

**DALLASTOWN –YOE WATER AUTHORITY**  
**175 E. BROAD STREET**  
**DALLASTOWN, PA 17313**  
**MEETING MINUTES**  
**October 8, 2025**

**CALL TO ORDER**

The October 9<sup>th</sup> meeting of the Dallastown-Yoe Water Authority was called to order by Authority Chair, Patrica Myers, followed by the pledge of allegiance.

**MEMBERS PRESENT**

Patricia Myers  
Steve Malesker  
Susan Sprague  
Tim Ward

**ALSO PRESENT**

David Garabedian – Borough Manager  
Joe Joines – Maintenance  
Peter Ruth – Solicitor – Saxton & Stump  
Staci Hartz – HRG – Engineer

**ABSENT**

Pat Callahan

**ACTION ON THE 9/10/2025 MEETING MINUTES**

**Motion:** Mrs. Sprague moved and was seconded by Mr. Ward to approve the 9/10/2025 meeting minutes.

**Motion Carried: 4-0**

**VISITORS**

NONE

**ENGINEER'S REPORT**

- HRG received updated plans for the Heather Glenn Development from Burkentine Builders. Burkentine Builders has decided to loop the water main as requested by DYWA.
- Mrs. Hartz presented the formal capital improvement plan proposal to DYWA members. DYWA agreed to move forward with the capital improvement plan.

**Motion:** Mrs. Sprague moved and was seconded by Mr. Ward to accept HRG's Capital Improvement Plan proposal as written and authorized Mrs. Myers' signature to move forward with the plan.

**Motion Carried: 3-0 Mr. Malesker abstained**

- Mrs. Hartz presented the Water Capital Charge Evaluation proposal to DYWA members. Phase 1 will look at the most recent tapping fee study and evaluate updates/changes to the system and determine if Phase 2 will be needed. Phase 2 will move forward with a new tapping fee study. DYWA agreed to move forward with phase 1 of the Water Capital Charge Evaluation.

**Motion:** Mrs. Sprague moved and was seconded by Mr. Ward to proceed with HRG's Water Capital Charge Evaluation proposal plan and authorized Mrs. Myers' signature to move forward with the fee evaluation.

**Motion Carried: 3-0 Mr. Malesker abstained**

**SOLICITOR REPORT**

- Burkentine Builders has asked DYWA to take dedication of the water infrastructure in the finished section of Hudson Ridge. Mr. Joines had given them a list of repairs that needed to be completed before DYWA would accept the dedication. Burkentine is still working on the punch list.

### **MANAGER'S REPORT**

- The tank levels and readings were distributed.
- Mr. Garabedian will have DYWA 2026 Budget ready for review at the November meeting.

### **OTHER BUSINESS TO COME BEFORE THE AUTHORITY**

There was no other business to come before the Authority.

### **APPROVAL OF THE BILLS**

**Motion:** Mr. Malesker moved and was seconded by Mrs. Sprague to approve the bills as presented.

**Motion carried: 4-0**

### **APPROVAL OF FINANCIAL STATEMENTS**

**Motion:** Mrs. Sprague moved and was seconded by Mr. Callahan to approve the financial statements as presented.

**Motion carried: 4-0**

### **ADJOURNMENT**

**Motion:** Mr. Malesker moved and was seconded by Mrs. Sprague to adjourn the meeting.

**Motion carried: 4-0 7:30PM**

Respectfully submitted,  
Chrissy Smith