DALLASTOWN –YOE WATER AUTHORITY
175 E. BROAD STREET
DALLASTOWN, PA 17313
MEETING MINUTES
September 9, 2026

CALL TO ORDER
The September meeting of the Dallastown-Yoe Water Authority was called to order by Authority Chair, Patricia Myers, followed by the Pledge of Allegiance.

MEMBERS PRESENT
Patricia Myers
Steve Malesker
Pat Callahan
Tim Ward

ALSO PRESENT
David Garabedian – Borough Manager
Joe Joines – Maintenance
Peter Ruth – Solicitor – Saxton & Stump
Staci Hartz – HRG – Engineer

ABSENT
Susan Sprague

ACTION ON THE 8/26/2026 MEETING MINUTES
Motion: Mr. Callahan moved and was seconded by Mr. Ward to approve the 8/26/2026 meeting minutes.
Motion Carried: 4-0

VISITORS
None noted.

ENGINEER'S REPORT
- Mrs. Hartz reported that HRG is incorporating comments from the August meeting into the Capital Improvement Plan. The final plan will include project illustrations and additional information to better associate the projects with the included project maps. Copies will be provided to Yoe Borough in advance of its October 6th Council meeting. HRG will also prepare a proposal for the October Authority meeting for Adder #1.
- Mr. Garabedian and Mr. Joines completed their initial review of the Water System Rules and Regulations. HRG is addressing their comments and will schedule a follow-up meeting with staff. The revised document will also be provided to Mr. Ruth for legal review.
- The South Franklin Street Water Main Replacement Project, Phase 1, is being finalized following staff review. The first advertisement is scheduled for September 15th, with bidding through PennBid and bid opening on October 6th. Borough Council is expected to consider the award on October 13th. Water main work is to be completed by the end of 2026, with paving potentially deferred until spring due to weather.
- HRG presented its proposal for the CIP, Year 1 water main improvements, including approximately 450 linear feet of new main along Yoe Drive from Maple Street to Lombard Road and replacement of approximately 1,800 linear feet of existing six-inch cast iron main along North Main Street in Yoe Borough, from Yoe Drive to Broad Street. Work will include service lines, hydrants, valves, and connections to the existing system.
  The proposed lump sum fee for survey, design, permitting, and bidding is $99,000. HRG will evaluate retaining the stream crossing in the existing sidewalk location or using an aerial crossing on the west side. If an aerial crossing is selected, structural design is estimated at an additional $15,000 on a time-and-materials basis. Construction phase services are excluded. Construction timing and potential cost sharing with the Blessing Farm development remain to be determined.
  Motion: Mr. Callahan moved and was seconded by Mr. Ward to approve HRG's proposal for the CIP, Year 1 water main improvements as presented.
  Motion Carried: 3-0-1 Mr. Malesker Abstained

- The Authority discussed the former interconnection with Red Lion Municipal Authority. Mr. Joines will contact Red Lion for information on the former connection, associated piping, and the reason it was discontinued. Staff will review available plans and minutes before determining whether to pursue a feasibility study. Mrs. Hartz noted that Red Lion system information would be needed to model the connection and that the existing six-inch main would still require improvements.
- No new information was received regarding Hudson Ridge or the proposed Franklin Street development.

SOLICITOR REPORT

- Mr. Ruth reviewed the South Franklin Street bid documents and provided comments to HRG. No additional information was received regarding Hudson Ridge dedication.
- The Authority discussed presenting the Capital Improvement Plan at Yoe Borough's October 6th Council meeting. Mrs. Myers, Mr. Malesker, and Mr. Garabedian plan to attend.
- Mr. Ruth will follow up with AT&T regarding the remaining equipment at the former South Park Street tank.

MANAGER'S REPORT

- Mr. Garabedian reported that water readings remain consistent and tank levels have risen. Tank level reports will include decimal readings for greater precision.
- Multi-year tank maintenance and inspections were discussed. Inspection services include remotely operated vehicle photos and video of the interior and drone footage of the exterior. Mr. Ruth will review procurement requirements after receiving the proposed scope and pricing. Mrs. Hartz will inquire about previous RFP's they have worked on with other systems in the past.

OTHER BUSINESS TO COME BEFORE THE AUTHORITY

There was no other business to come before the Authority.

APPROVAL OF THE BILLS

Motion: Mr. Malesker moved and was seconded by Mr. Ward to approve the bills as presented.
Motion Carried: 4-0

APPROVAL OF FINANCIAL STATEMENTS

Motion: Mr. Callahan moved and was seconded by Mr. Ward to approve the financial statements as presented.
Motion Carried: 4-0

ADJOURNMENT

Motion: Mr. Malesker moved and was seconded by Mr. Ward to adjourn the meeting.
Motion Carried: 4-0 7:32PM

Respectfully submitted,
Chrissy Smith, Secretary