

**DALLASTOWN BOROUGH
YORK COUNTY, PENNSYLVANIA
175 E. Broad Street, Dallastown, PA 17313
717-244-6626**

**PROJECT NAME: 118 E. MAIN STREET ROOF REPLACEMENT
BID FORM**

TO: Dallastown Borough
175 East Broad Street
Dallastown, Pennsylvania 17313

FROM: Bidder: _____
Address: _____
Telephone: _____
Email: _____
Contact Person: _____

The undersigned Bidder, having examined the Contract Documents, having had the opportunity to inspect the Project site and existing conditions, and being familiar with the requirements of the Project, hereby proposes to furnish all labor, supervision, materials, equipment, tools, transportation, disposal, permits, insurance, and incidentals necessary to complete the 118 E. Main Street Roof Replacement Project in accordance with the Contract Documents for the following price (*capitalized terms used but not otherwise defined in this Bid Form shall have the meanings assigned to them in the Instructions to Bidders and the Specifications and Scope of Work*):

1. BASE BID

For the complete performance of all Work required by the Contract Documents, including, without limitation:

1. removal and lawful disposal of the existing roofing materials;
2. installation of approximately 4,000 square feet of architectural laminated fiberglass asphalt shingles;
3. synthetic roofing underlayment;
4. ice and water shield;
5. starter strips and ridge cap shingles;
6. flashing and counterflashing;
7. perimeter drip edge and edge metal;
8. ridge ventilation;
9. fasteners, sealants, and roofing accessories;
10. removal and replacement of gutters and downspouts as specified;
11. replacement or resealing of roof penetrations and pipe boots;
12. protection of the building, surrounding property, sidewalks, landscaping, and other improvements;

13. cleanup and disposal;
14. all required permits and code compliance;
15. all labor and materials necessary to comply with the Pennsylvania Prevailing Wage Act;
16. warranties required by the Contract Documents;
17. an allowance for replacement of up to 200 square feet of deteriorated or unsuitable roof decking, as directed by the Borough; and
18. all other labor, materials, equipment, services, and incidental work necessary to provide a complete, properly functioning, and watertight roofing system:

TOTAL BASE BID: \$ _____

Written Amount: _____ Dollars and
_____ Cents.

2. UNIT PRICES

The following unit prices shall apply to additions to or deductions from the Work when authorized by the Borough in writing.

A. Additional Roof Deck Replacement. For roof deck replacement in excess of the 200 square feet included in the Base Bid, including removal and disposal of deteriorated decking and furnishing and installation of replacement decking of appropriate type and thickness:
\$ _____ per square foot

B. Additional Insulation. For furnishing and installing additional roof insulation when directed and approved by the Borough: \$ _____ per square foot

C. Additional Flashing Work. For additional flashing, counterflashing, or related flashing work beyond that otherwise required by the Contract Documents, when directed and approved by the Borough: \$ _____ per linear foot

The foregoing unit prices include all labor, materials, equipment, disposal, overhead, profit, insurance, taxes, and other costs necessary to perform the applicable additional or deductive Work. No additional Work shall be performed based upon a unit price unless authorized by the Borough in writing.

3. ADDENDA

Bidder acknowledges receipt of the following Addenda, if any (if no Addenda have been received, Bidder shall write "NONE" here):

4. BID SECURITY

The undersigned submits with this Bid bid security in the amount of ten percent (10%) of the Total Base Bid, payable to Dallastown Borough, in the form of:

- ☐ Bid Bond
- ☐ Certified Check
- ☐ Cashier's Check

Amount of Bid Security: \$ _____

5. BIDDER ACKNOWLEDGMENTS AND CERTIFICATIONS

By submission of this Bid, Bidder acknowledges, represents, certifies, and agrees that:

1. Bidder has carefully examined and understands the Contract Documents and agrees that, if awarded the Contract, the Contract Documents shall govern performance of the Work.
2. Bidder has had the opportunity to inspect the Project site and to become familiar with observable site and building conditions that may affect the Work.
3. The Base Bid includes all costs necessary for complete performance of the Work, including labor, materials, equipment, supervision, transportation, disposal, permits, insurance, overhead, profit, taxes, prevailing wages and fringe benefits, and all other costs required by the Contract Documents.
4. The Bid has been prepared with the understanding that the Project is subject to the Pennsylvania Prevailing Wage Act, and the Bidder has included all costs associated with payment of applicable prevailing wage rates and fringe benefits.
5. Bidder agrees that no increase in the Contract Price shall be permitted as a result of Bidder's failure to account for prevailing wage requirements or other requirements contained in the Contract Documents.
6. Bidder agrees to comply with the Pennsylvania Public Works Employment Verification Act and all other applicable federal, state, and local employment laws and requirements.
7. Bidder has submitted with this Bid all affidavits, certifications, and forms required by the Contract Documents.
8. Bidder possesses the experience, personnel, equipment, financial capability, licenses, registrations, and other qualifications necessary to perform the Work.
9. Bidder agrees that this Bid shall remain irrevocable and open for acceptance by the Borough for sixty (60) days following the opening of bids, except as otherwise permitted by applicable Pennsylvania law.
10. If awarded the Contract, Bidder agrees to execute the Agreement and furnish all required certificates of insurance, bonds, and other required documentation within ten (10) days following notice of award.
11. If awarded the Contract, Bidder shall commence the Work within ten (10) days after issuance of the Notice to Proceed, unless otherwise approved by the Borough.
12. Bidder agrees to achieve Substantial Completion within sixty (60) calendar days following commencement of the Work, subject only to extensions permitted by the Contract Documents.

13. The Borough may increase or decrease quantities of unit-price Work as actual field conditions require, and payment or credit shall be based upon actual quantities authorized and accepted by the Borough.
14. The Borough reserves all rights stated in the Contract Documents, including the right to reject any or all bids, waive informalities or irregularities, request clarification, and award the Contract in accordance with applicable law and the best interests of the Borough.

6. REQUIRED DOCUMENTS SUBMITTED WITH BID

Bidder confirms that the following required documents are included with this Bid:

- ☐ Completed Bid Form
- ☐ Bid Security – 10% of Total Base Bid
- ☐ Non-Collusion Affidavit
- ☐ Certification of Non-Segregated Facilities and Non-Employment of Illegal Alien Labor
- ☐ Public Works Employment Verification Form
- ☐ Equal Employment Opportunity Certification
- ☐ Other: _____

7. BIDDER INFORMATION

Legal Name of Bidder: _____

Business Address: _____

Telephone: _____

Email: _____

Federal Employer Identification No.: _____

Pennsylvania Contractor Registration/License No., if applicable: _____

Type of Entity:

- ☐ Individual/Sole Proprietorship
- ☐ Partnership
- ☐ Limited Partnership
- ☐ Limited Liability Company
- ☐ Corporation
- ☐ Other: _____

State of Organization: _____

Years in Business: _____

8. SIGNATURE

The undersigned represents that he or she is duly authorized to submit this Bid and bind the Bidder to the terms stated herein and in the Contract Documents.

BIDDER:

Legal Name of Bidder: _____

By: _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____