the Dallastown Borough Council was called to order by Council President, Tom Metz, followed by the pledge of allegiance and roll call.

MEMBERS PRESENT
Tom Metz – President
Brad Capatch – Vice President
Gina Smith – President Pro Temp
Paul Liesman
Dave Simpson
Brian Brenneman
Doug Miller

ALSO PRESENT
David Garabedian – Borough Manager
Kristine Cousler-Womack – Mayor
Steve Malesker – Borough Engineer
Peter Ruth – Saxton & Stump Solicitor
Joe Joines – Borough Maintenance Supervisor

ANNOUNCEMENTS

- The Dallastown Carnival will be held August 11th – 15th, 2026.
- The Borough Office will be closed Monday, September 7th for Labor Day.
- The Borough yard sale weekend will be September 4th and 5th.

FIRE COMPANY REPORT

Report given by Don Hopple

- SAFER held the official merger ceremony with Spry, completing the combination of four fire companies.
- Mr. Hopple reported the merged organization is approaching the size of the largest volunteer regional fire company in Pennsylvania.

POLICE REPORT

Report given by Lt. Ray Krzywulak

- The police report reflected 63 calls for service, 10 hours of foot patrol, 4.5 hours of bike patrol, and six motor vehicle accidents for the reporting period.
- For the carnival, the Department will have its command unit on scene with two to four officers dedicated to the event, while regular patrol units continue to circulate through the surrounding area.
- E-bike enforcement and education remain a focus. Lt. Krzywulak reported observing five e-bikes during a 50-minute period at the park and stated the Department is pursuing grant funding for two police e-bikes to improve mobility.

APPROVAL OF PREVIOUS MEETING MINUTES / PAYMENT OF BILLS / FINANCIAL STATEMENTS

Council considered the July 13, 2026 meeting minutes, payment of bills, and financial statements as a combined motion.
Motion: Mr. Simpson moved and was seconded by Mr. Capatch to approve the July 13, 2026 meeting minutes, payment of bills, and financial statements as presented.
Motion carried: 7-0

MAYOR'S REPORT

Report given by Mayor Kristine Cousler-Womack

- Mayor Cousler-Womack reported on activities completed since the previous Council meeting. Attending the Police Commissioners meeting, the International Taste Festival at Truth Tabernacle Church, Building Bridges for Brianna event, National Night Out, and the Red Lion Street Fair. She completed QPR training, volunteered at Golden Connections, and planned to assist the Historical Society during the Dallastown Carnival.

• Mayor Cousler-Womack was contacted by Congressman Smucker's office regarding matters affecting York County and Dallastown. A meeting is scheduled for August 11th.

VISITORS / PUBLIC COMMENT

Meeting Attendance sheet attached.

Rick Bogart – Kaltreider Benfer Library Annual Report

- Mr. Bogart presented the library's annual report and noted the library is open 52 hours per week. The library has 44 volunteers who contribute approximately 5,910 hours of service annually, and Dallastown residents represent a significant portion of library users. Future priorities include expanding early childhood literacy programming and growing the student ambassador program with Dallastown and Red Lion schools.
- Mr. Bogart thanked the Borough for its past financial support and asked Council to continue considering the library during the upcoming budget process.

April Stueckroth 16 E Broad St / Leila Erdman 52 E Howard St – Rat and Domestic Fowl Concerns

- Residents raised concerns regarding an increasing rat problem in the East Howard Street area and nearby streets. They reported trapping numerous rats and provided photographs documenting the activity. Residents believe the problem is associated with properties keeping chickens and with feed being stored or left in a manner accessible to rodents. Concerns were also raised regarding the proximity of the affected area to the school.
- Attorney Ruth explained that the Borough ordinance permits domestic fowl, but animals and feed must be maintained so they do not harbor vermin. The Codes Enforcement Officer will be asked to reinspect the affected properties using the additional photographs and information provided. Residents were encouraged to continue documenting activity and to provide addresses and times when rats are most active. Attorney Ruth noted that private extermination may provide the quickest immediate relief while Borough code enforcement proceeds.
- Council acknowledged the residents' request to revisit the domestic fowl ordinance if the ongoing issue cannot be adequately addressed through existing property maintenance enforcement.

Amanda Ferree – 130 Mayln Avenue

- Ms. Ferree requested an update regarding the condition and rehabilitation of 111 Mayln Avenue. Attorney Ruth reported that the property owner and restoration company are involved in litigation and that the Borough is working through the remaining escrow funds so the required repairs can be completed. Mr. Garabedian stated a new building permit will be required.
- Attorney Ruth explained that the Borough may pursue property maintenance enforcement if code violations develop, but the property may otherwise remain in its current condition while the private litigation is pending.

SOLICITOR REPORT

Report given by Attorney Ruth

- The Borough previously advertised the Historical Society building roof project and received no bids. Attorney Ruth requested authorization to re-advertise the project for a September bid opening. He advised that, if no bids are received after the second advertisement, the Borough may then consider contracting privately in accordance with applicable requirements.

  Motion: Mr. Simpson moved and was seconded by Ms. Smith to authorize re-advertisement of the Historical Society building roof project.

  Motion carried: 7-0
- Attorney Ruth reviewed a proposed sewer connection deferral agreement for 258 Kirsta Lane. The approximately 6.85-acre property is substantially larger than the other lots affected by the Colonial Heights sewer extension and is currently served by an on-lot septic system. The agreement is a deferral, not a permanent waiver. The property will remain subject to the Borough's on-lot septic pumping and inspection requirements and may be required to connect in the future under the conditions established in the agreement, including circumstances involving system failure or future property transfer. The owner was advised that future sewer capacity is not guaranteed if connection is deferred, and the owner assumes that risk.

  Motion: Mr. Simpson moved and was seconded by Mr. Liesman to approve the sewer connection deferral agreement for 258 Kirsta Lane as drafted by the Borough Solicitor.

  Motion carried: 4-3

ENGINEER'S REPORT

Report given by Mr. Malesker

- Mr. Rehab is expected to begin the 2026 sewer maintenance work in September. The contractor will provide reports promptly so any identified issues can be considered during preparation of the 2027 budget.
- The annual MS4 report is due in September. Information will be coordinated with the Codes/Zoning Office as needed.
- A Colonial Heights sewer project progress meeting was scheduled for August 11th. Mr. Joines reported that the low-pressure sewer mains are installed, but manholes, air release valves, and individual service work remain to be completed.
- The Borough previously approved the E/One simplex grinder pump system. HRG and Borough staff will continue coordinating the final paperwork and next steps with the manufacturer.
- Council and some Colonial Heights residents discussed the ongoing sewer rate and tapping fee study. A more definitive recommendation is expected near the end of August or early September. The Borough intends to provide affected residents with written information, contractor guidance, connection requirements, and notice of any additional public meeting.
- Residents also asked questions regarding system elevation, grinder pump capability and expected service life, emergency operation during power outages, and generator connections. Borough representatives stated the selected pump is designed to meet the required system conditions and that manufacturer information will be provided to each homeowner.
- A question was raised regarding whether the grinder pump control panel must be visible from the street or simply accessible outside the home. Staff and the engineer will confirm the applicable requirement and provide a definitive answer.

BUSINESS FOR ACTION

- Council considered a proclamation recognizing Kindness Week Worldwide 2026.
  Motion: Mr. Brenneman moved and was seconded by Mr. Liesman to approve the 2026 Kindness Week Worldwide Proclamation.
  Motion carried: 7-0

BUSINESS FOR DISCUSSION / INFORMATION

- The Zoning Officer's report was included in Council packets for review.
- Mr. Brenneman raised continued concerns regarding property conditions on Railroad Ave. Mr. Garabedian reported that prior violation notices and citations have been issued and that cleanup has occurred intermittently before debris accumulates again. Council supported continued code enforcement action on the Railroad Ave property.

REPORTS

- Other – No additional reports were presented.

ADJOURNMENT

Motion: A motion was made by Mr. Liesman and seconded by Mr. Capatch to adjourn the meeting.
Motion carried: 7-0 7:44 pm

Respectfully Submitted,
Carrie Faulkner